



Tab 1 - Letter of Transmittal

Dear Ms. Kristy Garcia:

We here at Wist Business Supplies & Equipment are extremely pleased to present a response to the Request for Proposal #2020050 for Office Supplies and Products.

Wist Business Supplies & Equipment has been serving Arizona businesses, nonprofit organizations and government agencies since 1955. For sixty-five years, Wist Business Supplies & Equipment has been delivering confidence and award-winning customer service to its thousands of customers across the Grand Canyon State and beyond.

As the largest independently-owned office supply company in the Southwest United States, Wist Business Supplies & Equipment is powerful enough to offer the best pricing, logistics and business infrastructure available in the marketplace without compromising on the customer service that has built our company and our reputation over the last six plus decades.

Ian Wist, Co-Owner and General Manager is currently the immediate past Chairman of the Board of Directors for an industry-leading buying group called Independent Suppliers Group. In addition, other members of the management group are heavily involved in their communities via nonprofit organizations, community associations and churches.

As a company, Wist Business Supplies & Equipment is involved in the Greater Phoenix Chamber of Commerce, Local First Arizona, the Alliance of Arizona Nonprofits and the Arizona Small Business Association, among other relevant regional and industry-specific business associations.

Wist Business Supplies & Equipment is also extremely proud of its recent honor as an Industry Leader of Arizona in the category of Distribution & Logistics. The process and rigor of the judging process makes it even more special, the culmination of the 12-month application was a wonderful celebration for our entire team of 105 full-time, fully-benefited employees – many who have been with us for more than ten years.

Wist Business Supplies & Equipment is also very happy to say that we've been inducted into the Ranking Arizona Hall of Fame for achieving the #1 Ranking for Office Supply



Companies in Arizona for sixteen consecutive years. We know that our people make this possible, and we are grateful to continue our relationship with the City of Mesa.

Wist Business Supplies & Equipment has been serving the City of Mesa for the last ten years, as the current holder of the office supply segment of the SAVE Contract. We look forward to continuing the award-winning service that the hundreds of users across the City and the thousands of users across all SAVE Members have become accustomed to.

Most importantly, no additional training is necessary should Wist Business Supplies & Equipment be chosen to continue serving the City and SAVE Members, and there would be no disruptions of service for any SAVE member since there would be no transitioning process that has to take place with a new vendor.

In addition to the systems and infrastructure remaining the same, the key personnel serving the City would remain the same upon award. Sarah Sharp will be the lead Account Executive serving the City, Yvette Apodaca, Monica Apodaca, Kelsey Wright, and Brandy Young will continue to be the secondary outside Account Executives serving SAVE Members across Arizona. Julie Leeming will remain as the Customer Service Manager – a position she has held for over five years – and Bill Strait will remain as Sales Manager – a position he has held for over thirty-two years. Wist is the only large supply company with a Customer Service Team, IT, and Accounting team located in Arizona. As result, responses are more personal and bring a faster and positive resolution to each user's needs. More complete listings of experience and contact information for each member of the team is included in this proposal.

While Wist Business Supplies & Equipment has been in continuous business operation for sixty-five years, and we have strived to be a better company every day and continue to work diligently to provide exceptional customer service during every transaction.

We look forward to the opportunity to serve the City of Mesa for another five years and answering any questions you may have about the contents of this proposal.

Sincerely,

Bill Strait

Bill Strait

Sales Manager, Wist Business Supplies & Equipment



Tab 2 - Qualifications

1. A statement of your qualifications, abilities, experience and expertise in providing the requested services.

Wist Business Supplies & Equipment has a long-tenured staff of 105 full-time, fully benefitted employees based in Tempe, Arizona. The entire staff of Wist is dedicated to the office products industry as a whole, and their individual role within the organization specifically. All duties, tasks and objectives are directly related to the delivery of high-quality products and service to our customers. Current infrastructure allows for the successful management of high-volume sales, including statewide, regional and national contracts. Ongoing training and learning are offered to and attended by all staff throughout the company. For instance, later this month, the Customer Service team will be participating in a 2-day training seminar that will continue to advance their skills in delivering the highest possible user experiences. Wist is also better equipped to meet our customer needs, because the IT Department, Accounting Department, and Warehouse & Operations Department are in Arizona, which allows for quick responses for our clients.

- a. A description of what qualifies your company, financial and otherwise, to provide the City with services for the required period of time, provide appropriate staffing, provide necessary resources and a history of demonstrated competence.

Wist Business Supplies & Equipment is a Corporation per Arizona statute, and can be found on the Arizona Corporation Commission listings as Wist Supply & Equipment Company DBA Wist Business Supplies & Equipment. Wist is a third-generation family owned business that has been serving Arizona since 1955. The Experian report provided demonstrates a history of success in delivering the services, products and consumers need to operate their businesses efficiently. Specifically, Wist over the past ten years has used its website, local accounting, customer service and IT teams to provide quick responses to the needs of the individuals who work at City of Mesa and all the SAVE members. The 105- full time, fully benefitted employees at Wist work every day to deliver more than 75,000 products available for next-day delivery. Wist has grown the adoption of this contract from one member to 100 + Save members utilizing contract. We've proven ourselves to be right choice by continuously growing the volume back in 2009 from under one million dollars to over six million dollars this past year. This growth is an anomaly in our current national contract environment where local contracts tend to go un-used. In addition, Wist has a local 1GPA contract, for supplies and furniture, and a State Contract for supplies, toner, and furniture that generate millions in sales. These growth numbers should demonstrate that Wist brings superior service and better overall pricing without surprises to the agencies.



The Wist family has been the owners for the last 65 years and will continue as such well into the future. The management team has been in place for anywhere from 15 – 32 years and will be in place for the next five years. The stability of Wist as proven from our Experian report and track record, is important to note. Especially since many of our competitors are going through contraction, potential mergers and budget cuts. Some of our competitors have changed ownership twice in the last ten years and could be subject to change at any moment in the future. Wist is held accountable by our customers, not stockholders. See Tab 6 “Wist Experian Financial Report”

b. An assessment of the proposer’s abilities to meet and satisfy the needs of the City, taking into consideration the requested service, additional services and/or expertise offered that exceed the requirements, or the vendor’s inability to meet some of the requirements of the specifications.

What follows is a brief overview to meet and satisfy the needs of the City, based on the capabilities of Wist Business Supplies & Equipment and the ten years that the City of Mesa has been utilizing Wist Business Supplies & Equipment as a vendor of office supplies:

Online Ordering

Wist Business Supplies & Equipment has a fully tested, user-friendly and award-winning e-commerce platform to make the ordering, returns, confirmation and delivery processes seamless. We customize our clients shopping experience to meet their stringent requirements where no others can.

Next-day Delivery & Minimum Order Requirements

Wist Business Supplies & Equipment offers free, next-day delivery on 99.5% of its catalog. Free, next-day delivery with no minimum order is offered to both single points of delivery in addition to multiple sites.



Product Availability

Wist Business Supplies & Equipment shows real-time inventory levels through its e-commerce platform.

Online Availability of Contract Pricing

Wist Business Supplies & Equipment offers regular, "open" accounts, as well as "protected view" accounts that show only contract pricing.

Customized Online Accounts

Wist Business Supplies & Equipment offers a full menu of customization, making the order process extremely user-friendly. Customizations have included, but are not limited to electronic punch-out, complex approval routing, special accounting fields added and custom accounting reports. Punch-out is a regularly requested feature. Requests for a custom experience is turned around in a timely manner.

Hierarchical Approval Process

Wist Business Supplies & Equipment offers multi-layered hierarchical approval processes, utilizing email and e-commerce platform approval systems.

Blocking Categories and Items

Wist Business Supplies & Equipment does allow the blocking of categories or specific products in order to ensure contract compliance.

Payment Acceptance

Wist Business Supplies & Equipment allows payment through Open Accounts on Net 30 terms, EFT, Purchase Orders, Purchase Cards and Credit Cards. All major credit cards are accepted: Visa, MasterCard and American Express. All accepted without fees!



Spending Limits

Wist Business Supplies & Equipment offers full customization of its e-commerce platform, including the setting of dollar limits on open accounts, cost centers and purchase orders. Many SAVE agencies use this feature today to help monitor and control budget spend.

Utilization of Payment Card Industry Data Security Standards

Wist Business Supplies & Equipment utilizes current and applicable Payment Card Industry data security standards. Furthermore, all online orders are completed via a 256-bit encryption, and Secure Sockets Layer (SSL) Certificates are updated regularly, ensuring the highest levels of security for all Wist Business Supplies & Equipment Customers.

Adding, Revising or Removing Users

Wist Business Supplies & Equipment Customers can add, revise and remove users from their account via the e-commerce platform.

Deliveries

Deliveries are made in a Wist truck that's clearly identified and by Wist fully uniformed drivers. This is important not only because of the care and service they give, but security is of great concern to municipalities, schools and agencies. All our personnel are fingerprinted, and background checked. All must pass an additional level of scrutiny that the Maricopa County Sheriff's department has in place.

Audits

Wist Office Products has an outstanding audit record with the City of Mesa and will continue to ensure that all pricing and products are auditable by Agency staff to maintain the highest levels of contract compliance.



Remanufactured Toners and Ink cartridges

Our TruImage cartridges have delivered over a 50% savings for the past ten years. There are many “How to Save’ links when choosing OEM cartridges that allow users to quickly compare and decide if they would like the TruImage option. TruImage remanufactured toners have a 100% replacement guarantee. See Tab 6, “Toner Finder” and “Save on Toner and buy Remanufactured Toner”

Custom reports

Monthly usage and billing reports available in various formats such as Adobe PDF and Microsoft Excel. Many agencies, such as City of Peoria, City of Phoenix, Maricopa County Courts and many others are already receiving their own customized reports on a weekly, bi-monthly, monthly, and quarterly basis. See Tab 6, “Sample Usage Report – City of Mesa-December 2019”

Other

There are myriad other benefits to choosing Wist Business Supplies & Equipment for the procurement of office products and supplies, most of which are included within the contents of this proposal.

- c. References – A minimum of three references, preferably from other public entities within the State of Arizona, for whom you have provided similar services. Include the name of entity, contact person’s names, phone numbers, email addresses, mailing addresses, type of service provided, dates these services were provided.

Penne Garrett

Superior Court of Maricopa County

Procurement Supervisor

garrettp001@superiorcourt.maricopa.gov



201 W. Jefferson

Phoenix, AZ. 85003-2243

Phone: 602-506-7696

Fax: 602-506-5957

Michael Greene

City of Tempe

Procurement Administrator

michael_greene@tempe.gov

20 E Sixth St. Second Floor

Tempe, AZ 85281

Kristy Garcia

City of Mesa

Procurement Officer

Kristy.garcia@mesaaz.gov

City of Mesa Procurement Ste. 400

20 E. Main Street

Mesa, AZ 85201

Phone: 480-644-2655

Fax: 480-644-5052

2. Identification of senior and technical staff to be assigned to the City. Staff names in the proposal may not be substituted without permission of the City.



- a. Resumes, including relevant experience may be included.

Sarah Sharp, Account Executive

Background/Experience:

- Thirteen years of experience in the office products industry.*
- Skilled and knowledgeable in handling the needs of complex, multi-location accounts with a focus in serving public institutions such as school districts, municipalities and other government agencies.*
- Current Customers include: City of Mesa, City of Phoenix, Town of Gilbert and many more.*

Yvette Apodaca, Account Executive

Background/Experience:

- Twenty-two years of experience in the office products industry.*
- Skilled and knowledgeable in handling the needs of complex, multi-location accounts with a focus in serving public institutions such as school districts, municipalities and other government agencies.*
- Current Customers include: Maricopa County, City of Tempe, Pinal County and many more.*

Bill Strait, Sales Manager

Background/Experience:

- Over forty years of experience within the office products industry. Thirty-two with Wist Business Supplies & Equipment.*



Skilled in complex contracts and delivering the services, products and value between large institutions.

Peter Drozdowicz, Financial Manager

Background/Experience:

- *Twenty-eight years of experience in financial management and controllership, and more than fifteen years of experience in the office products industry with Wist Business Supplies & Equipment.*

Julie Lemming, Customer Service Manager

Background/Experience:

- *Ten years of experience in customer service. Six years with Wist Business Supplies & Equipment as the Customer Service Department Manager. Julie excels in making sure her team is delivering an excellent customer experience.*

Chris Hanson, Assistant Customer Service Manager

Background/Experience:

- *Thirty-five years of experience in the office supply industry. Twenty-five years with Wist Business Supplies & Equipment in the Customer Service Department.*

Ivan PejkoVIC, IT Manager

Background/Experience:

- *Fifteen years of experience in the office supply industry. Thirteen with Wist Business Supplies & Equipment as the IT Department Manager. Ivan has been instrumental in developing all the necessary website and accounting features and programs that our clients enjoy using today.*



3. Ability to meet Minimum Qualifications (refer to Scope of work Item #5, page 14)

MINIMUM QUALIFICATIONS: The vendor shall provide the following services:

- Be in business at least five (5) years providing office supplies and products equivalent or similar to the products and services provided to the City
Wist has been in business for 65 years. See Tab 6 "Wist Experian Financial Report".
- Provide an online ordering system to all authorized users
Wist can provide web access for each participating agency.
- Next-day, desktop delivery for at least 95% of items available in vendor's catalog
Wist has a fill rate of 99.5%
- separate login and password for each Agency Order Representative
Wist can and does provide unlimited users for each participating agency.
- Packing slips accompanying each delivery
Packing lists accompany each delivery. See Tab 3, "Sample Packing Slip"
- Ability to accept payment through P-Card (credit-card) for orders at no charge/fees to the agency
Wist accepts credit card payment without fees to agencies.
- Access to online capabilities for reprinting invoices, statements, etc.
Wist has online capabilities for reprinting invoices, statements, credits, etc.
- Monthly usage and billing reports available in various formats such as Adobe.pdf and Microsoft Excel
Wist has the capability and does provide monthly usage reports in various formats.
- All purchase prices must be auditable by Agency staff
Wist has the capability and does provide monthly reports auditable by staff. See Tab 6, "Sample Usage Report – City of Mesa-December 2019"
- Provide annual business review and reports that analyze purchases by agency, department, and/or division of issues including overall spend, spend by categories, online ordering use, recycled/green product use and historically



under-utilized business use on a quarterly and annual basis

Yes, Wist has been providing these reports in various forms for the past ten years.

See Tab #6 "Sample Business Review COAJ"

See Tab #6 "Sample Annual Business Review-City of Mesa"

- Provide printed catalogs for each agency and ordering representative at no charge to the agency
Catalogs within box.
- A primary account representative to support Agency Order Representatives
The primary account representative is Sarah Sharp.
- A primary account representative to support Agency Accounts Payable
The primary account receivable contact is Tami Gatton.
- Have the capability to restrict ("lock" or "block") SKU's from purchase as dictated by the Agency
Wist has the ability and does restrict categories or SKU's for different agencies.
- Adding, Editing and Deleting of Agency Order Representatives and delivery locations able to be done by 3-4 designated Agency administrators
Wist has and does create an unlimited amount of account administrators who have the ability to assign ship to locations, as well as edit, create, and delete users.

Invoice



P.O. Box 98413 Las Vegas, NV 89193-8413
(480) 921-2900

Remit To:
Wist Office Supplies
P.O. Box 98413
Las Vegas, NV 89193-8413
<https://www.wist.com>

S 156780
O CITY OF MESA ACCTG DEPT
L PO BOX 1466
D MESA, AZ 852111466
T USA
O

S 120
H TAX & LICENSING
I 55 N CENTER ST 1ST FL
P CLOSED FRIDAYS
T MESA, AZ 85201
O USA

Invoice No.	1979290
Invoice Date	02/11/2020
Cust. P.O.#	

Ordered by: **ARSELIA GONZALEZ (agonzalez)**
 Ordered Name: **Arselia Gonzalez**
 Terms: **CREDIT CARD ONLY**
 Order #: **2384110-0**

Qty Ord	Qty Alloc	Qty B/O	UM	Item No. Description	T A X	Unit Price	Extended Amount	SEQ #
2.00	2.00	0.00	EA	FAOZ6005 PAD,COLD COMPRESS,4X5		4.42	8.84	1
1.00	1.00	0.00	BX	AVE74102 PROTECTOR,SHT,TPLD,HY,NGL		10.90	10.90	2
2.00	2.00	0.00	CT	CASOX9001 PAPER,XERO,WHT,8.5X11,20# X-9 MULTI-USE COPY PAPER,BOISE		41.42	82.84	3
1.00	1.00	0.00	DZ	TOP7500 PAD,LGL,RULD,PERF,5X8,WE		3.90	3.90	4
1.00	1.00	0.00	PK	UNV35616 PAD,S-ST4X6,5PK,LND,AST		8.10	8.10	5

THANK YOU
WE APPRECIATE YOUR BUSINESS

Sub Total	Discount	Freight Handling	Misc.	Tax	Total
114.58	0.00	0.00	0.00	9.28	123.86

Balance Due
0.00

A Finance charge will be applied to all past due invoices.



ORDER ACKNOWLEDGEMENT

Order Number
1663673-000

Date
12/16/19

Bill To:
3

1234 N LAST STREETTTTTTTTTTTTTTT
SUITE #1000, 10TH FLOORTTTTTTTT
TTTTTTTTTTTTTTTTTTTTTTTTTTTTTT
PHOENIX,AZ 8888888888
UNITED STATES

Ship To: WIST TEST OF FOUR
CORNERS
PHOENIX,AZ 88888
UNITED STATES

Order Date:
12/16/19
Ship Date:
12/16/14
Phone Number:
480-921-2900

Cust P.O.:

Order Taker:
Internet Orders

Ship Via:
WILL CALL
Ship Terms:

Terms:
NET 30

User: DEMO

Comments: Ordered by SARAH test2 -

Qty Ordered:	Item#:	Description:	UOM:	Unit Price:	Total Price:
1	SAN60040	PEN,UNIBALL,ONYX,MICRO,BK	DZ	8.07	8.07
				Material Total:	8.07
				Balance Due:	8.07



OFFICE PRODUCTS COMPANY
PO Box 24118 Tempe AZ 85285

PACKING LIST

VOTED BEST IN AZ BY RANKING AZ

REPRINT

PAGE	1
PACK LIST NO.	2384110-000

S
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T
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156780
CITY OF MESA ACCTG DEPT
PO BOX 1466
MESA, AZ 852111466

UNITED STATES

S
H
I
P
T
O

120
TAX & LICENSING
55 N CENTER ST 1ST FL
CLOSED FRIDAYS
MESA, AZ 85201
UNITED STATES

TOTAL PACKAGES
4

ORDER TAKER
Internet Orders
SALESMAN
SARAH SHARP

ORDER DATE	CUSTOMER PURCHASE ORDER NO.	SHIP DATE	ROUTE	SHIP VIA	FREIGHT	PRINT DATE
2/10/20		2/10/20	P01	WIST LOCAL DELIVERY	Y	2/17/20
ORDERED BY: Arselia Gonzalez		SPECIAL INSTRUCTIONS: Arselia Gonzalez				
LINE NO.	QTY. ORDERED	QTY. SHIPPED	QTY. BACK ORDERED	U/M	ITEM NO.	DESCRIPTION
1	2	2	0	EA	FA0Z6005	EYARD AND BASELINE/SECURITY
2	1	1	0	BX	AVE74102	TE
3	2	2	0	CT	CASOX9001	PAD, COLD COMPRESS, 4X5 PROTECTOR, SHT, TPLD, HY, NGL
4	Pick Qty	.00				PAPER, XERO, WHT, 8.5X11, 20#
5	1	1	0	DZ	TOP7500	PAD, LGL, RULD, PERF, 5X8, WE
	1	1	0	PK	UNV35616	PAD, S-ST4X6, 5PK, LND, AST

Custom Fields:

NOTE: THIS SHIPMENT HAS BEEN CHECKED TWICE. ANY DISCREPANCIES MUST BE REPORTED IMMEDIATELY. NO CLAIM WILL BE ACCEPTED AFTER 5 DAYS



Tab 3 – Program Description and Method of Approach

1. Ordering Website

Wist Business Supplies & Equipment provides customers with a robust e-commerce solution. Our website was developed upon the needs, requirements, and suggestions of our clientele. It may be customized upon request to meet the specific needs a SAVE participating agencies. Wist’s website has been ranked as one of the best in the industry. Currently we process over 95% of our orders through the site. Wist Business Supplies & Equipment is constantly making improvements and updates to the website to enhance the customer’s experience. Since 2015, Wist implemented Smart Search which was created to provide market-leading search and navigation capabilities. The result has been increased category navigation, product search, sort filtering, search within search, comparison charts, detailed product specifications and printer supplies finder and many more features that continue to be added.

Agency Specific Customization – Wist has been and will continue to customize your site to meet your needs and SAVE agency members. We currently work with many customers that require specific features to meet their procurement goals. Examples include, but not limited to requiring a credit card for purchase, labeling core items, restricting categories, budgeting, approval process, spending limits, stock on hand, and many more options. In addition, many clients require punch out ordering. We work with many customers that require specific features on our site. All customization is included as part of our service package so there is no additional charge to the requesting agency. [See Tab 6, “Example of Customizable Landing Page”](#)

Pricing – The Agency’s contracted price is listed on the website when users log on. Core items are noted by an icon “Core” to provide added direction for agency employees using the site. [See Tab 6, “Visible Core Items”](#)

Individual Log On – Each user is provided with a unique user id and generic password. When the user first logs into the system they are asked to change their password. Users can change their password as needed. When an agency employee is terminated or leaves the company Wist Business Supplies & Equipment will disable their user information as well. Also, administrators can eliminate users, or force a password update to users and many more options.

Security – Wist Business Supplies & Equipment uses generally accepted best practice techniques to maintain full network security. All data transmitted during a web session is encrypted to ensure sensitive data is transmitted over public networks in a secure fashion. We



employ multiple firewalls configured into a DMZ to provide a high level of security to our network from attacks from the internet. Wist Business Supplies & Equipment deploys the most current anti-virus software for all our local PCs as well as our inbound and outbound email to ensure that we do not have any viruses that may compromise our network. In order to protect our customer sensitive data, we restrict access to information with our business system and audit system access regularly.

Approval of Spending Limits – The Wist Business Supplies & Equipment website currently possesses the functionality to incorporate approvals based on dollars spent, purchases off the core list, total order limits, etc. We are able to customize the approval process to best suit your needs. Modifications are made by user so various users can also have various levels of purchasing flexibility.

Home Page Customization - When users log onto our demo site, a customized logo on page will be on view. This page can be customized for each Agency or can be customized with the SAVE logo.

Demo User ID's - You will have a user id in which will allow you to use the system as a general user (limited access) and as a user who can just place orders for one location.

PO Management & Balance Tracking- For those SAVE customers utilizing blanket POs, Wist Business Supplies & Equipment has developed a balance tracker feature which notifies the end user of their balance every time they check out. If an end user exceeds their balance, the administrator has the ability to block the purchase or notify the end user. Multiple PO's can be added to each user. **See Tab 6, "PO Admin & Budget Features".**

Order from history- Users can look back at past orders and re-order from there. This serves as a time saver and provides a way for Agency users to continue using the same products. **See Tab 6, "Order from History".**

Green Labeling- Items that meet green or sustainable requirements are clearly marked online. Attachment. **See Tab 6, "Green items".**

Product Availability -Wist Business Supply can show real time inventory levels through its e-commerce platform for clients who choose to have that feature. **See Tab 6, "How many on hand"**

Online Returns- Users can easily process online returns by simply logging into their account and filling out the return tab. The information is sent to our customer service team who issues a



return authorization. Our live customer service team is available for any concerns or issues for returns. [See Tab 6, "Online returns"](#)

Blocking Categories- Wist does allow the blocking of categories or specific products in order to ensure contract compliance. No other competitor can or will do that.

Core List Labeling- The Wist Business Supplies & Equipment website is designed to encourage users to purchase from your Core List. Upon log on, the Agency Core List is the first thing that comes up and it is divided by category for easy navigation. Additionally, core items are indicated as such with a clearly marked "Core" language on each contracted item. [See Tab 6, "Visible Core Lists"](#).

Save More- For many items, the Wist Business Supplies & Equipment website has many items there are featured at a lower cost option to the user. The end users can then click the button and quickly see the cost savings and choose what option best suits them. [See Tab 6, "Save More, option 1" and "Save More, option 2"](#).

Special Promotions -Another way the website drives customers to the best value items, is clearly indicating any specials or quarterly promotions. While this may not sound unique, our website automatically adjusts the price so that the agency receives the lowest price option available, either the promotional price or the contract price. Many competitors do not allow contract customers to take advantage of special promotions or discounts. [See Tab 6, "Monthly & Quarterly Promotions"](#)

Account Administrators - Wist Office Products provides a specific user portal allowing an Agency Representative to manage the administration of online programs. Training is provided during any new implementation process and dedicated IT Support are always nearby when needed. Currently Administrators are able to create/delete users, share/copy favorite lists, assign blanket PO's, and have full access to accounts receivable. Administrators have the additional features of adding/deleting ship to locations, adding/deleting cost centers, and the ability to assign credit card information to users. In addition, Administrators have the ability to set weekly, monthly, and/or annual budgets by ship to, user, cost center or department. These features will help many agencies manage overall costs.

5 Step Website On-Boarding process



Wist recognizes that any website utilization needs to be smooth and end-user friendly. We have established a 5-step program to make sure any new implementation is seamless.

New Customer Preparation-

- Review Purchasing Model (Usage Reports, Pricing, Proprietary Products)
- Review Logistics Model (Shipping/Delivery Requirements)
- Discuss Customer Service Model (Support Contacts/Methods)
- Review Administration Model (Establish Credit and Billing Requirements)
- Verify Sales Model (Discuss Sales Tools and Goals/Requirements)
- Understand Reporting Requirements (Usage/Compliance Reports)

Systems Integration

- Complete CRIP Forms (Client Requirements, Billing, and Usage Forms)
- Complete Location List (Discuss Rural & Metro Locations)
- Refine customizations made to E-Commerce Solution
- Test Product Compliance (Contract Item Availability)
- Review Structure with Client Project Director
- Test all Processes and Systems

Client Site Training

- Introduction email from Wist Business Supplies & Equipment regarding the change in vendor
- Conduct End user Training on site or through webinars
- Verify completion of training

Go Live



- Begin Service to all Applicable Client Locations
- Gather Sales Call Reports to Assure Contact to all Client Sites
- Report Contact Compliance and Review any questions or concerns

First Customer Care Review

- Obtain Usage Reports
- Generate Customer Performance Summary
- Confirm Presentation Date, Format, Participants, and Materials Required
- Phase Out Implementation Team

2. Sample of invoice, packing slip and Order Acknowledgement

See Tab 3 for examples of each of these.

3. Overall Program

Wist recommends a stockless desktop office supply program as a way for organizations to save overall. Savings generated by this type of program include less on-hand inventory, less waste, better control and accountability for items ordered and used, and increased productivity for employees. Since Wist is a business to business provider, we work hard to provide the best options for businesses, not necessarily for retail. This drives cost savings because end-users are more likely to select best value options and products instead of retail focused specialized products.

To successfully maintain a stockless program, Wist has identified four main components a supplier must excel: (1) free next day delivery, (2) be reliable, (3) great customer service and (4) have easy access to ordering.

- (1) Next Day Delivery- Wist offers next day delivery without minimum order requirements. This enables customers to purchase only the items they need and not worry about “stocking up” to meet free shipping requirements. All deliveries are made by a Wist truck and Wist driver. Any order placed before 5 pm will be



available the next day for delivery. Agencies/Departments have the flexibility to designate preferred delivery times.

- (2) Reliability- Wist has a ten-year proven track record with the City of Mesa, as well as other government agencies, to meet the demands of a stockless program. Wist has been in business for 65 years and has demonstrated the ability to consistently provide products & services to over 150 agencies with a fill rate of 99.5% you're sure get what you need when you need it.
- (3) Great Customer Service – Wist has the only local team of customer service agents that answer the phone or website chat every time a customer connects with us. All of Wist's departments are located in Arizona, allowing customer service agents to quickly help with IT, Accounts Payable, or Delivery related questions. Customer Service also has access to GPS navigation to track our drivers and better help our customers with real time delivery information. Since we have our own Wist wrapped truck and Wist fully uniformed drivers, we are better able to control and customize our customer's experience. This is important, so our clients can easily recognize our team when at your locations. The overall customer service experience is so important to us, that we use a webservice called "Delighted" to track our new and existing customer experiences. We are proud to report that we have some of the highest ratings against all the businesses that use this service. Companies such as Microsoft, Enterprise Leasing, HP, Target, and thousands of others. **See Tab 6, "Wist Delighted Score", and "Wist Delighted responses".**
- (4) Ease of Ordering- Orders can be faxed, emailed, phoned, website, EDI, or Punch-out. With the ever-changing office environment, more and more emphasis is placed on internet ordering, and for agency efficiency, using a procurement card. Wist is also committed to ecommerce and is constantly evaluating and updating our website to improve our customer experience. Wist has developed many internet features that help agencies meet their procurement goals.



Wist believes that by creating a great customer experience, at every phase of ordering, that we can better help agencies meet their mission of delivering cost savings and superior service.

Support for Local Business

Wist Business Supplies & Equipment offers a unique opportunity for the City of Mesa and other S.A.V.E. participants. Supporting local businesses directly increases the economic sustainability of a community. When money remains in a community, it is available for use by that community. Plus, when local businesses prosper, new jobs are available to other community members. A growing body of research is proving that smaller-scale, locally owned businesses create communities that are more prosperous, entrepreneurial, connected, and generally better off across a wide range of metrics.

RESPONSE ELEMENTS: Respondents shall submit the following with their response:

- Temporary login to ordering website (Order Representative level) for evaluation.

Temporary login credentials

www.wist.com

A screenshot of a web form titled "Log In to Order". The form has three input fields. The first field is labeled "Account #:" and contains the number "10". The second field is labeled "User ID:" and contains the text "demo". The third field is labeled "Password:" and contains the text "City2020050". The form is enclosed in a blue border.

- Sample Usage Report

See "Sample Usage Report – City of Mesa – December 2019 within Tab #6 Attachments



- Sample Business Review Report(s)

See "Sample Business Review COAJ" within Tab #6 Attachments

See "Sample Annual Business Review-City of Mesa" within Tab #6 Attachments

- One (1) complete set of Office Supply Catalogs

Catalogs within box.

ATTACHMENT C TECHNICAL RESPONSE QUESTIONNAIRE

Questionnaire Instructions

Proposers must respond to each question by using the response box provided, failure to do so may result in your firm's response being found non-responsive.

Proposers must read and complete Proposal Questionnaire of this RFP and provide any documentation required to support the answers to each Questionnaire. Vague or disorganized responses that do not allow sufficient information for evaluation purposes may result in rejection of a Proposal.

If your firm has prior experience working with the City **DO NOT** assume this prior work is known to the evaluation committee. All proposers are evaluated on the information contained in their proposal and presentations, if requested. All proposals should be prepared as if the evaluation committee has no knowledge of the firm, their qualifications or past experience.

Responses to proposal questionnaire and related documents, exhibits, etc. are to be organized in the same sequence as presented in the questionnaire. Supporting documents, exhibits, etc. not clearly identified to a correlating question will not be evaluated. The evaluation committee shall have the final determination as to what is considered "clearly identified".

How to Respond

The proposer should provide a concise explanation of its capabilities to satisfy the requirements of this RFP, with emphasis on completeness and clarity of content. **DO NOT assume that you will have any opportunity to make a presentation or explain any item or detail.**

Technical Response Questionnaire

1. Describe your company's history and experience in the office supply industry, including the length of time in the business-to-business and desktop delivery market.

Response: *Wist Business Supplies & Equipment has been serving Arizona-based businesses since 1955. This third-generation company has worked closely with thousands of businesses over time, including several large government customers with multiple ship-to locations. Wist Business Supplies & Equipment has remained focused on a traditional business-to-business sales model ensuring that customers receive the highest level of service, price and overall value. By remaining committed to one model, focusing on business customers, Wist Business Supplies & Equipment is able to provide nationwide next day desktop delivery efficiently, in a cost-effective manner.*

Wist Business Supplies & Equipment has been recognized for these efforts over the last 16 years by receiving the Best of the Best Award from Ranking Arizona Magazine consistently. Wist was recognized as having the highest level of customer service by its customers as well as the community at large for ten years in a row. In addition, Wist Business Supplies & Equipment has been recognized by the Alfred P. Sloan Foundation as an example in providing workplace flexibility. See Tab 6, "Wist (2019) Ranking Arizona"

2. Describe the training for your customer service representatives and their level of empowerment. What percent of customer requests are resolved in a single contact?

Response: *Wist Business Supplies & Equipment maintains an on-site customer service call center located in Tempe, Arizona. Customers are never transferred out of state or out of the country. Customer service representatives are industry professionals with many years of experience, including half of our team with well over 10 years of experience. Wist Business Supplies & Equipment customer service representatives are consistently trained on products,*

ATTACHMENT C
TECHNICAL RESPONSE QUESTIONNAIRE

systems, and enhancing the customer experience in general. Furthermore, accounting, information technology, operations and executive management are all located at this central address in order to better meet customers' needs. Due to the long tenure of much of our staff and extensive training programs, we are able to boast that over 99% of the customer requests are resolved with a single contact.

3. Will the Agency have a dedicated account representative to resolve questions and problems? What customer service interaction methods do you offer? Will the account representative be available to train new Agency Order Representatives?

Response: Yes. Customers utilizing the City of Mesa SAVE Contract will receive both a dedicated Outside sales Key Account Manager and a dedicated Customer Care Representative. Wist has 6 dedicated outside account managers that cover government accounts throughout the entire state. In addition, all accounts will be supported by our entire customer service and IT groups. Customer Service can be reached in multiple ways...such as call, email or Live Chat.

Customers can reach their Key Account Manager by email, cell phone or by contacting the office. All Key Account Managers maintain their communications through cell phones, tablets and laptops, to better serve customers while they are in the field.

Account Managers can facilitate one-on-one training sessions with new Agency Representatives and can also facilitate group presentations either in-person or webinar.

4. Describe training and support available to Agency Order Representatives.

Response: Wist Business Supplies & Equipment provides various options for training and implementation for new and existing agency Order Representatives. During the implementation phase, Wist Business Supplies & Equipment provides a schedule of training dates and times for both on-site training and webinars. These sessions provide the Agency Order Representative with the following:

*Introduction to Wist
Complete Website Tutorial
How other clients are best utilizing the contract to save money and time.
Complete information on points of contact (sales, accounting, IT, etc.)
Time for Q&A regarding services available to their agency*

Wist Business Supplies & Equipment also provides an online tutorial for website users. A link can be placed directly on your website and/or on the customizable home page on www.wist.com. Additional one-on-one training sessions will be administered as needed (see Attachment B).

Once an agency is on-boarded, they receive on-going support through customer service and the key account manager. Customer service is available Monday -Friday 8AM-5PM. Key account managers provide additional customer training by hosting on-site vendor shows, calendar events, distributing samples when needed, providing demo products and introducing customers to key manufacturers.

5. Describe in detail the stockless desktop office supply program being offered including ordering methods, paper and online catalogs, minimum order size, delivery times, order cut-off time, fill-rate percentage, next-day delivery standards, and delivery method.

ATTACHMENT C
TECHNICAL RESPONSE QUESTIONNAIRE

Response: *Wist Business Supplies & Equipment recommends stockless desktop office supply programs as a way for organizations of all size to save overall. Savings generated by this program include: less inventory on hand, less waste, better control and accountability for items ordered and used.*

To successfully maintain a stockless program, you must have a reliable supplier that can accommodate your agency's needs. Wist provides the following to ensure Agency employees can maximize the benefits of a stockless program:

Ordering Methods- On-line, EDI, Punch-out, Email, Phone and Fax

Catalogs – Both paper and online catalogs are available free of charge

Order Size – Wist Business Supplies & Equipment never requires a minimum order for free next-day delivery

Delivery Times – Preferred delivery times can be specified by Customer

Order Cut-off times – Customers can place orders until 5:00 pm for next-day delivery

Fill Rate – Wist Business Supplies & Equipment maintains a 99.5% fill rate.

Next Day Delivery Standards – All orders are processed with free next day delivery.

Delivery Method – Deliveries are made with a Wist truck and Wist driver.

6. Describe any additional fees that might apply during the term of the contract. (i.e. tariffs, small order fee, size restriction fee, other)

Response: *Wist has never charged additional fees such as tariff fees, bulk order fees, small order charges, fuel charges, credit card fees, and etc. Any additional fees that customers would incur would follow the same approval process as the pricing section.*

7. Clarify how and when pricing changes will be presented.

Response: *Wist is offering pricing discounts on the full catalog of 75,000+ items. Proposed pricing will be held for a minimum of 12 months for core and non-core items. At that time Wist Business Supplies & Equipment will visit with Agency Procurement Representatives to discuss any proposed increases or industry price reductions.*

If price modifications are deemed necessary after the initial 12-month period for core and non-core items, manufacturer documentation will be provided as well as a usage report to determine the total dollar impact to the City of Mesa. Non-core items will not be increased without going through this process.

8. Describe your substitution policy.

Response: *All core list items will and have not been substituted unless the product is no longer available to Wist. If core items need to be substituted, the City of Mesa will and has been notified and provided with an equal alternative.*

9. How will the Agency be able to audit pricing for non-core item purchases? What is your pricing error/correction policy?

Response: *Core and non-core usage will be made available to you along with a complete price file, from which you can perform a detailed monthly audit. If an overpayment has occurred, it will be immediately addressed. For RFP 2015050, audits traditionally show considerable monthly cost savings, because of deviations or items being on sale at a lower price.*

ATTACHMENT C
TECHNICAL RESPONSE QUESTIONNAIRE

10. What is your return/restocking policy (return period, restocking charges, etc.)?

Response: *Wist Business Supplies & Equipment accepts and processes customer returns. We ask that all returns are processed in the original packaging and returned within 90 days. In the event of a manufacturer defect, Wist Business Supplies & Equipment will accept the item and work with the manufacturer to get it repaired or replaced. These time frames are typically longer than 90 days. Wist Business Supplies & Equipment does not charge a return or restocking fee and has demonstrated high levels of flexibility when requested by Agencies to extend usual time frames up to 180 days.*

11. Describe usage, spend analysis reports available. Are they available in Excel spreadsheet format or simply as a paper or electronically presented report? Can they be customized to meet the Agency's needs? How will they be presented/made available to the Agency?

Response: *Wist Business Supplies & Equipment has an elaborate inventory of customizable reports. All reports are available in Excel format and can be delivered electronically upon request. Included you'll find a sampling of some basic reports available to the Agency. Again, all reports are customizable and can be delivered monthly, quarterly, annually.*

Wist Business Supplies & Equipment will also facilitate quarterly business reviews. These reviews provide a time to discuss the entire program and review all aspects of your account including pricing, service, deliveries, product quality, upcoming projects and needs, etc. We also review usage and determine if your Agency Representatives are utilizing the Core Items list effectively

See Tab #6 "Sample Business Review COAJ"

See Tab #6 "Sample Annual Business Review-City of Mesa"

12. Would the City be able to adjust what items are Core and Non-Core based on usage? Can additional items be added to a price group based on usage?

Response: *Yes, Wist Business Supplies & Equipment allows customizable core lists based on specific initiatives as well as usage. There is not a limit or restriction on changing these items. The core list can also be shared by multiple users on-line for easy access.*

13. Does your firm have a policy on lower price matching to other firm's prices and to your own sale, retail or otherwise priced items? If yes, what is your policy?

Response: *Yes. Wist Business Supplies & Equipment will honor price matching in the following instances:*

- 1. Wist will price match comparable items (name brand to name brand etc.)*
- 2. Wist will price match with reputable office supply competitors (national suppliers and local suppliers). Mail order companies are excluded.*
- 3. Wist will not price match close-out items.*
- 4. Wist will update the contract in the system immediately. All SAVE Agencies will receive the cost saving benefit.*

14. Do you offer a business review process to assess aspects of Agency ordering? What types of items are discussed?

Response: *Yes. Wist Business Supplies & Equipment facilitates quarterly mid-year, and annual business reviews, depending on the customer request. We typically schedule these for the entire year when a contract is awarded. The business review provides a dedicated time to discuss all aspects of your account. The following areas are reviewed:*

*Compliance with utilizing Core List
Usage by location, department, and user*

ATTACHMENT C
TECHNICAL RESPONSE QUESTIONNAIRE

Green or Sustainable reporting
Top categories purchased
Percentage of dollars saved by utilizing alternative items
Service and Delivery
Fill rate and percentage of orders place online, through customer service, and fax
Any special projects scheduled in the future and how Wist can help

15. Does your firm offer any in-store programs for quick purchases? If yes, please detail. If yes, attach a list of the location(s) in Arizona.

Response: *As mentioned in previous questions, Wist Business Supplies & Equipment focuses on business to business delivery, and thus has not invested in retail sales locations. However, Wist Business Supplies & Equipment does provide same day delivery via courier as well as will-call at our corporate office located in Tempe, Arizona. The feature for same day delivery is located on the website. The user is able to choose the 2-hour or 4-hour delivery options.*

This process provides the same benefits of accessing a retail store but guarantees that your Agency Representatives are receiving the contracted price and using the Core List and Contracted items. Avoiding retail visits will aid in maintaining greater control of your office supply spend. See Tab 6, "Same Day Delivery"

16. Can users view proof of deliveries online? Can you track where orders are in delivery route online?

Response: *Wist Business Supplies & Equipment has a very easy to utilize "view my orders" tab. On this tab, customers can track orders by customer PO (if applicable), order number, order date, invoice date or amount purchased. On this screen "Status" indicates if orders have been entered, pending or invoiced. Wist Business Supplies & Equipment orders are not invoiced unless the item has been shipped. In addition, this screen also has the functionality to search by keyword for the customer's convenience. Lastly, our customer service team has GPS access to all our drivers, so if there is any question regarding a delivery, we can quickly respond. In addition, the ability to see what time you will receive your order will be on the website very soon.*

17. Describe your internet ordering system, including its ease of use, Agency-specific customization, pricing that is displayed, individual login/PIN, security, ability to specify approvals for certain items/product lines/unit costs-dollar amounts/users, custom Agency-specific home page.

Response: *Wist Business Supplies & Equipment provides customers with a robust e-commerce platform. Our website was developed in IBM WebSphere Portal and may be customized upon request to meet your specific needs. Wist's website has been ranked as one of the best in the industry. Currently we process over 95% of our orders through the site. Wist Business Supplies & Equipment is constantly making improvements and updates to the website to enhance the customer's experience.*

Smart Search - Smart Search enables a suite of web services created to make market-leading search and navigation capabilities available. The result will be increased category navigation, product search, sort filtering, search within search, comparison charts, detailed product specifications and printer supplies finder.

Agency Specific Customization – Wist is open to customizing your site to meet your needs. We work with many customers that require specific features on our site. All customization is included as part of our service package so there is no additional charge to your agency.

Pricing – The Agency's contracted price is listed on the website when users log on. Core items are noted by an icon to provide added direction for agency employees using the site.

ATTACHMENT C TECHNICAL RESPONSE QUESTIONNAIRE

Individual Log On – Each user is provided with a unique user id and generic password. When the user first logs into the system they are asked to change their password. Users can change their password as needed. When an agency employee is terminated or leaves the company Wist Business Supplies & Equipment will disable their user information as well.

Security – Wist Business Supplies & Equipment uses generally accepted best practice techniques to maintain full network security. All data transmitted during a web session is encrypted to ensure sensitive data is transmitted over public networks in a secure fashion. We employ multiple firewalls configured into a DMZ to provide a high level of security to our network from attacks from the internet. Wist Business Supplies & Equipment uses anti-virus software for all of our local PCs as well as our inbound and outbound email to ensure that we do not have any viruses that may compromise our network. In order to protect our customer sensitive data we restrict access to information with our business system and audit system access regularly.

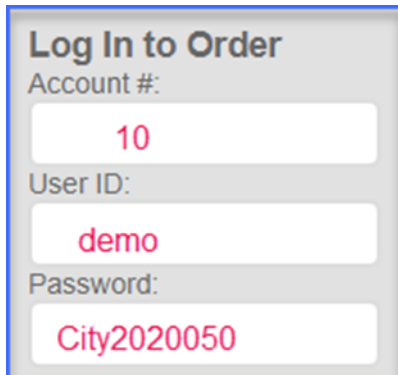
Approval of Spending Limits – The Wist Business Supplies & Equipment website currently possesses the functionality to incorporate approvals based on dollars spent, purchases off the core list, total order limits, etc. We can customize the approval process to best suit your needs. There is no limit to number of approvers that can be used.

Modifications are made by user so various users can also have various levels of purchasing flexibility.

Home Page Customization – The Wist Home page can be customized for each Agency or can be customized with the SAVE logo. Wist Business Supplies & Equipment also create customized landing pages that are created specifically for your Agency employees.

Demo User ID's - You have access to a user id which will allow you to use the system as a general user (limited access) and who can just place orders for one location.

www.wist.com



The image shows a screenshot of a web form titled "Log In to Order". It contains three input fields, each with a label to its left and a red text value inside the field:

- Label: "Account #:" followed by a text box containing "10".
- Label: "User ID:" followed by a text box containing "demo".
- Label: "Password:" followed by a text box containing "City2020050".

PO Balance Tracking- For those SAVE customers utilizing blanket POs, Wist Business Supplies & Equipment has developed a balance tracker feature which notifies the end user of their balance every time they check out. If an end user exceeds their balance, the administrator has the ability to block the purchase or notify the end user.

Customer customization- Wist has the ability and has created custom website features depending on the customer's needs. Examples include: Creating separate mandatory fields for billing codes, intricate custom account strings, custom punch out systems, and specific billing reports.

ATTACHMENT C
TECHNICAL RESPONSE QUESTIONNAIRE

18. What ability does the website have to guide users and/or to promote use of core, green or historically underutilized business products?

Response: *The Wist Business Supplies & Equipment website is designed to encourage users to purchase from your Core List. Upon log on, the Agency Core List is the first thing that comes up displayed. Additionally, core items are indicated as such with a clearly marked "Core" logo on each contracted item. See Tab 6, "Visible Core Items"*

In addition, we've created an "order from history" page where users can look back at past orders and re-order from there. This serves as a time saver and provides a way for Agency users to continue using the same products. See Tab 6, "Order from History"

Furthermore, the core list can be divided into categories and are easily accessible under "My Saved Lists". This enables end users to quickly identify which items are on core.

For customers with a Green Initiative, we've created functionality that identifies green items when available. See Tab 6, "Locate Green Items"

The new Wist website has a sustainable banner that identifies some of the most popular choices for products and ideas on ways your office can be more sustainable. We will continue to bring forth more products and best practices from our clients that others may be able to use.

19. Does your website give users lower alternative item when ordering?

Response: *The Wist Business Supplies & Equipment website has several features to help buyers determine the best value item. For many items there is a button that says "show me how to save. The end users can then click on the button and quickly see a scenario for cost savings or choose to stay with the original option. See Tab 6, "Save More, option 2"*

In addition, we offer our customers the opportunity for plan and save items. End users have the option to buy items at a reduced cost if they have the ability to wait longer. The lead time and purchasing increments are clearly stated online so the end user can make quick cost savings decisions. See Tab 6, "Save More, option 1"

20. Can users process online returns? Do you have real time online support?

Response: *Users can easily process online returns by simply logging into their account and filling out the return tab. The information is sent to our customer service team who issues a return authorization. Our live customer service team is available for any concerns or issues for returns. See Tab 6, "Online returns" and "Live Chat"*

21. Describe the management of Agency users and delivery locations as well as options for self-administration of certain website functions and ability to control rights.

Response: *Wist Business Supplies & Equipment will provide a specific user portal allowing an Agency Representative to manage the administration of online programs. Training will be provided during the implementation process and dedicated IT Support will be assigned to your account. Currently Administrators are able to create/delete users, share/copy favorite lists, assign blanket PO's, and have full access to accounts receivable. With enhanced search functionality and rich content, Administrators have the additional features of adding/deleting ship to locations, adding/deleting cost centers, and the ability to assign credit card information to users. In addition, Administrators are able to set weekly, monthly, and/or annual budgets by*

ATTACHMENT C
TECHNICAL RESPONSE QUESTIONNAIRE

ship to, user, cost center or department. This feature will help the City of Mesa manage overall costs.

22. Describe the implementation/transition process, timeline and resources available for this effort.

Response: **Transition Preparation**

*Review Purchasing Model (Usage Reports, Pricing, Proprietary Products)
Review Logistics Model (Shipping/Delivery Requirements)
Discuss Customer Service Model (Support Contacts/Methods)
Review Administration Model (Establish Credit and Billing Requirements)
Verify Sales Model (Discuss Sales Tools and Goals/Requirements)
Understand Reporting Requirements (Usage/Compliance Reports)*

Systems Integration

*Complete CRIP Forms (Client Requirements, Billing, and Usage Forms)
Complete Location List (Discuss Rural & Metro Locations)
Refine customizations made to E-Commerce Solution
Test Product Compliance (Contract Item Availability)
Review Structure with Client Project Director
Test all Processes and Systems*

Client Site Training

*Introduction email from Wist Business Supplies & Equipment regarding the change in vendor
Conduct End user Training on site or through webinars
Verify completion of training*

Go Live

*Begin Service to all Applicable Client Locations
Gather Sales Call Reports to Assure Contact to all Client Sites
Report Contact Compliance and Review any questions or concerns*

First Customer Care Review

*Obtain Usage Reports
Generate Customer Performance Summary
Confirm Presentation Date, Format, Participants, and Materials Required
Phase Out Implementation Team*

23. Does Respondent agree to honor the prices, terms and conditions to other agencies as specified in Mesa Standard Terms & Conditions, Item #38?

Response: **Yes. All SAVE customers will have the opportunity to utilize the proposed pricing, terms and conditions.**

24. Describe resources and plan to continue to grow the SAVE contract to other agencies that might not currently utilize the current contract.

Response: **Unlike other suppliers, Wist is dedicated to promoting our local contracts. We feel that there is no better contract for our customers than one that is locally negotiated and vetted using the State of Arizona procurement rules. We intend to continue to grow the SAVE contract as we have demonstrated over the past 10 years by continuing:**

- Aggressively pursue non-participating agencies**
- Reward employees for new business**
- Hire support personnel when needed (i.e.. drivers, customer service, account managers)**
- Retain current SAVE customers by continuing high levels of customer service.**

ATTACHMENT C
TECHNICAL RESPONSE QUESTIONNAIRE

25. Are there any price or delivery cost adjustments or alternative delivery methods for locations outside the Phoenix metropolitan area?

Response: *All shipments outside metropolitan areas are shipped via FedEx, UPS or Courier. There is no additional shipping charge, and free next-day delivery is still standard. Online shipment tracking is also available to users.*

26. Does your company stock all the items in your catalog in your own local warehouse? If not all items, what percentage of items is stocked in your own local warehouse?

Response: *Wist Business Supplies & Equipment has built an efficient logistics network in order to keep up with our customers' demand as well as next day delivery. In fact, Wist Office Products is the recent recipient of the Industry Leader Award for Distribution and Logistics which was judged by independent local and national leaders. In order to accomplish this, Wist stocks in excess of 85% of our customer's usage. In addition, Wist Business Supplies & Equipment belongs to a national network of office suppliers, which provides access to local inventory, resulting in a 99.5% fill rate for next day delivery.*

27. Are all items purchased directly from the manufacturer?

Response: *Most items are purchased directly through the manufacturer in order to provide the best value to the City of Mesa. Wist Business Supplies & Equipment also works with a wholesale partner to ensure the highest levels of on-time delivery and customer satisfaction.*

28. How can your company help the City be socially responsible in the City's Purchasing?

Response: *Wist Business Supplies & Equipment prides itself in being a socially responsible company, and as such can help the City of Mesa's goals to achieve environmental, charitable and other important benchmarks related to the goal of social responsibility. See Tab 6, "Wist Sustainable" and "Social Sustainability"*

Wist Business Supplies & Equipment offers a full line of environmentally friendly products and strives to incorporate green practices throughout every division and department. As one example, our warehouse is a near-zero-waste facility, recycling or reusing almost all materials and packaging. In addition, many products and product lines themselves promote sustainability - most notably our full line of remanufactured toner cartridges, Trulmage. Last year alone, Wist Business Supplies & Equipment and their customers diverted more than 11,000 laser cartridges from landfills, equating to a savings of nearly 15,000 lbs. of plastic, 7,500 pounds of steel and 2,000 pounds of aluminum.

Being environmentally friendly isn't the only thing that makes Wist Business Supplies & Equipment socially responsible. We are also heavily involved in our local community, as active members of organizations like the Greater Phoenix Chamber of Commerce, the Greater Phoenix Economic Council, the Arizona Technology Council, the Arizona Small Business Association and Local First Arizona. As a Member of Local First Arizona, Wist Business Supplies & Equipment leads the charge in communicating the impact of choosing locally owned businesses to elected officials and every level of government as well as neighbors and consumers across Arizona. Nearly four times as many dollars remain circulating within the community when choosing a local business, which means that dollars are stretched further, and essential services are fully funded.

In addition to a focus on sustainability and involvement within the business community, Wist Business Supplies & Equipment remains closely tied to a variety of charitable initiatives that

ATTACHMENT C
TECHNICAL RESPONSE QUESTIONNAIRE

work to strengthen our community. We routinely gift in excess of \$100,000 in cash contributions, in-kind product donations and volunteer time to Arizona's nonprofit organizations.

29. What tools are provided to help the City become a GREENER public entity?

Response: *All Green items are clearly identified on our website with a green leaf symbol. In addition, Wist Business Supplies & Equipment can and has worked with the City and SAVE members to identify key products and create a Green Core list. This Green Core list can be added to the Saved List for easy access by all users. Lastly, Green reporting is available so that the City and SAVE members can measure their efforts in this category.*

30. What specific value-added offerings can your company provide to the City?

Response: *Wist has worked with many large customers and through the work of a key account manager can provide the following value-added offerings:*

- *City specific vendor shows*
- *Support for Safety Services/Risk Management (Ergonomic Products & Expertise)*
- *Product information and samples*
- *Support for City events i.e. Employee Benefits Fair*
- *Manufacturer catalog distribution i.e. Calendar catalog distribution*
- *Promotional Products*
- *Wearables programs*
- *Furniture 3 Day Trial Program*
- *Furniture Layout & Design*

31. Does your company offer any type of rebate program based on volume of purchases? Will individual agencies participating in the contract also receive a rebate? Please explain any rebate program available.

Response: *A rebate of 2% will be offered by Wist Business Supplies & Equipment for any agency that chooses the EFT option for payment and their spend is greater than \$100K at the end of their anniversary date. Exclusions would be one time purchases or single categories such as furniture and paper, and must have no past due invoices.*

The information you are providing in this Bidder Workbook will be utilized in development and analysis of the bid. Please enter your information ONLY in the manner noted below.

Inaccurate, incomplete, or improperly entered information provided in your survey response may exclude you from bidding on certain items or groups of items.

Column Description	Vendor Input	Input Result	Notes:
Are You Bidding This Item as Specified? Y/N	Y	Confirmation that you WILL bid this item as specified.	You are confirming in this column if you are bidding as specified for Items you are bidding. Select "Y" or "N" from the drop-down menu. All entries of "N", blanks cells, or any entry other than "Y" are considered confirmation that you will NOT bid this item as specified.
	N	Confirmation that you will NOT bid this item as specified.	
Alternate Item SKU	SKU	Provide SKU for alternate item you are bidding.	Alternate items are subject to approval.
Alternate Item Description	Description	Provide description for alternate item you are bidding.	Alternate items are subject to approval.
U/M You are Bidding	U/M	Enter the UM for the item you are bidding	You must enter a U/M for items you are bidding.
Pack Size (Qty. of EACH)	Whole Number	Confirmation of the pack size (quantity of EACH) in your U/M.	You must enter a whole number specifying the quantity of UNITS / EACHES that make up your U/M in column I. (i.e. U/M = CS; PK SZ = 6 means you are bidding a CASE that is made up of 6 UNITS / EACHES of the product. You must enter a pack size for ALL items you are bidding.
Initial Offer - Net Price (Core Items)	Price	Initial offer price for item.	You must enter an initial price offer (unit price) for each item you are bidding. <u>This price is your initial offer and will be your starting price in the reverse auction pricing event.</u>
List Price (Non-Core Items)	Price	List price for item.	You must enter a list price for all items in each category that you are bidding. Non-Core items included in this workbook are for evaluative purposes only.
Initial Offer - Category Percent Discount (Non-Core Categories)	Percent Discount	Percent discount for the category.	You must enter an initial price offer (percent discount) for each category you are bidding. <u>This discount is your initial offer and will be your starting discount in the reverse auction pricing event.</u> The awarded vendor(s) will be required to extend the final category percent discount price to all Non-Core items in that category, not only to the evaluative items included in this workbook.

Sheet List (Please Complete all Sheets)
Core Office Supplies
Non-Core - Batteries & Electrical Supplies
Non-Core - Binder & Binder Supplies
Non-Core - Breakroom & Cleaning Supplies
Non-Core - Calendars & Planners
Non-Core - Computer Hardware & Supplies
Non-Core - Files & Filing Supplies
Non-Core - Forms & Record Keeping
Non-Core - Labels & Label Makers
Non-Core - Mailroom & Packaging Materials
Non-Core - Office Equipment
Non-Core - Miscellaneous Office Supplies
Non-Core - Paper
Non-Core - Pens & Desk Supplies
Non-Core - Room Accessories
Non-Core - Safety Items
Non-Core - Toner
Furniture Manufacturer List

Directions for Using the Bidder Worksheets

A) Item Specifications

If a "name brand" product is specified on the workbook, bidder must bid the same "name brand".
Do not substitute unless it is identified as generic/private brand product.
If "name brand" is not specified, bidder may bid an Alternative Item of an equivalent product with equal or better specifications.

Bidders are asked to bid either as specified or offer an equivalent but not both (for each line item).
The fixed price provided must be for the exact manufacturer's name and product code, UPC code, and unit of measure.
It is the intention of the City to award to a single Contractor for all office supplies, including toner and multi-purpose paper.

B) Pricing Method

1) All core items are considered "Fixed Line Item Pricing" items and will be bid on individually.
2) All discounts offered in the non core categories must be the same across all line items in each category
For example: the Paper Tab will be given a percentage discount off List Price as a whole - not separate discounts for each item.

C) When Bidding as Specified

When bidding as specified for the Core fill out only columns H, K, L & M and for Non-Core fill out columns G, J, K & L (shaded columns)

D) When Bidding Equivalent Products - You must provide detailed descriptions of the Products you are proposing.

1) For Alternates offered on the Core list complete columns I & J, for Alternates offered on the Non-Core lists complete columns H & I.

Core Office Supplies

Note: You must bid all items in the Core group in order to be able to bid.

Line Item #	SKU	Line Item Description	UM	"EACH" DESIGNATION	PACK SIZE	Extended Qty	Are you bidding this item as specified	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	Initial Offer Net Price	Pack Size Adjustment	Initial Offer Net Price Adjusted for Pack Size	Initial Offer Extended Cost - Adjusted for Pack Size
CORE-1	VPO00012	PAPER,COPY,8.5X11,20#,WHT 92	CS	RM	10	1,702	Y			CS	10	\$ 31.98	1.0000	\$ 31.98	\$ 54,429.96
CORE-2	CAS054907RM	PAPER,92 BRT,20,WHT,RM,11X17	RM	Ream	1	633	Y			RM	1	\$ 11.69	1.0000	\$ 11.69	\$ 7,399.77
CORE-3	CAS0X9001	PAPER,XERO,WHT,8.5X11,20#	CT	RM	10	149	Y			CT	10	\$ 41.42	1.0000	\$ 41.42	\$ 6,171.58
CORE-4	EVEEN91T	BATTERY,IDSTAA,24 EA=1BX	BX	Battery	24	689	Y			BX	24	\$ 5.80	1.0000	\$ 5.80	\$ 3,996.20
CORE-5	DOM1120CT	PAPER,20#,LTR,92 BRT	CT	Sheet	5000	110	Y			CT	5000	\$ 31.98	1.0000	\$ 31.98	\$ 3,517.80
CORE-6	UNV95200	PAPER,XERO/DUP,LTR,98B,WE	CT	RM	10	47	Y			CT	10	\$ 38.98	1.0000	\$ 38.98	\$ 1,832.06
CORE-7	EVEEN92T	BATTERY,IDTAAA,24EA=1BX	BX	Battery	24	442	Y			BX	24	\$ 5.80	1.0000	\$ 5.80	\$ 2,563.60
CORE-8	EVEEN93T	BATTERY,IDST,C,12EA=1BX	BX	Battery	12	435	Y			BX	12	\$ 5.83	1.0000	\$ 5.83	\$ 2,536.05
CORE-9	MMM38506	TAPE,PCKGE,6RL/PK,CR	PK	Roll	6	91	Y			PK	6	\$ 26.48	1.0000	\$ 26.48	\$ 2,409.68
CORE-10	KMW64407	KEYBOARD,WASHABLE,BK	EA	Each	1	99	Y			EA	1	\$ 26.25	1.0000	\$ 26.25	\$ 2,598.75
CORE-11	VER97088	DRIVE,USB FLASH 8GB,BE	EA	Each	1	343	Y			EA	1	\$ 5.56	1.0000	\$ 5.56	\$ 1,907.08
CORE-12	AAGPM128	CALENDAR,WALL,MLY,8X11	EA	Each	1	440	Y			EA	1	\$ 5.31	1.0000	\$ 5.31	\$ 2,336.40
CORE-13	ERG21315	ERGODYNE 8230Z TYPE R CLASS 2	EA	Each	1	168	Y			EA	1	\$ 12.66	1.0000	\$ 12.66	\$ 2,126.88
CORE-14	CAS054901	PAPER,XERO,RCY,WHT,8.5X11	CT	RM	10	50	Y			CT	10	\$ 44.63	1.0000	\$ 44.63	\$ 2,231.50
CORE-15	UNV28230	PAPER,XERO 92 WE,LTR,3HD	CT	RM	10	20	Y			CT	10	\$ 39.99	1.0000	\$ 39.99	\$ 799.80
CORE-16	DCC16116	CUP,16 OZ,FOAM,1M/CTN,WHT	CT	Cup	1000	18	Y			CT	1000	\$ 98.94	1.0000	\$ 98.94	\$ 1,780.92
CORE-17	EVEEN22T	BATTERY,IDT,9V,12 EA=1BX	BX	Battery	12	162	Y			BX	12	\$ 10.15	1.0000	\$ 10.15	\$ 1,644.30
CORE-18	BRTZE231	LABEL,1/2" BK/WHT	EA	Each	1	184	Y			EA	1	\$ 8.78	1.0000	\$ 8.78	\$ 1,615.52
CORE-19	LOG920002836	KEYBOARD,WRLS DT,MK320	EA	Each	1	43	Y			EA	1	\$ 37.02	1.0000	\$ 37.02	\$ 1,591.86
CORE-20	GEO45332	COVER,DOCUMENT COVER,NY	PK	Cover	6	290	Y			PK	6	\$ 5.62	1.0000	\$ 5.62	\$ 1,629.80
CORE-21	SAN30001	MARKER,SHARPIE,FINE PT,BK	DZ	Marker	12	194	Y			DZ	12	\$ 7.98	1.0000	\$ 7.98	\$ 1,548.12
CORE-22	VTV10786	Recycled Paper 8 1/2 x11 30%	CT	Sheet	5000	50	Y			CT	5000	\$ 31.99	1.0000	\$ 31.99	\$ 1,599.50
CORE-23	SMD19075	FOLDER,6SEC,2/5C,LGL,RD	BX	Folder	10	39	Y			BX	10	\$ 39.06	1.0000	\$ 39.06	\$ 1,523.34
CORE-24	LOG920002555	KEYBOARD,WRLS DT,MK550,BK	EA	Each	1	19	Y			EA	1	\$ 78.65	1.0000	\$ 78.65	\$ 1,494.35
CORE-25	FEL00789	FILE,QUIK,LTR/LGL,CTN12	CT	File	12	59	Y			CT	12	\$ 24.70	1.0000	\$ 24.70	\$ 1,457.30
CORE-26	EVEEN95T	BATTERY,IDST,D,12EA=1BX	BX	Battery	12	159	Y			BX	12	\$ 8.86	1.0000	\$ 8.86	\$ 1,408.74
CORE-27	DEFCM13443F	CHAIRMAT,46X60NOLIP,BVL	EA	Each	1	40	Y			EA	1	\$ 34.87	1.0000	\$ 34.87	\$ 1,394.80
CORE-28	VER97275	DRIVE,USB FLASH 16GB,BE	EA	Each	1	157	Y			EA	1	\$ 6.87	1.0000	\$ 6.87	\$ 1,078.59
CORE-29	QRTP557GP2	BOARD,6X4,PRSTG,WHTBRD,GR	EA	Each	1	3	Y			EA	1	\$ 433.11	1.0000	\$ 433.11	\$ 1,299.33
CORE-30	UNV35763	ROLL,3-1/8"X230,50PK,WE	CT	230 Ft. Roll	50	25	Y			CT	50	\$ 60.43	1.0000	\$ 60.43	\$ 1,510.75
CORE-31	PMC45152	PAPER,36X150,C24,24#,WE	RL	150 Ft. Roll	1	36	Y			RL	1	\$ 35.28	1.0000	\$ 35.28	\$ 1,270.08
CORE-32	TOP7533	PAD,LGL RULED,PERF,LTR,WE	DZ	Pad	12	165	Y			DZ	12	\$ 8.24	1.0000	\$ 8.24	\$ 1,359.60
CORE-33	PIL31020	PEN,RBALL,RT,G2,GEL,FN,BK	DZ	Pen	12	95	Y			DZ	12	\$ 13.18	1.0000	\$ 13.18	\$ 1,252.10
CORE-34	AAGPM228	CALENDAR,WALL,MLY,12X17	EA	Each	1	173	Y			EA	1	\$ 6.97	1.0000	\$ 6.97	\$ 1,205.81
CORE-35	BWK6272	TOWEL,ROLL,2PLY,30/85,WH	CT	Roll of 85 Sheets	30	36	Y			CT	30	\$ 30.58	1.0000	\$ 30.58	\$ 1,100.88
CORE-36	HEW001420	PAPER,HPMULTI PURPOSE LGL	RM	Ream	1	91	Y			RM	1	\$ 11.74	1.0000	\$ 11.74	\$ 1,068.34
CORE-37	AAGPM428	CALENDAR,WALL,MLY,20X30	EA	Each	1	84	Y			EA	1	\$ 12.86	1.0000	\$ 12.86	\$ 1,080.24
CORE-38	CLO35419CT	CLEANER,LEMN PNE SOL,3/CT	CT	144 OZ Bottle	3	33	Y			CT	3	\$ 29.81	1.0000	\$ 29.81	\$ 983.73
CORE-39	VER99123	DRIVE,FLASH,16GB,SNG,4/PK	PK	Flash Drive	4	28	Y			PK	4	\$ 22.08	1.0000	\$ 22.08	\$ 618.24
CORE-40	ERG21313	ERGODYNE 8230Z TYPE R CLASS 2	EA	Each	1	72	Y			EA	1	\$ 12.66	1.0000	\$ 12.66	\$ 911.52
CORE-41	ERG21317	ERGODYNE 8230Z TYPE R CLASS 2	EA	Each	1	72	Y			EA	1	\$ 12.66	1.0000	\$ 12.66	\$ 911.52
CORE-42	KMW72110	MOUSE,WIRED,BK	EA	Each	1	100	Y			EA	1	\$ 9.13	1.0000	\$ 9.13	\$ 913.00
CORE-43	SMD76124	POCKET,FILE,3.5" EXP,LGL	BX	File	25	14	Y			BX	25	\$ 69.24	1.0000	\$ 69.24	\$ 969.36
CORE-44	AVE74401	PROTECTOR,HVY,NGL	BX	Protector	200	49	Y			BX	200	\$ 19.20	1.0000	\$ 19.20	\$ 940.80
CORE-45	SAN37001	MARKER,SHARPIE,ULTRAFN,BK	DZ	Marker	12	86	Y			DZ	12	\$ 9.98	1.0000	\$ 9.98	\$ 858.28
CORE-46	AAGPM328	CALENDAR,WALL,15.5X22.75	EA	Each	1	91	Y			EA	1	\$ 9.85	1.0000	\$ 9.85	\$ 896.35
CORE-47	PIL84065	PEN,G2,FINE,36/TUB,BK	PK	Pen	36	16	Y			PK	36	\$ 54.05	1.0000	\$ 54.05	\$ 864.80
CORE-48	EVEEN91	BATTERY,IDSTAA,24 EA=1BX	BX	Battery	24	84	Y			BX	24	\$ 5.80	1.0000	\$ 5.80	\$ 487.20
CORE-49	BICWOTAP10	TAPE,CORRECTION,10/BX,WH	BX	472" Roll	10	51	Y			BX	10	\$ 16.10	1.0000	\$ 16.10	\$ 821.10
CORE-50	XRNDL1251150	LAMINATOR,TWO-SIDED LAMIN	EA	Each	1	12	Y			EA	1	\$ 72.05	1.0000	\$ 72.05	\$ 864.60
CORE-51	GOJ962504EA	SANITIZER,PURELL2LITER,CR	EA	Each	1	30	Y			EA	1	\$ 18.12	1.0000	\$ 18.12	\$ 543.60
CORE-52	ESIEDGEG	ESI EDGE MONITOR ARM	EA	Each	1	5	Y			EA	1	\$ 185.80	1.0000	\$ 185.80	\$ 929.00
CORE-53	QUA63561	ENVELOPE,DEPT,10X13,TIE	CT	Envelope	100	19	Y			CT	100	\$ 44.23	1.0000	\$ 44.23	\$ 840.37
CORE-54	UNV84622	POUCH,LTR SZ,3MIL,100/BX	BX	Pouch	100	40	Y			BX	100	\$ 21.02	1.0000	\$ 21.02	\$ 840.80
CORE-55	TOM68720	TAPE,CORRECT1/6,WE,10/PK	PK	394" Roll	10	39	Y			PK	10	\$ 19.55	1.0000	\$ 19.55	\$ 762.45
CORE-56	MMM810P10K	TAPE,MAGIC,75X1M,10RL,CR	PK	83.33 Ft. Roll	10	99	Y			PK	10	\$ 8.55	1.0000	\$ 8.55	\$ 846.45
CORE-57	SMD10330	FOLDER,MLA,1/3 CUT,LTR	BX	Folder	100	49	Y			BX	100	\$ 15.97	1.0000	\$ 15.97	\$ 782.53

CORE-58	HEWC1Q12AAZ	INKCART,HP727,300ML,MTBK	EA	Each	1	6	Y		EA	1	\$ 178.50	1.0000	\$ 178.50	\$ 1,071.00
CORE-59	MAX648250	DISC,CD-R,700MB,SPND,50PK	PK	CD-R	50	96	Y		PK	50	\$ 7.21	1.0000	\$ 7.21	\$ 692.16
CORE-60	SEL39093	MAILER,SS-BUBBLE,5X12GDBR	CT	Mailer	100	13	Y		CT	100	\$ 50.55	1.0000	\$ 50.55	\$ 657.15
CORE-61	PMC05214	PAPER,THERMAL3.125X230,WE	CT	230 Ft. Roll	50	8	Y		CT	50	\$ 80.57	1.0000	\$ 80.57	\$ 644.56
CORE-62	QRTG4836W	BOARD,4 X 3,GLSS MRKR,WH	EA	Each	1	5	Y		EA	1	\$ 141.31	1.0000	\$ 141.31	\$ 706.55
CORE-63	SEL39094	MAILER,SS BUBBLE,8.5X14.5	CT	Mailer	100	8	Y		CT	100	\$ 81.03	1.0000	\$ 81.03	\$ 648.24
CORE-64	ALEFAN363	FAN,TOWER,36",3 SPEED,BK	EA	Each	1	9	Y		EA	1	\$ 74.75	1.0000	\$ 74.75	\$ 672.75
CORE-65	HON-HH870942	TASKLIGHT 42"w	EA	Each	1	6	Y		EA	1	\$ 118.58	1.0000	\$ 118.58	\$ 711.48
CORE-66	PIL31021	PEN,RBALL,RT,G2,GEL,FN,BE	DZ	Pen	12	44	Y		DZ	12	\$ 13.86	1.0000	\$ 13.86	\$ 609.84
CORE-67	HEWCF283AAZ	TONER,F/HP83A,LJ,BK	EA	Each	1	10	Y		EA	1	\$ 65.50	1.0000	\$ 65.50	\$ 655.00
CORE-68	FEL3227901	SHREDDER,PS79CI INTELLSHD	EA	Each	1	2	Y		EA	1	\$ 318.99	1.0000	\$ 318.99	\$ 637.98
CORE-69	SHREL1197PIII	CALCULATOR,PRINT 12-DIGIT	EA	Each	1	7	Y		EA	1	\$ 92.65	1.0000	\$ 92.65	\$ 648.55
CORE-70	HEWCE278AC	CRTDG,LJ,BK,ORIG 78A,MPS	EA	Each	1	8	Y		EA	1	\$ 59.85	1.0000	\$ 59.85	\$ 478.80
CORE-71	BOS02210	STAPLER,ELECTRIC,BK	EA	Each	1	16	Y		EA	1	\$ 34.82	1.0000	\$ 34.82	\$ 557.12
CORE-72	VER95102	DISC,DVD-R,4.7GB,100PK,SR	PK	DVD-R	100	20	Y		PK	100	\$ 27.60	1.0000	\$ 27.60	\$ 552.00
CORE-73	PIL31256	PEN,G2, 1.0MM BOLD,BK	DZ	Pen	12	44	Y		DZ	12	\$ 12.78	1.0000	\$ 12.78	\$ 562.32
CORE-74	UNV86920PK	BOOK,STNO,GRG,80SH,6PK,GN	PK	Pad	6	62	Y		PK	6	\$ 13.34	1.0000	\$ 13.34	\$ 827.08
CORE-75	EVEEN92	BATTERY,IDTAAA,24EA=1BX	BX	Battery	24	56	Y		BX	24	\$ 5.80	1.0000	\$ 5.80	\$ 324.80
CORE-76	AVES395	BADGE,S/FADHV,LSR,NME,WHT	BX	Badge	400	15	Y		BX	400	\$ 36.78	1.0000	\$ 36.78	\$ 551.70
CORE-77	WBI242315C	BAG,7-10GL,TRSH BG,CLR	CT	Bag	500	14	Y		CT	500	\$ 38.51	1.0000	\$ 38.51	\$ 539.14
CORE-78	BRITZE2312PK	LABEL,1/2" BK/WHT,2PK	PK	26.2 Ft. Roll	2	22	Y		PK	2	\$ 24.44	1.0000	\$ 24.44	\$ 537.68
CORE-79	GC3748204EZ	FILM,3.0MIL,GLOSS,2,CR	BX	250 Ft. Roll	2	5	Y		BX	2	\$ 114.35	1.0000	\$ 114.35	\$ 571.75
CORE-80	GOJ965212CT	SANITIZER,HAND,PURELL,8OZ	CT	8 OZ	12	10	Y		CT	12	\$ 54.77	1.0000	\$ 54.77	\$ 547.70
CORE-81	QRTSM534	BOARD,3' X 4',MAGNETIC,AL	EA	Each	1	5	Y		EA	1	\$ 106.61	1.0000	\$ 106.61	\$ 533.05
CORE-82	AAGPM1228	CALENDAR,WALL,YEARLY	EA	Each	1	75	Y		EA	1	\$ 7.47	1.0000	\$ 7.47	\$ 560.25
CORE-83	VER98703	DRIVE,8GB,FLASH,3/PK,RD	PK	Flash Drive	3	28	Y		PK	3	\$ 19.49	1.0000	\$ 19.49	\$ 545.72
CORE-84	AAGSK2400	CALENDAR,DSK PD/WALL,BK	EA	Each	1	171	Y		EA	1	\$ 3.21	1.0000	\$ 3.21	\$ 548.91
CORE-85	AAG70EP0305	BOOK,APT,PLNR,1PGDAILY,BK	EA	Each	1	20	Y		EA	1	\$ 40.01	1.0000	\$ 40.01	\$ 800.20
CORE-86	PDC1058421	DUSTER,PERFECT II,10OZ	EA	Each	1	131	Y		EA	1	\$ 4.61	1.0000	\$ 4.61	\$ 603.91
CORE-87	GBC3740474	POUCH,LAMINATING,MENU	BX	Pouch	100	5	Y		BX	100	\$ 115.42	1.0000	\$ 115.42	\$ 577.10
CORE-88	BAL8574GM	DISPENSER,LENS CLNR,100BX	BX	Dispenser	100	50	Y		BX	100	\$ 10.20	1.0000	\$ 10.20	\$ 510.00
CORE-89	SAF5124	FOOTREST,ADJ,INDUST,BK	EA	Each	1	5	Y		EA	1	\$ 113.50	1.0000	\$ 113.50	\$ 567.50
CORE-90	APW111U2	SURGE,ARRST,11-OUT	EA	Each	1	13	Y		EA	1	\$ 39.00	1.0000	\$ 39.00	\$ 507.00
CORE-91	UNV96920PK	BOOK,STNO,GRG,80SH,6PK,WH	PK	Pad	6	57	Y		PK	6	\$ 14.21	1.0000	\$ 14.21	\$ 809.97
CORE-92	SEL39095	MAILER,SS-BBL9.5X14.5GDBR	CT	Mailer	100	8	Y		CT	100	\$ 63.69	1.0000	\$ 63.69	\$ 509.52
CORE-93	CLG3201576	CASE,LAPTOP,14.1",BK	EA	Each	1	17	Y		EA	1	\$ 32.65	1.0000	\$ 32.65	\$ 555.05
CORE-94	FAOFAE4005	FIRSTAID,IODINE SWB,10/BX	BX	Swab	10	100	Y		BX	10	\$ 4.92	1.0000	\$ 4.92	\$ 492.00
CORE-95	TOP7500	PAD,LGL,RULD,PERF,5X8,WE	DZ	Pad	12	138	Y		DZ	12	\$ 3.90	1.0000	\$ 3.90	\$ 538.20
CORE-96	HOD26202	BOOK,APT,14MO,8.5X11,BK	EA	Each	1	55	Y		EA	1	\$ 8.93	1.0000	\$ 8.93	\$ 491.15
CORE-97	TOP8021	BOOK,STENO,GREGG,80SH,GN	EA	Each	1	348	Y		EA	1	\$ 1.57	1.0000	\$ 1.57	\$ 546.36
CORE-98	MMMDL951	CARTRIDGE,DUAL LAMNTE,RFL	EA	Each	1	9	Y		EA	1	\$ 55.45	1.0000	\$ 55.45	\$ 499.05
CORE-99	VER98425	DRIVE,16GB SWVL USB2P,GGN	PK	Flash Drive	2	29	Y		PK	2	\$ 12.42	1.0000	\$ 12.42	\$ 360.18
CORE-100	MAX638014	DISC,DVD-R,100PK SPNL	PK	DVD-R	100	19	Y		PK	100	\$ 25.60	1.0000	\$ 25.60	\$ 486.40
CORE-101	LOG920001996	KEYBOARD,WRLS,K350WAVE,BK	EA	Each	1	12	Y		EA	1	\$ 38.99	1.0000	\$ 38.99	\$ 467.88
CORE-102	SAU11017	CLIPBOARD,9 3/16X13.75	EA	Each	1	23	Y		EA	1	\$ 20.82	1.0000	\$ 20.82	\$ 478.86
CORE-103	BICGSM11BK	PEN,ROUND STIC,MED,BK	DZ	Pen	12	417	Y		DZ	12	\$ 1.08	1.0000	\$ 1.08	\$ 450.36
CORE-104	LOG910001822	MOUSE,WRLSS,M510,DRKGY	EA	Each	1	12	Y		EA	1	\$ 37.02	1.0000	\$ 37.02	\$ 444.24
CORE-105	UNV76920	BOOK,STENO,GREGG,70SH,GN	EA	Each	1	498	Y		EA	1	\$ 1.16	1.0000	\$ 1.16	\$ 577.68
CORE-106	TOM68627	TAPE,CORRECTION,MONO,2PK	PK	394" Roll	2	127	Y		PK	2	\$ 3.45	1.0000	\$ 3.45	\$ 438.15
CORE-107	SMD26210	FOLDER,PSBD 2IN LTR,GG	BX	Folder	25	12	Y		BX	25	\$ 36.92	1.0000	\$ 36.92	\$ 443.04
CORE-108	FALDSXLPW	CLEANER,DUST-OFF,10OZ,2PK	PK	Canister	2	31	Y		PK	2	\$ 14.69	1.0000	\$ 14.69	\$ 455.39
CORE-109	CML560RCL	USA "THE MONEY PEN" CAPS MADE	EA	Each	1	360	Y		EA	1	\$ 1.19	1.0000	\$ 1.19	\$ 428.40
CORE-110	REARR3760	CLEANER,10OZ,DUSTER,6PK	PK	Canister	6	9	Y		PK	6	\$ 47.36	1.0000	\$ 47.36	\$ 426.24
CORE-111	AAGPM1128	CALENDAR,3 MO WALL	EA	Each	1	34	Y		EA	1	\$ 13.14	1.0000	\$ 13.14	\$ 446.76
CORE-112	SMD10339	FOLDER,LTR 11PT1/3REC,MLA	BX	Folder	100	24	Y		BX	100	\$ 19.33	1.0000	\$ 19.33	\$ 463.92
CORE-113	GOJ645302	SANITIZER,FOAM,HAND,CLR	CT	1200 mL Dispaenser	2	4	Y		CT	2	\$ 104.69	1.0000	\$ 104.69	\$ 418.76
CORE-114	FEL0063201	BOX,PRESTO 10X15X24,WHT	CT	File Box	12	4	Y		CT	12	\$ 104.38	1.0000	\$ 104.38	\$ 417.52
CORE-115	QRTGDP186	BOARD,DKTP,DRIERS,18X6,WH	EA	Each	1	16	Y		EA	1	\$ 22.00	1.0000	\$ 22.00	\$ 352.00
CORE-116	LOG910002650	MOUSE,WIRELSS,M325,BE	EA	Each	1	21	Y		EA	1	\$ 19.49	1.0000	\$ 19.49	\$ 409.29
CORE-117	QUA37897	ENVELOPE,CSP10X13BRKR28#	BX	Envelope	100	44	Y		BX	100	\$ 8.34	1.0000	\$ 8.34	\$ 366.96
CORE-118	HOD150HD	CALENDAR,DSKPD,MLY,22X17	EA	Each	1	65	Y		EA	1	\$ 6.18	1.0000	\$ 6.18	\$ 401.70
CORE-119	TOP20172	PAD,RCY,1DZ/PK,8.5X11WHT	DZ	Pad	12	22	Y		DZ	12	\$ 20.62	1.0000	\$ 20.62	\$ 453.64
CORE-120	VER97005	DRIVE,64GB,USB FLASH,RD	EA	Each	1	26	Y		EA	1	\$ 13.20	1.0000	\$ 13.20	\$ 343.20
CORE-121	QRT2304B	BOARD,4X3,CORK BUL,BKAL	EA	Each	1	8	Y		EA	1	\$ 49.65	1.0000	\$ 49.65	\$ 397.20
CORE-122	SAF3271BL	TRAY,LETTER, TRIPLE,BK	EA	Each	1	17	Y		EA	1	\$ 27.50	1.0000	\$ 27.50	\$ 467.50

CORE-123	AVE05741	BNDR,RNDR,8.5X11.3"WHT	EA	Each	1	114	Y		EA	1	\$ 3.44	1.0000	\$ 3.44	\$ 392.16
CORE-124	QRTSM533B	BOARD,3' X 2',MAGNET,BKAL	EA	Each	1	7	Y		EA	1	\$ 62.49	1.0000	\$ 62.49	\$ 437.43
CORE-125	BRTTZE241	LABEL,3/4" BK/WHT	EA	Each	1	48	Y		EA	1	\$ 8.08	1.0000	\$ 8.08	\$ 387.84
CORE-126	TOP63960	PAD,LGL/LTR,20#,WE	PK	Pad	12	9	Y		PK	12	\$ 46.66	1.0000	\$ 46.66	\$ 419.94
CORE-127	HOD124	CALENDAR,DESK,12 MO,22X17	EA	Each	1	140	Y		EA	1	\$ 2.75	1.0000	\$ 2.75	\$ 385.00
CORE-128	SMD10334	FOLDER,MLA,1/3 CUT,LTR	BX	Folder	100	19	Y		BX	100	\$ 21.59	1.0000	\$ 21.59	\$ 410.21
CORE-129	VER97086	DRIVE,USB,FLASH,2GB,BE	EA	Each	1	59	Y		EA	1	\$ 6.45	1.0000	\$ 6.45	\$ 380.55
CORE-130	DCC10110	CUP,10 OZ,FOAM,1M/CT,WHT	CT	Cup	1000	7	Y		CT	1000	\$ 61.52	1.0000	\$ 61.52	\$ 430.64
CORE-131	AVE09301	BNDR,SLNTRNG,11X8.5,1"WHT	EA	Each	1	88	Y		EA	1	\$ 4.40	1.0000	\$ 4.40	\$ 387.20
CORE-132	AVE17575	BINDER,DURVW,1",4/PK,WH	PK	Binder	4	13	Y		PK	4	\$ 28.50	1.0000	\$ 28.50	\$ 370.50
CORE-133	MMM655YW	NOTE,POST-IT,3X5,12/PK,YW	PK	Pad	12	82	Y		PK	12	\$ 4.69	1.0000	\$ 4.69	\$ 384.58
CORE-134	SMD14075	FOLDER,6SEC,2/5C,LTR,RD	BX	Folder	10	11	Y		BX	10	\$ 32.27	1.0000	\$ 32.27	\$ 354.97
CORE-135	QUA41467	ENVELOPE,CAT,9X12,28#BRKR	BX	Envelope	100	19	Y		BX	100	\$ 23.62	1.0000	\$ 23.62	\$ 448.78
CORE-136	TOP20152	PAD,RCYL,1DZ/PK,5X8,WHT	DZ	Pad	12	38	Y		DZ	12	\$ 10.22	1.0000	\$ 10.22	\$ 388.36
CORE-137	PIL84066	PEN,G2,FINE,36/TUB,BE	PK	Pen	36	7	Y		PK	36	\$ 54.05	1.0000	\$ 54.05	\$ 378.35
CORE-138	SMD74810	POCKET, LGL EXP 5-1/4	BX	Folder	50	4	Y		BX	50	\$ 94.16	1.0000	\$ 94.16	\$ 376.64
CORE-139	SAN1926876	MARKER,FINE,RT,36/PK,BK	PK	Marker	36	4	Y		PK	36	\$ 70.01	1.0000	\$ 70.01	\$ 280.04
CORE-140	MMM6549YW	NOTE,H/LND,3X3,12/PK,YW	PK	Pad	12	156	Y		PK	12	\$ 2.37	1.0000	\$ 2.37	\$ 369.72
CORE-141	TOM68721	TAPE,CORRECTION,WE,10/PK	PK	394" Roll	10	25	Y		PK	10	\$ 13.90	1.0000	\$ 13.90	\$ 347.50
CORE-142	DEFM13233	CHAIRMAT,45X53LIP,BVL	EA	Each	1	11	Y		EA	1	\$ 31.44	1.0000	\$ 31.44	\$ 345.84
CORE-143	AAG761105	BOOK,APP,8X97/8,WK/MN,BK	EA	Each	1	14	Y		EA	1	\$ 25.93	1.0000	\$ 25.93	\$ 363.02
CORE-144	LOG920002553	KEYBOARD,WRLS DT,MK520,BK	EA	Each	1	7	Y		EA	1	\$ 48.75	1.0000	\$ 48.75	\$ 341.25
CORE-145	CAS054907	PAPER,92 BRITE #20,WHT	CT	Ream	5	6	Y		CT	5	\$ 57.28	1.0000	\$ 57.28	\$ 343.68
CORE-146	AAG760105	BOOK,QUIKNOT MLYWKLY,8X10	EA	Each	1	16	Y		EA	1	\$ 21.77	1.0000	\$ 21.77	\$ 348.32
CORE-147	SAN30002	MARKER,SHARPIE,FINE PT,RD	DZ	Marker	12	33	Y		DZ	12	\$ 10.02	1.0000	\$ 10.02	\$ 330.66
CORE-148	AVE05711	BNDR,RNDR,8.5X11.1"WHT	EA	Each	1	262	Y		EA	1	\$ 1.26	1.0000	\$ 1.26	\$ 330.12
CORE-149	MMM35006	TAPE,PACKAGE SUPR 6PK,CR	PK	54.6 YD Roll	6	12	Y		PK	6	\$ 28.54	1.0000	\$ 28.54	\$ 342.48
CORE-150	DEF587501	NAMEPLATE,HDLR,CUBCLE,CLR	EA	Each	1	80	Y		EA	1	\$ 4.21	1.0000	\$ 4.21	\$ 336.80

Non-Core - Batteries & Electrical Supplies

INITIAL PRICE OFFER - CATEGORY PERCENT DISCOUNT--> 45.00%

Item #	SKU	Description	UOM	Pack Size	Quantity	Are you bidding this item as specified?	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	List Price	Pack Size Adjustment	Pack Size Adjusted Unit Price	Extended Adjusted List Price	Category Discount	Net Unit Price	
NC-BAT-1	TCO22200	CABLE,TIES,8X3/16,1000,NL	PK	1000	6	Y			PK	1000	\$ 57.90	1.00	\$ 57.90	\$ 347.40	45.00%	\$ 31.85	
NC-BAT-2	DURPL123BDK	BATTERY,PROCELL CR123,12	BX	12	7	Y			BX	12	\$ 51.15	1.00	\$ 51.15	\$ 358.05	45.00%	\$ 28.13	
NC-BAT-3	EVEEN22	BATTERY,IDT,9V,12 EA=1BX	BX	12	11	Y			BX	12	\$ 39.53	1.00	\$ 39.53	\$ 434.83	45.00%	\$ 21.74	
NC-BAT-4	DURAACTBULK36	BATTERY,ALKALINE AA,36/PK	PK	36	6	Y			PK	36	\$ 59.99	1.00	\$ 59.99	\$ 359.94	45.00%	\$ 32.99	
NC-BAT-5	FEL99090	SURGE, 8 OUTLET	EA	1	11	Y			EA	1	\$ 34.29	1.00	\$ 34.29	\$ 377.19	45.00%	\$ 18.86	
NC-BAT-6	EVEEN93	BATTERY,IDST,C,12EA=1BX	BX	12	20	Y			BX	12	\$ 19.77	1.00	\$ 19.77	\$ 395.40	45.00%	\$ 10.87	
NC-BAT-7	DURMN1500B24	BATTERY,COPPERTP,AA,24/BX	BX	24	8	Y			BX	24	\$ 37.99	1.00	\$ 37.99	\$ 303.92	45.00%	\$ 20.89	
NC-BAT-8	RAYRN3AAABA	FLASHLIGHT,3AAA,LED,BK	EA	1	4	Y			EA	1	\$ 32.99	1.00	\$ 32.99	\$ 131.96	45.00%	\$ 18.14	
NC-BAT-9	IVR71653	SURGE,6-OUTLET, 2PK,WHT	PK	2	6	Y			PK	2	\$ 46.59	1.00	\$ 46.59	\$ 279.54	45.00%	\$ 25.62	
NC-BAT-10	TCO22600	TAG,TIE, CABLE,8X3/16,BK	PK	1000	3	Y			PK	1000	\$ 63.65	1.00	\$ 63.65	\$ 190.95	45.00%	\$ 35.01	
NC-BAT-11	DURMN24P36	BATTERY,ALKLN,AAA,36/PK	PK	36	4	Y			PK	36	\$ 59.99	1.00	\$ 59.99	\$ 239.96	45.00%	\$ 32.99	
NC-BAT-12	DURDLR2BPK	BATTERY,3VOLT,PHOTO,LITH	EA	1	20	Y			EA	1	\$ 9.99	1.00	\$ 9.99	\$ 199.80	45.00%	\$ 5.49	
NC-BAT-13	EVEEN95	BATTERY,IDST,D,12EA=1BX	BX	12	9	Y			BX	12	\$ 19.77	1.00	\$ 19.77	\$ 177.93	45.00%	\$ 10.87	
NC-BAT-14	RAYDIY3AAABE	FLASHLIGHT,LED LIGHT,BKAL	EA	1	3	Y			EA	1	\$ 31.03	1.00	\$ 31.03	\$ 93.09	45.00%	\$ 17.07	
NC-BAT-15	DURMN2400B24000	BATTERY,COPPRTP,AAA,24/BX	BX	24	5	Y			BX	24	\$ 37.99	1.00	\$ 37.99	\$ 189.95	45.00%	\$ 20.89	
NC-BAT-16	TRPTLP825	SURGE,8 OUT, 25FT META,WH	EA	1	2	Y			EA	1	\$ 68.41	1.00	\$ 68.41	\$ 136.82	45.00%	\$ 37.63	
NC-BAT-17	DURNLAA4BCD	BATTERY,AA,STAYCHG,RECHG4	PK	4	8	Y			PK	4	\$ 20.99	1.00	\$ 20.99	\$ 167.92	45.00%	\$ 11.54	
NC-BAT-18	IVR73306	STRIP,POWER,6FT,6OUTL,IVY	EA	1	6	Y			EA	1	\$ 25.70	1.00	\$ 25.70	\$ 154.20	45.00%	\$ 14.14	
NC-BAT-19	DURDL2450BPK	BATTERY,2450 BULK/36PK	CT	36	1	Y			CT	36	\$ 197.64	1.00	\$ 197.64	\$ 197.64	45.00%	\$ 108.70	
NC-BAT-20	BLKBE10600008R	SURGE,6 OUT,709 J,ROT,WHT	EA	1	5	Y			EA	1	\$ 25.24	1.00	\$ 25.24	\$ 126.20	45.00%	\$ 13.88	
NC-BAT-21	TRPTLP74RB	SURGE,7 OUTLETS,4 FT,BK	EA	1	6	Y			EA	1	\$ 21.19	1.00	\$ 21.19	\$ 127.14	45.00%	\$ 11.65	
NC-BAT-22	DLNFC68B	COVER,FLR CORD,MED DTY,BK	EA	1	2	Y			EA	1	\$ 39.99	1.00	\$ 39.99	\$ 79.98	45.00%	\$ 21.99	
NC-BAT-23	IVR72200	CORD,EXT, 100',OR	EA	1	1	Y			EA	1	\$ 120.62	1.00	\$ 120.62	\$ 120.62	45.00%	\$ 66.34	
NC-BAT-24	TRPTLP606B	SURGE,6 OUTLET,6 FT CD,BK	EA	1	5	Y			EA	1	\$ 18.19	1.00	\$ 18.19	\$ 90.95	45.00%	\$ 10.00	
NC-BAT-25	APWPP8GT	SURGE,POWER-SAVNG,EN,WH,L	EA	1	2	Y			EA	1	\$ 36.50	1.00	\$ 36.50	\$ 73.00	45.00%	\$ 20.08	
NC-BAT-26	FEL99111	SURGE,7 OUTLET 12-FT,BK,L	EA	1	1	Y			EA	1	\$ 79.99	1.00	\$ 79.99	\$ 79.99	45.00%	\$ 43.99	
NC-BAT-27	IVR72225	CORD,EXT, 25',OR	EA	1	2	Y			EA	1	\$ 45.74	1.00	\$ 45.74	\$ 91.48	45.00%	\$ 25.16	
NC-BAT-28	GEL92120	BULB,LED,DAY,3WAY,22W	EA	1	2	Y			EA	1	\$ 24.08	1.00	\$ 24.08	\$ 48.16	45.00%	\$ 13.24	
NC-BAT-29	FEL99089	STRIP,POWER,7-OUT,METAL	EA	1	2	Y			EA	1	\$ 43.99	1.00	\$ 43.99	\$ 87.98	45.00%	\$ 24.19	
NC-BAT-30	GDB46308	CABLE,TIE 8",75LB,100/PK	PK	100	11	Y			PK	100	\$ 4.03	1.00	\$ 4.03	\$ 44.33	45.00%	\$ 2.22	
NC-BAT-31	EVE357BPZ3	BATTERY,1.5V,OXDE WATCH,3	PK	3	11	Y			PK	3	\$ 6.21	1.00	\$ 6.21	\$ 68.31	45.00%	\$ 3.42	
NC-BAT-32	DLNCC1	COVER,FLR CORD,LT DTY,BK	EA	1	3	Y			EA	1	\$ 35.00	1.00	\$ 35.00	\$ 105.00	45.00%	\$ 19.25	
NC-BAT-33	BLKBE11223008	SURGE,12 OUTLT, 8 CRD,DGY	EA	1	1	Y			EA	1	\$ 73.59	1.00	\$ 73.59	\$ 73.59	45.00%	\$ 40.47	
NC-BAT-34	BLKBP11223008	SURGE,12OUTLT,4320JOU,GY	EA	1	1	Y			EA	1	\$ 69.99	1.00	\$ 69.99	\$ 69.99	45.00%	\$ 38.49	
NC-BAT-35	DURPC2400BKD	BATTERY,PROCELL,AAA,24/BX	BX	24	4	Y			BX	24	\$ 26.99	1.00	\$ 26.99	\$ 107.96	45.00%	\$ 14.84	
NC-BAT-36	EVEE91SBP36H	BATTERY,ENERGIZER,AA,36PK	PK	36	1	Y			PK	36	\$ 49.99	1.00	\$ 49.99	\$ 49.99	45.00%	\$ 27.49	
NC-BAT-37	IVR71652	SURGE,6-OUTLET,WHT	EA	1	3	Y			EA	1	\$ 19.35	1.00	\$ 19.35	\$ 58.05	45.00%	\$ 10.64	
NC-BAT-38	EVEEL123APB2	BATTERY,3V LITHIUM, 2/PK	PK	2	3	Y			PK	2	\$ 18.49	1.00	\$ 18.49	\$ 55.47	45.00%	\$ 10.17	
NC-BAT-39	EVE2032BP4	BATTERY,LI,COIN,2032,3V4P	PK	4	4	Y			PK	4	\$ 7.99	1.00	\$ 7.99	\$ 31.96	45.00%	\$ 4.39	
NC-BAT-40	KMW38218	SURGE, 8-OUTLET	EA	1	1	Y			EA	1	\$ 48.74	1.00	\$ 48.74	\$ 48.74	45.00%	\$ 26.81	
NC-BAT-41	TRPP56	SURGE,POWR STRP,6OUTLT,GY	EA	1	4	Y			EA	1	\$ 13.01	1.00	\$ 13.01	\$ 52.04	45.00%	\$ 7.16	
NC-BAT-42	SOF1501	CONNECTOR,TWIST,PHONE,BK	EA	1	7	Y			EA	1	\$ 11.04	1.00	\$ 11.04	\$ 77.28	45.00%	\$ 6.07	
NC-BAT-43	ECADU1339	CABLE,USB,IPHONE 5	EA	1	2	Y			EA	1	\$ 19.99	1.00	\$ 19.99	\$ 39.98	45.00%	\$ 10.99	
NC-BAT-44	DLNCTULGEB	BOX,CABLE TIDY UNIT,BK	EA	1	1	Y			EA	1	\$ 34.99	1.00	\$ 34.99	\$ 34.99	45.00%	\$ 19.24	
NC-BAT-45	IVR71656	SURGE,8-OUTLET,MLTIMED,BK	EA	1	1	Y			EA	1	\$ 51.97	1.00	\$ 51.97	\$ 51.97	45.00%	\$ 28.58	
NC-BAT-46	FEL99596	CORD,EXT,1OUT,3PRG,15',GY	EA	1	1	Y			EA	1	\$ 40.59	1.00	\$ 40.59	\$ 40.59	45.00%	\$ 22.32	
NC-BAT-47	FEL99036	SURGE,6-OUTLET,15FT CORD	EA	1	1	Y			EA	1	\$ 49.49	1.00	\$ 49.49	\$ 49.49	45.00%	\$ 27.22	
NC-BAT-48	BRTADE001	ADAPTER,AC POWER	EA	1	1	Y			EA	1	\$ 32.99	1.00	\$ 32.99	\$ 32.99	45.00%	\$ 18.14	
NC-BAT-49	DLNCTT11B	TUBE,LARGE CABLE TIDY,BK	EA	1	2	Y			EA	1	\$ 14.99	1.00	\$ 14.99	\$ 29.98	45.00%	\$ 8.24	
NC-BAT-50	DURDL2032B4PK	BATTERY,LITHIUM,2032,4/PK	PK	4	6	Y			PK	4	\$ 10.99	1.00	\$ 10.99	\$ 65.94	45.00%	\$ 6.04	
														\$	6,850.63		

Non-Core - Binders & Binder Supplies

INITIAL PRICE OFFER - CATEGORY PERCENT DISCOUNT--> 60.00%

Item #	SKU	Description	UOM	Pack Size	Quantity	Are you bidding this item as specified?	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	List Price	Pack Size Adjustment	Pack Size Adjusted Unit Price	Extended Adjusted List Price	Category Discount	Net Unit Price
NC-BIN-1	AVE17024	BNDR,DURBLE VEW 1.5IN,BE	EA	1	52	Y			EA	1	\$ 13.95	1.00	\$ 13.95	\$ 725.40	60.00%	\$ 5.58
NC-BIN-2	AVE05726	BNDR,RNDR,8.5X11,1.5WHT	EA	1	133	Y			EA	1	\$ 11.46	1.00	\$ 11.46	\$ 1,524.18	60.00%	\$ 4.58
NC-BIN-3	AVE68060	BNDR,FRMD VIEW,1.5",WHT	EA	1	28	Y			EA	1	\$ 17.43	1.00	\$ 17.43	\$ 488.04	60.00%	\$ 6.97
NC-BIN-4	AVE79766	BINDER,HD,VIEW,1/2",BK	EA	1	20	Y			EA	1	\$ 13.21	1.00	\$ 13.21	\$ 264.20	60.00%	\$ 5.28
NC-BIN-5	AVE47985	PORTFOLIO,2 PCKT 25,DBE	BX	25	24	Y			BX	25	\$ 27.53	1.00	\$ 27.53	\$ 660.72	60.00%	\$ 11.01
NC-BIN-6	AVE09501	BNDR,SLNTRNG,11X8.5,2"WHT	EA	1	29	Y			EA	1	\$ 15.86	1.00	\$ 15.86	\$ 459.94	60.00%	\$ 6.34
NC-BIN-7	AVE05731	BNDR,RNDR,8.5X11,2"WHT	EA	1	78	Y			EA	1	\$ 13.83	1.00	\$ 13.83	\$ 1,078.74	60.00%	\$ 5.53
NC-BIN-8	AVE79104	BNDR,D-RNG,VIEW,LTR,4"WHT	EA	1	11	Y			EA	1	\$ 40.04	1.00	\$ 40.04	\$ 440.44	60.00%	\$ 16.02
NC-BIN-9	AVE05706	BNDR,RNDR,8.5X11,5"WHT	EA	1	108	Y			EA	1	\$ 8.81	1.00	\$ 8.81	\$ 951.48	60.00%	\$ 3.52
NC-BIN-10	ACC38613	BNDR,RNG,11X8.5,1IN,DBE	EA	1	53	Y			EA	1	\$ 7.80	1.00	\$ 7.80	\$ 413.40	60.00%	\$ 3.12
NC-BIN-11	AVE74100	PROTECTOR,SHT,TPLD,CLR	BX	100	15	Y			BX	100	\$ 27.24	1.00	\$ 27.24	\$ 408.60	60.00%	\$ 10.90
NC-BIN-12	AVE17022	BNDR,DURBLE VEW 1.5IN,WHT	EA	1	43	Y			EA	1	\$ 13.95	1.00	\$ 13.95	\$ 599.85	60.00%	\$ 5.58
NC-BIN-13	AVE27651	BNDR,RNG,DURABLE,3",BE	EA	1	25	Y			EA	1	\$ 15.53	1.00	\$ 15.53	\$ 388.25	60.00%	\$ 6.21
NC-BIN-14	OXF57556	PORTFOLIO,LTR,2 PCKT,HNGN	BX	25	14	Y			BX	25	\$ 26.00	1.00	\$ 26.00	\$ 364.00	60.00%	\$ 10.40
NC-BIN-15	OXF78542	PORTFOLIO,2PCK,RECY,NT	BX	25	7	Y			BX	25	\$ 30.25	1.00	\$ 30.25	\$ 211.75	60.00%	\$ 12.10
NC-BIN-16	ACC54123	BNDR,DATA,11X8.5,UB,DBE	EA	1	24	Y			EA	1	\$ 15.12	1.00	\$ 15.12	\$ 362.88	60.00%	\$ 6.05
NC-BIN-17	AVE17295	BNDR,DV,1",220 SHEETS,AQA	EA	1	29	Y			EA	1	\$ 11.34	1.00	\$ 11.34	\$ 328.86	60.00%	\$ 4.54
NC-BIN-18	AVE17021	BNDR,DURBLE VEW 1.5IN,BK	EA	1	35	Y			EA	1	\$ 13.95	1.00	\$ 13.95	\$ 488.25	60.00%	\$ 5.58
NC-BIN-19	UNV21124	PROTECTOR,SHT,STDWT,CR	PK	50	33	Y			PK	50	\$ 10.09	1.00	\$ 10.09	\$ 332.97	60.00%	\$ 4.04
NC-BIN-20	CRD22112	BNDR,TABLOID,DR,VUE,1",WH	EA	1	7	Y			EA	1	\$ 23.54	1.00	\$ 23.54	\$ 164.78	60.00%	\$ 9.42
NC-BIN-21	AVE79606	BNDR,D-RING,VIEW,5",BK	EA	1	4	Y			EA	1	\$ 66.19	1.00	\$ 66.19	\$ 264.76	60.00%	\$ 26.48
NC-BIN-22	OXF57514	PORTFOLIO,LTR,2 PCKT,PP	BX	25	7	Y			BX	25	\$ 26.00	1.00	\$ 26.00	\$ 182.00	60.00%	\$ 10.40
NC-BIN-23	AVE17675	BNDR,FLEXI-VIEW 1",SLVBE	EA	1	20	Y			EA	1	\$ 7.85	1.00	\$ 7.85	\$ 157.00	60.00%	\$ 3.14
NC-BIN-24	AVE09401	BNDR,SLNTRNG,11X8.5,1.5WHT	EA	1	18	Y			EA	1	\$ 13.43	1.00	\$ 13.43	\$ 241.74	60.00%	\$ 5.37
NC-BIN-25	OXF57509	PORTFOLIO,LTR,2PCKT,YL	BX	25	10	Y			BX	25	\$ 26.00	1.00	\$ 26.00	\$ 260.00	60.00%	\$ 10.40
NC-BIN-26	AVE03300	BNDR,RNG,11X8.5,1IN,BE	EA	1	49	Y			EA	1	\$ 5.51	1.00	\$ 5.51	\$ 269.99	60.00%	\$ 2.20
NC-BIN-27	OXF57501	PORTFOLIO,LTR,2PCKT,LBE	BX	25	11	Y			BX	25	\$ 26.00	1.00	\$ 26.00	\$ 286.00	60.00%	\$ 10.40
NC-BIN-28	OXF57503	PORTFOLIO,LTR,2PCKT,LGN	BX	25	11	Y			BX	25	\$ 26.00	1.00	\$ 26.00	\$ 286.00	60.00%	\$ 10.40
NC-BIN-29	AVE79193	BNDR,DRING,VIEW,LTR,3"WHT	EA	1	7	Y			EA	1	\$ 28.84	1.00	\$ 28.84	\$ 201.88	60.00%	\$ 11.54
NC-BIN-30	AVE09801	BNDR,SLNTRNG,11X8.5,4"WHT	EA	1	13	Y			EA	1	\$ 30.24	1.00	\$ 30.24	\$ 393.12	60.00%	\$ 12.10
NC-BIN-31	AVE05710	BNDR,ECONO VIEW 1 IN,BK	EA	1	60	Y			EA	1	\$ 8.81	1.00	\$ 8.81	\$ 528.60	60.00%	\$ 3.52
NC-BIN-32	AVE79325	BNDR,HDVW,3",1-TCH,RNG,RD	EA	1	4	Y			EA	1	\$ 28.84	1.00	\$ 28.84	\$ 115.36	60.00%	\$ 11.54
NC-BIN-33	AVE79802	BNDR,D-RNG,VIEW,LTR2"NVBE	EA	1	10	Y			EA	1	\$ 18.72	1.00	\$ 18.72	\$ 187.20	60.00%	\$ 7.49
NC-BIN-34	AVE79171	BNDR,HD VW,1.5",1-TCH,RD	EA	1	6	Y			EA	1	\$ 16.08	1.00	\$ 16.08	\$ 96.48	60.00%	\$ 6.43
NC-BIN-35	AVE03400	BNDR,RNG,11X8.5,1.5IN,BE	EA	1	22	Y			EA	1	\$ 8.49	1.00	\$ 8.49	\$ 186.78	60.00%	\$ 3.40
NC-BIN-36	AVE47987	PORTFOLIO,2 PCKT 25,GN	BX	25	7	Y			BX	25	\$ 27.53	1.00	\$ 27.53	\$ 192.71	60.00%	\$ 11.01
NC-BIN-37	AVE03501	BNDR,RNG,11X8.5,2IN,BK	EA	1	20	Y			EA	1	\$ 10.70	1.00	\$ 10.70	\$ 214.00	60.00%	\$ 4.28
NC-BIN-38	AVE03201	BNDR,RNG,11X8.5,5IN,BK	EA	1	49	Y			EA	1	\$ 5.60	1.00	\$ 5.60	\$ 274.40	60.00%	\$ 2.24
NC-BIN-39	MMF263F3516DBLA	CABINET,CARD,2DRWR,3X5,BK	EA	1	1	Y			EA	1	\$ 169.11	1.00	\$ 169.11	\$ 169.11	60.00%	\$ 67.64
NC-BIN-40	UNV21130	PROTECTOR,SHEET,CLR	BX	100	9	Y			BX	100	\$ 19.92	1.00	\$ 19.92	\$ 179.28	60.00%	\$ 7.97
NC-BIN-41	AVE79604	BNDR,D-RING,VIEW,4",BK	EA	1	4	Y			EA	1	\$ 40.04	1.00	\$ 40.04	\$ 160.16	60.00%	\$ 16.02
NC-BIN-42	AVE68056	BNDR,FRMD VIEW,1",WHT	EA	1	11	Y			EA	1	\$ 14.51	1.00	\$ 14.51	\$ 159.61	60.00%	\$ 5.80
NC-BIN-43	AVE19551	BNDR,ECONOMY VIEW 1/2,WHT	EA	1	15	Y			EA	1	\$ 10.60	1.00	\$ 10.60	\$ 159.00	60.00%	\$ 4.24
NC-BIN-44	UNV20560	COVER,BNDR BAR,POLY,25,BK	PK	25	8	Y			PK	25	\$ 12.23	1.00	\$ 12.23	\$ 97.84	60.00%	\$ 4.89
NC-BIN-45	AVE79199	BNDR,D-RNG,VIEW,LTR,1"WHT	EA	1	12	Y			EA	1	\$ 13.21	1.00	\$ 13.21	\$ 158.52	60.00%	\$ 5.28
NC-BIN-46	AVE27652	BNDR,RNG,DURABLE,3",BRG	EA	1	10	Y			EA	1	\$ 15.53	1.00	\$ 15.53	\$ 155.30	60.00%	\$ 6.21
NC-BIN-47	OXF57511	PORTFOLIO,LTR,2PCKT,RD	BX	25	6	Y			BX	25	\$ 26.00	1.00	\$ 26.00	\$ 156.00	60.00%	\$ 10.40
NC-BIN-48	AVE09901	BNDR,SLNTRNG,11X8.5,5"WHT	EA	2	2	Y			EA	2	\$ 57.30	1.00	\$ 57.30	\$ 114.60	60.00%	\$ 22.92
NC-BIN-49	AVE79693	BNDR,D-RNG,VIEW,LTR,3",BK	EA	4	5	Y			EA	4	\$ 28.84	1.00	\$ 28.84	\$ 144.20	60.00%	\$ 11.54
NC-BIN-50	SMD87854	PORTFOLIO,LTR,2PCKT,DBE	BX	25	5	Y			BX	25	\$ 29.00	1.00	\$ 29.00	\$ 145.00	60.00%	\$ 11.60
													\$	16,793.37		

Non-Core - Breakroom & Cleaning Supplies

INITIAL PRICE OFFER - CATEGORY PERCENT DISCOUNT--> **43.00%**

Item #	SKU	Description	UOM	Pack Size	Quantity	Are you bidding this item as specified?	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	List Price	Pack Size Adjustment	Pack Size Adjusted Unit Price	Extended Adjusted List Price	Category Discount	Net Unit Price
NC-BRK-1	COS782796	KIRKLAND WATER 16.9oz 40/ct	CT	40	5967	Y			CT	40	\$ 11.99	1.00	\$ 11.99	\$ 71,544.33	43.00%	\$ 6.83
NC-BRK-2	GNM827622	FOOD,NV,OATS/HONEY BAR	CT	49	356	Y			CT	49	\$ 30.80	1.00	\$ 30.80	\$ 10,964.80	43.00%	\$ 17.56
NC-BRK-3	SCB072773	Kellogg's Nutri Grain Variety	BX	36	145	Y			BX	36	\$ 24.95	1.00	\$ 24.95	\$ 3,617.75	43.00%	\$ 14.22
NC-BRK-4	CGW35001	WATER,ALPINE,SPG,BTL,35	PL	54	4	Y			PL	54	\$ 553.50	1.00	\$ 553.50	\$ 2,214.00	43.00%	\$ 315.50
NC-BRK-5	CGW24514	WATER,ALPINE,SPRING,BTL	PL	84	3	Y			PL	84	\$ 651.00	1.00	\$ 651.00	\$ 1,953.00	43.00%	\$ 371.07
NC-BRK-6	RAC84251	WIPES,DSNFT,80/CNSTR,3/PK	PK	3	53	Y			PK	3	\$ 29.99	1.00	\$ 29.99	\$ 1,589.47	43.00%	\$ 17.09
NC-BRK-7	CLO15948CT	CLEANER,DSNFCT,WIPES,LMN	CT	6	20	Y			CT	6	\$ 69.77	1.00	\$ 69.77	\$ 1,395.40	43.00%	\$ 39.77
NC-BRK-8	CLO15949CT	CLEANER,DSNFCT,WIPES,FRSH	CT	6	16	Y			CT	6	\$ 69.77	1.00	\$ 69.77	\$ 1,116.32	43.00%	\$ 39.77
NC-BRK-9	CRWLCT	TOWELETTE,SPEC SVR,100/BX	BX	100	151	Y			BX	100	\$ 8.86	1.00	\$ 8.86	\$ 1,337.86	43.00%	\$ 5.05
NC-BRK-10	CLO30208	WIPES,DSNFCT,AL PRP,CLR	CT	12	8	Y			CT	12	\$ 212.52	1.00	\$ 212.52	\$ 1,700.16	43.00%	\$ 121.14
NC-BRK-11	NLE101264	WATER,NSLTE PL,,5L,78/PL	PL	78	1	Y			PL	78	\$ 818.99	1.00	\$ 818.99	\$ 818.99	43.00%	\$ 466.82
NC-BRK-12	CLO30208PK	WIPES,DISINF,FRSCNT/CT,3	PK	3	25	Y			PK	3	\$ 26.56	1.00	\$ 26.56	\$ 664.00	43.00%	\$ 15.14
NC-BRK-13	CLO31767	WIPES,CLX,SCT,DIS,PBZ,COC	CT	6	12	Y			CT	6	\$ 61.38	1.00	\$ 61.38	\$ 736.56	43.00%	\$ 34.99
NC-BRK-14	DVO4599516	DISINFECTANT,OXIVIR WIPE	CT	12	2	Y			CT	12	\$ 320.82	1.00	\$ 320.82	\$ 641.64	43.00%	\$ 182.87
NC-BRK-15	SEV22803	DETERGENT,LAUNDRY,150OZ	EA	1	16	Y			EA	1	\$ 38.34	1.00	\$ 38.34	\$ 613.44	43.00%	\$ 21.85
NC-BRK-16	RAC84251CT	WIPES,DSNFT,80/CNTR,6/CT	CT	6	9	Y			CT	6	\$ 59.98	1.00	\$ 59.98	\$ 539.82	43.00%	\$ 34.19
NC-BRK-17	RAC74828CT	SPRAY,DSNFCT,CRISPLINEN	CT	12	3	Y			CT	12	\$ 173.88	1.00	\$ 173.88	\$ 521.64	43.00%	\$ 99.11
NC-BRK-18	SJN312620	CLEANER,WINDEX,MULTI-SURF	CT	8	7	Y			CT	8	\$ 143.46	1.00	\$ 143.46	\$ 1,004.22	43.00%	\$ 81.77
NC-BRK-19	GOJ191202CT	SOAP,GOJO ANTIB,PP	CT	2	4	Y			CT	2	\$ 120.94	1.00	\$ 120.94	\$ 483.76	43.00%	\$ 68.94
NC-BRK-20	CLO35309CT	WIPES,CLOROX GERMICIDAL	CT	6	5	Y			CT	6	\$ 117.24	1.00	\$ 117.24	\$ 586.20	43.00%	\$ 66.83
NC-BRK-21	DXESXP10PATHPK	PLATE,ULTRA,10 1/8,125PK	PK	125	11	Y			PK	125	\$ 43.93	1.00	\$ 43.93	\$ 483.23	43.00%	\$ 25.04
NC-BRK-22	CLO01594CT	CLEANER,WIPES,DSNFCT,LEM	CT	12	6	Y			CT	12	\$ 77.03	1.00	\$ 77.03	\$ 462.18	43.00%	\$ 43.91
NC-BRK-23	RAC77182CT	CLEANER,LYSOL,WIPES,6/CT	CT	6	7	Y			CT	6	\$ 64.57	1.00	\$ 64.57	\$ 451.99	43.00%	\$ 36.80
NC-BRK-24	RAC84251PK	WIPES,DSNFT,80/CNSTR,3/PK	PK	3	18	Y			PK	3	\$ 89.97	1.00	\$ 89.97	\$ 1,619.46	43.00%	\$ 51.28
NC-BRK-25	SCB454270	Lysol Disinfectant Spray 4Pk	EA	4	12	Y			EA	4	\$ 31.96	1.00	\$ 31.96	\$ 383.52	43.00%	\$ 18.22
NC-BRK-26	CLO30112	WIPES,CLOROX,3PK/35CT,WH	PK	3	26	Y			PK	3	\$ 16.03	1.00	\$ 16.03	\$ 416.78	43.00%	\$ 9.14
NC-BRK-27	GOJ642401	DISPENSER,HAND,SANITZR,GR	CT	1	4	Y			CT	1	\$ 103.90	1.00	\$ 103.90	\$ 415.60	43.00%	\$ 59.22
NC-BRK-28	GOJ902210BX	WIPES,PURELL,SANITIZING	BX	100	37	Y			BX	100	\$ 12.31	1.00	\$ 12.31	\$ 455.47	43.00%	\$ 7.02
NC-BRK-29	GOJ095504CT	CLEANER,NAT-OEW/PUMICE,1G	CT	4	3	Y			CT	4	\$ 183.16	1.00	\$ 183.16	\$ 549.48	43.00%	\$ 104.40
NC-BRK-30	KCC03076	TISSUE,KLNK,12BX,125 SHTS	CT	12	11	Y			CT	12	\$ 50.88	1.00	\$ 50.88	\$ 559.68	43.00%	\$ 29.00
NC-BRK-31	SCC827263	FORK,PS,500CT,WH	CT	500	13	Y			CT	500	\$ 21.93	1.00	\$ 21.93	\$ 285.09	43.00%	\$ 12.50
NC-BRK-32	SCB072773	Kellogg's Nutri Grain Variety Pack	BX	36	22	Y			BX	36	\$ 24.95	1.00	\$ 24.95	\$ 548.90	43.00%	\$ 14.22
NC-BRK-33	SCB753259	NESTLE,PURE LIFE WATER,35/PK	CS	35	28	Y			CS	35	\$ 12.49	1.00	\$ 12.49	\$ 349.72	43.00%	\$ 7.12
NC-BRK-34	BWK6180	TISSUE,TOILET,C-500 2 PLY	CT	96	4	Y			CT	96	\$ 106.94	1.00	\$ 106.94	\$ 427.76	43.00%	\$ 60.96
NC-BRK-35	NICP92084CT	WIPES,SANITIZING,HAND,300	CT	6	3	Y			CT	6	\$ 115.58	1.00	\$ 115.58	\$ 346.74	43.00%	\$ 65.88
NC-BRK-36	BWK458W	WIPES,HAND/FACE,75PERCENT	CT	6	6	Y			CT	6	\$ 47.70	1.00	\$ 47.70	\$ 286.20	43.00%	\$ 27.19
NC-BRK-37	SCB852853	Purified Water (8 oz. 80/pk)	PK	80	21	Y			PK	80	\$ 18.70	1.00	\$ 18.70	\$ 392.70	43.00%	\$ 10.66
NC-BRK-38	LVI11513	Livi* VPG Select Flat Box Fac	CS	30	9	Y			CS	30	\$ 25.80	1.00	\$ 25.80	\$ 232.20	43.00%	\$ 14.71
NC-BRK-39	RCP421388BLA	SWEEPER,DUAL ACTION	EA	1	3	Y			EA	1	\$ 115.22	1.00	\$ 115.22	\$ 345.66	43.00%	\$ 65.68
NC-BRK-40	GOJ545604CT	SANITIZER,PURELL GEL,CR	CT	4	2	Y			CT	4	\$ 169.69	1.00	\$ 169.69	\$ 339.38	43.00%	\$ 96.72
NC-BRK-41	KCC21606BX	TISSUE,FACIAL125SHTS,2PLY	BX	48	148	Y			BX	48	\$ 3.82	1.00	\$ 3.82	\$ 565.36	43.00%	\$ 2.18
NC-BRK-42	GMT7794	BREWER,K1500,COMMERCIAL	EA	1	1	Y			EA	1	\$ 337.50	1.00	\$ 337.50	\$ 337.50	43.00%	\$ 192.38
NC-BRK-43	PGC95532CT	WIPES,WET,SWFFR,GAIN,6PK	CT	6	3	Y			CT	6	\$ 101.49	1.00	\$ 101.49	\$ 304.47	43.00%	\$ 57.85
NC-BRK-44	GOJ365912EA	SANITIZER,PURELL,ORGL,CLR	EA	1	39	Y			EA	1	\$ 12.31	1.00	\$ 12.31	\$ 480.09	43.00%	\$ 7.02
NC-BRK-45	SCC827272	SPOON,PS,500CT,WH	CT	500	12	Y			CT	500	\$ 22.00	1.00	\$ 22.00	\$ 264.00	43.00%	\$ 12.54
NC-BRK-46	PFYCT91664	WIPES,SUNSCREEN,100BX	BX	100	2	Y			BX	100	\$ 146.40	1.00	\$ 146.40	\$ 292.80	43.00%	\$ 83.45
NC-BRK-47	BWK354W753PK	DISINFECTANT,WIPE,FS,3/PK	PK	3	15	Y			PK	3	\$ 18.99	1.00	\$ 18.99	\$ 284.85	43.00%	\$ 10.82
NC-BRK-48	QRT550	CLEANER,MARKER,16OZ BTL	EA	1	21	Y			EA	1	\$ 18.20	1.00	\$ 18.20	\$ 382.20	43.00%	\$ 10.37
NC-BRK-49	SCC44	CUP,WATER,FLAT BOTTOM,3OZ	PK	100	26	Y			PK	100	\$ 11.74	1.00	\$ 11.74	\$ 305.24	43.00%	\$ 6.69
NC-BRK-50	SJN679596EA	SPRAY,WINDEX,MULTI-SURFAC	EA	1	30	Y			EA	1	\$ 8.98	1.00	\$ 8.98	\$ 269.40	43.00%	\$ 5.12
													\$ 116,881.01			

Non-Core - Calendars & Planners

INITIAL PRICE OFFER - CATEGORY PERCENT DISCOUNT--> 45.00%

Item #	SKU	Description	UOM	Pack Size	Quantity	Are you bidding this item as specified?	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	List Price	Pack Size Adjustment	Pack Size Adjusted Unit Price	Extended Adjusted List Price	Category Discount	Net Unit Price
NC-CAL-1	AAGG40000	BOOK,APT,MLY,8.75X6.9,BK	EA	1	35	Y			EA	1	\$ 22.19	1.00	\$ 22.19	\$ 776.65	45.00%	\$ 12.20
NC-CAL-2	AAGPM2628	CALENDAR,PLN-A-YR WALL	EA	1	14	Y			EA	1	\$ 35.09	1.00	\$ 35.09	\$ 491.26	45.00%	\$ 19.30
NC-CAL-3	AAGPM828	CALENDAR,WALL,RCYC,BE	EA	1	25	Y			EA	1	\$ 19.49	1.00	\$ 19.49	\$ 487.25	45.00%	\$ 10.72
NC-CAL-4	AAGPM628	CALENDAR,WALL,15.5X22.75	EA	1	18	Y			EA	1	\$ 26.59	1.00	\$ 26.59	\$ 478.62	45.00%	\$ 14.62
NC-CAL-5	AAGPM21228	CALENDAR,WALL,2/CLR YR	EA	1	20	Y			EA	1	\$ 21.89	1.00	\$ 21.89	\$ 437.80	45.00%	\$ 12.04
NC-CAL-6	AAG7020705	BOOK,APT,DAILY,5X8,BK	EA	1	14	Y			EA	1	\$ 33.39	1.00	\$ 33.39	\$ 467.46	45.00%	\$ 18.36
NC-CAL-7	AAGG54500	BOOK,APT,WKY,6.88X8.75,BK	EA	1	8	Y			EA	1	\$ 67.29	1.00	\$ 67.29	\$ 538.32	45.00%	\$ 37.01
NC-CAL-8	AAGSK70000	CALENDAR,DSKPD,DATD,22X17	EA	1	18	Y			EA	1	\$ 23.09	1.00	\$ 23.09	\$ 415.62	45.00%	\$ 12.70
NC-CAL-9	BLS102411	CALENDAR,PLN,LM,DL,36X24	EA	1	9	Y			EA	1	\$ 36.50	1.00	\$ 36.50	\$ 328.50	45.00%	\$ 20.08
NC-CAL-10	AAGG54550	REFILL,F/G545 APTBK	EA	1	12	Y			EA	1	\$ 32.99	1.00	\$ 32.99	\$ 395.88	45.00%	\$ 18.14
NC-CAL-11	AAG7026005	BOOK,APPT,MNTH,9X11,BK	EA	1	13	Y			EA	1	\$ 24.59	1.00	\$ 24.59	\$ 319.67	45.00%	\$ 13.52
NC-CAL-12	AAGPMLF1128	PLANNER,WALL,CAL,LK,WH	EA	1	8	Y			EA	1	\$ 25.89	1.00	\$ 25.89	\$ 207.12	45.00%	\$ 14.24
NC-CAL-13	AAGPM32628	CALENDAR,ERS,VRT/HZ,32X48	EA	1	7	Y			EA	1	\$ 45.39	1.00	\$ 45.39	\$ 317.73	45.00%	\$ 24.96
NC-CAL-14	HOD0124	CALENDAR,DESK,12 MO,WE	EA	1	32	Y			EA	1	\$ 9.20	1.00	\$ 9.20	\$ 294.40	45.00%	\$ 5.06
NC-CAL-15	AAGDMW20128	CALENDAR,WALL,MTH,SCENIC	EA	1	12	Y			EA	1	\$ 25.39	1.00	\$ 25.39	\$ 304.68	45.00%	\$ 13.96
NC-CAL-16	AAGG10000	BOOK,APT,DLY,8X4.88,BK	EA	1	11	Y			EA	1	\$ 27.39	1.00	\$ 27.39	\$ 301.29	45.00%	\$ 15.06
NC-CAL-17	AAGSK800	CALENDAR,WL,12MO,11X8.25	EA	1	18	Y			EA	1	\$ 15.79	1.00	\$ 15.79	\$ 284.22	45.00%	\$ 8.68
NC-CAL-18	AAGG470H00	PLANNER,PROF, PREM,MTH,BK	EA	1	10	Y			EA	1	\$ 27.29	1.00	\$ 27.29	\$ 272.90	45.00%	\$ 15.01
NC-CAL-19	AAGPM928	CALENDAR,WALL,2 MO/PAGE	EA	1	7	Y			EA	1	\$ 37.09	1.00	\$ 37.09	\$ 259.63	45.00%	\$ 20.40
NC-CAL-20	AAG7012005	BOOK,APT,MTHLY,6.875X8.75	EA	1	10	Y			EA	1	\$ 24.29	1.00	\$ 24.29	\$ 242.90	45.00%	\$ 13.36
NC-CAL-21	HOD338	CALENDAR,WALL,SEASONL,SM	EA	1	14	Y			EA	1	\$ 13.81	1.00	\$ 13.81	\$ 193.34	45.00%	\$ 7.60
NC-CAL-22	AAG609990559	PLANNER,HARMONY,BERRY,LG	EA	1	4	Y			EA	1	\$ 36.79	1.00	\$ 36.79	\$ 147.16	45.00%	\$ 20.23
NC-CAL-23	HOD1786	DESK PAD,COMPCT,COASTLINE	EA	1	14	Y			EA	1	\$ 16.09	1.00	\$ 16.09	\$ 225.26	45.00%	\$ 8.85
NC-CAL-24	HOD395	PLANNER,LAMINATED,ACADM	EA	1	8	Y			EA	1	\$ 27.26	1.00	\$ 27.26	\$ 218.08	45.00%	\$ 14.99
NC-CAL-25	AAGSK4400	BOOK,APT,DAILY,4.88X8,BK	EA	1	9	Y			EA	1	\$ 24.49	1.00	\$ 24.49	\$ 220.41	45.00%	\$ 13.47
NC-CAL-26	HOD289632	PLANNER,DAILY,BK	EA	1	6	Y			EA	1	\$ 34.84	1.00	\$ 34.84	\$ 209.04	45.00%	\$ 19.16
NC-CAL-27	AAGDMWTE828	CALENDAR,WALL,BEACHES,BE	EA	1	12	Y			EA	1	\$ 17.39	1.00	\$ 17.39	\$ 208.68	45.00%	\$ 9.56
NC-CAL-28	AAGG56000	BOOK,APT,GRP PRACTICE,BK	EA	1	3	Y			EA	1	\$ 68.49	1.00	\$ 68.49	\$ 205.47	45.00%	\$ 37.67
NC-CAL-29	AAGDMW20028	CALENDAR,WALL,MTH,12X17	EA	1	11	Y			EA	1	\$ 18.09	1.00	\$ 18.09	\$ 198.99	45.00%	\$ 9.95
NC-CAL-30	HOD3638	CALENDAR,WALL,ERTHSC,3MTH	EA	1	8	Y			EA	1	\$ 23.01	1.00	\$ 23.01	\$ 184.08	45.00%	\$ 12.66
NC-CAL-31	AAGPM20028	CALENDAR,ERSE,12MO,H0Z,BE	EA	1	5	Y			EA	1	\$ 35.09	1.00	\$ 35.09	\$ 175.45	45.00%	\$ 19.30
NC-CAL-32	AAGPMLM0328	CALENDAR,LAMINTD WALL,WH	EA	1	5	Y			EA	1	\$ 32.49	1.00	\$ 32.49	\$ 162.45	45.00%	\$ 17.87
NC-CAL-33	AAG122905	PLANNER,8.5X11,WK/MTH	EA	1	5	Y			EA	1	\$ 22.79	1.00	\$ 22.79	\$ 113.95	45.00%	\$ 12.53
NC-CAL-34	HOD334	CALENDAR,WALL,MLY22X31.25	EA	1	6	Y			EA	1	\$ 24.25	1.00	\$ 24.25	\$ 145.50	45.00%	\$ 13.34
NC-CAL-35	AAGDMW16728	CALENDAR,WALL,MTH,PUPPIES	EA	1	6	Y			EA	1	\$ 25.39	1.00	\$ 25.39	\$ 152.34	45.00%	\$ 13.96
NC-CAL-36	HOD3962	CALENDAR,WRITE ON/WIPE OF	EA	1	4	Y			EA	1	\$ 35.73	1.00	\$ 35.73	\$ 142.92	45.00%	\$ 19.65
NC-CAL-37	AAGPA133	ORGANIZER,WALL,1YR4SEASON	EA	1	4	Y			EA	1	\$ 37.39	1.00	\$ 37.39	\$ 149.56	45.00%	\$ 20.56
NC-CAL-38	AAGG47000	BOOK,APT,14MO,8X12,BK	EA	1	6	Y			EA	1	\$ 24.29	1.00	\$ 24.29	\$ 145.74	45.00%	\$ 13.36
NC-CAL-39	AAGPM23328	PLANNER,60DY,ERASBL,36X24	EA	1	4	Y			EA	1	\$ 33.69	1.00	\$ 33.69	\$ 134.76	45.00%	\$ 18.53
NC-CAL-40	AAGPM30028	CALENDAR,ERASABLE,12MO,BE	EA	1	3	Y			EA	1	\$ 45.39	1.00	\$ 45.39	\$ 136.17	45.00%	\$ 24.96
NC-CAL-41	AAG70260G05	PLANNER,DSK,MNTHLY,RCY,BK	EA	1	5	Y			EA	1	\$ 26.99	1.00	\$ 26.99	\$ 134.95	45.00%	\$ 14.84
NC-CAL-42	AAG5035	DESK PAD,FLORAL,22X17	EA	1	7	Y			EA	1	\$ 18.49	1.00	\$ 18.49	\$ 129.43	45.00%	\$ 10.17
NC-CAL-43	AAG7695005	BOOK,WEEKLY/MONTHLY,BK	EA	1	3	Y			EA	1	\$ 41.59	1.00	\$ 41.59	\$ 124.77	45.00%	\$ 22.87
NC-CAL-44	AAGDMW50328	CALENDAR,WALL,3MTH,SCENIC	EA	1	4	Y			EA	1	\$ 31.19	1.00	\$ 31.19	\$ 124.76	45.00%	\$ 17.15
NC-CAL-45	HOD3640	CALENDAR,WALL,3 MONTH,BE	EA	1	7	Y			EA	1	\$ 16.84	1.00	\$ 16.84	\$ 117.88	45.00%	\$ 9.26
NC-CAL-46	HOD1506	CALENDAR,COMPACT DSK PD	EA	1	12	Y			EA	1	\$ 9.75	1.00	\$ 9.75	\$ 117.00	45.00%	\$ 5.36
NC-CAL-47	AAG7026020	BOOK,APPT DSK,MNTHLY,NVBE	EA	1	5	Y			EA	1	\$ 24.59	1.00	\$ 24.59	\$ 122.95	45.00%	\$ 13.52
NC-CAL-48	AAGG52000	BOOK,APT,WKLY,8X11,BK	EA	1	4	Y			EA	1	\$ 30.69	1.00	\$ 30.69	\$ 122.76	45.00%	\$ 16.88
NC-CAL-49	AAGPM5028	CALENDAR,WALL,12MO,8X11	EA	1	8	Y			EA	1	\$ 15.39	1.00	\$ 15.39	\$ 123.12	45.00%	\$ 8.46
NC-CAL-50	AAG70620905	PLANNER,NOTEBK,2 PGE,BK	EA	1	6	Y			EA	1	\$ 19.09	1.00	\$ 19.09	\$ 114.54	45.00%	\$ 10.50

\$ 12,323.41

Non-Core - Computer Hardware & Supplies

INITIAL PRICE OFFER - CATEGORY PERCENT DISCOUNT-->

40.00%

Item #	SKU	Description	UOM	Pack Size	Quantity	Are you bidding this item as specified?	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	List Price	Pack Size Adjustment	Pack Size Adjusted Unit Price	Extended Adjusted List Price	Category Discount	Net Unit Price
NC-COM-1	TRPDMC53270XP	MOUNT,MOBILE,32-70,BKSV	EA	1	2	Y			EA	1	\$ 738.00	1.00	\$ 738.00	\$ 1,476.00	40.00%	\$ 442.80
NC-COM-2	APLSW725	AMPLIFIER,36W,PA,MEDIA,BK	EA	1	1	Y			EA	1	\$ 1,080.00	1.00	\$ 1,080.00	\$ 1,080.00	40.00%	\$ 648.00
NC-COM-3	LEX52D1H00	TONER,521H,RTN PRG,HY,BK	EA	1	2	Y			EA	1	\$ 613.55	1.00	\$ 613.55	\$ 1,227.10	40.00%	\$ 368.13
NC-COM-4	HEWB6Y18AAZ	CRTDG,HP 771,775ML,YW	EA	1	2	Y			EA	1	\$ 374.33	1.00	\$ 374.33	\$ 748.66	40.00%	\$ 224.60
NC-COM-5	BRTMFL2750DW	PRINTER,CMPT MFP,LSR,WIFI	EA	1	1	Y			EA	1	\$ 439.99	1.00	\$ 439.99	\$ 439.99	40.00%	\$ 263.99
NC-COM-6	KMW55779	FILTER,SNAP2,20"-22",BK	EA	1	2	Y			EA	1	\$ 308.42	1.00	\$ 308.42	\$ 616.84	40.00%	\$ 185.05
NC-COM-7	LOG920002416	KEYBOARD,WRLS DT,MK710,BK	EA	1	4	Y			EA	1	\$ 128.95	1.00	\$ 128.95	\$ 515.80	40.00%	\$ 77.37
NC-COM-8	VER99399	DRIVE,4TB,DESKTOP,HD,BK,L	EA	1	2	Y			EA	1	\$ 550.00	1.00	\$ 550.00	\$ 1,100.00	40.00%	\$ 330.00
NC-COM-9	HEWC5054AAZ	PRINthead,CLEANER,HP90,BK	EA	1	2	Y			EA	1	\$ 208.11	1.00	\$ 208.11	\$ 416.22	40.00%	\$ 124.87
NC-COM-10	HEWC5055AAZ	PRINthead,CLEANR,HP90,CYN	EA	1	2	Y			EA	1	\$ 208.11	1.00	\$ 208.11	\$ 416.22	40.00%	\$ 124.87
NC-COM-11	HEWC5056AAZ	PRINthead,CLEANER,HP90,MA	EA	1	2	Y			EA	1	\$ 208.11	1.00	\$ 208.11	\$ 416.22	40.00%	\$ 124.87
NC-COM-12	HEWC5057AAZ	PRINthead,CLEANER,HP90,YW	EA	1	2	Y			EA	1	\$ 208.11	1.00	\$ 208.11	\$ 416.22	40.00%	\$ 124.87
NC-COM-13	VER97408	DRIVE,USB FLASH 32GB,BE	EA	1	29	Y			EA	1	\$ 14.06	1.00	\$ 14.06	\$ 407.74	40.00%	\$ 8.44
NC-COM-14	WPP200090P	CRTDG,BRT DR350,12K	EA	1	3	Y			EA	1	\$ 108.99	1.00	\$ 108.99	\$ 326.97	40.00%	\$ 65.39
NC-COM-15	VER94554	DISC,CD-R,52X,80MIN,100SP	PK	100	20	Y			PK	100	\$ 36.00	1.00	\$ 36.00	\$ 720.00	40.00%	\$ 21.60
NC-COM-16	LOG910001799	TRACKBALL,WIRELSS,M570,GY	EA	1	8	Y			EA	1	\$ 49.99	1.00	\$ 49.99	\$ 399.92	40.00%	\$ 29.99
NC-COM-17	VER98426	DRIVE,8GB SWVL USB3PK,BE	PK	1	15	Y			PK	1	\$ 32.49	1.00	\$ 32.49	\$ 487.35	40.00%	\$ 19.49
NC-COM-18	ESICPUMINI	EASY ADJ CPU HOLDER	EA	1	3	Y			EA	1	\$ 185.00	1.00	\$ 185.00	\$ 555.00	40.00%	\$ 111.00
NC-COM-19	HEWC4820AAZ	INKCART,NO.80,BLK PRthead	EA	1	2	Y			EA	1	\$ 228.91	1.00	\$ 228.91	\$ 457.82	40.00%	\$ 137.35
NC-COM-20	FEL4801601	FILTER,24.0W NTBK/LCD,BK	EA	1	2	Y			EA	1	\$ 209.99	1.00	\$ 209.99	\$ 419.98	40.00%	\$ 125.99
NC-COM-21	END11384	DUSTER,100Z,BE	EA	1	43	Y			EA	1	\$ 11.68	1.00	\$ 11.68	\$ 502.24	40.00%	\$ 7.01
NC-COM-22	HEWB6Y17AAZ	CRTDG,HP 771,775ML,MA	EA	1	1	Y			EA	1	\$ 374.33	1.00	\$ 374.33	\$ 374.33	40.00%	\$ 224.60
NC-COM-23	HEWB6Y20AAZ	CRTDG,HP 771,775ML,LITE CYN	EA	1	1	Y			EA	1	\$ 385.56	1.00	\$ 385.56	\$ 385.56	40.00%	\$ 231.34
NC-COM-24	HEWB6Y21AAZ	CRTDG,HP 771,775ML,PHOTO BK	EA	1	1	Y			EA	1	\$ 374.33	1.00	\$ 374.33	\$ 374.33	40.00%	\$ 224.60
NC-COM-25	PDC1060325	DUSTER,COMPRESSED GAS,2PK	PK	2	22	Y			PK	2	\$ 17.60	1.00	\$ 17.60	\$ 387.20	40.00%	\$ 10.56
NC-COM-26	HEWB3P23AAZ	INKCART,HP727,130ML,BK	EA	1	4	Y			EA	1	\$ 80.49	1.00	\$ 80.49	\$ 321.96	40.00%	\$ 48.29
NC-COM-27	VER97395	DRIVE,1TB,USB3.0,PRTBL,BK	EA	1	2	Y			EA	1	\$ 147.40	1.00	\$ 147.40	\$ 294.80	40.00%	\$ 88.44
NC-COM-28	HEWF9J80A	INKCART,HP,727,300ML,GY	EA	1	2	Y			EA	1	\$ 178.50	1.00	\$ 178.50	\$ 357.00	40.00%	\$ 107.10
NC-COM-29	BRTFAX2840	FAX,HIGH-SPEED, LASER	EA	1	1	Y			EA	1	\$ 329.99	1.00	\$ 329.99	\$ 329.99	40.00%	\$ 197.99
NC-COM-30	HEWC4871AAZ	INKCART,NO.80,350ML,BK	EA	1	2	Y			EA	1	\$ 208.39	1.00	\$ 208.39	\$ 416.78	40.00%	\$ 125.03
NC-COM-31	VER49064	DRIVE,PINSTRIPe,32GB,BK	EA	1	20	Y			EA	1	\$ 13.00	1.00	\$ 13.00	\$ 260.00	40.00%	\$ 7.80
NC-COM-32	LOG910002974	MOUSE,WIRELSS,M325,BK	EA	1	11	Y			EA	1	\$ 29.99	1.00	\$ 29.99	\$ 329.89	40.00%	\$ 17.99
NC-COM-33	HEWCF283ADAZ	TONER,HP283AD,LJ,2BK,BK	BX	2	2	Y			BX	2	\$ 114.99	1.00	\$ 114.99	\$ 229.98	40.00%	\$ 68.99
NC-COM-34	IVRBLF24W	FILTER,LCD,PCY,24,WIDE,BK	EA	1	2	Y			EA	1	\$ 175.00	1.00	\$ 175.00	\$ 350.00	40.00%	\$ 105.00
NC-COM-35	PIIVM4R	Evoluent VM4 Vertical Mouse	EA	1	2	Y			EA	1	\$ 99.00	1.00	\$ 99.00	\$ 198.00	40.00%	\$ 59.40
NC-COM-36	MMMEM550GPS	MOUSE,WIRELESS ERGO,BK	EA	1	2	Y			EA	1	\$ 164.43	1.00	\$ 164.43	\$ 328.86	40.00%	\$ 98.66
NC-COM-37	KMW33374	POINTER,LASER,WRLS	EA	1	5	Y			EA	1	\$ 68.21	1.00	\$ 68.21	\$ 341.05	40.00%	\$ 40.93
NC-COM-38	MSTB2M00012	Natural Ergonomic Keyboard	EA	1	4	Y			EA	1	\$ 49.95	1.00	\$ 49.95	\$ 199.80	40.00%	\$ 29.97
NC-COM-39	LOG920008872	KEYBOARD,MX900,COMBO,BK	EA	1	1	Y			EA	1	\$ 190.00	1.00	\$ 190.00	\$ 190.00	40.00%	\$ 114.00
NC-COM-40	AVE5697	LABEL,LR CD/DVD 250PK,WHT	PK	250	14	Y			PK	250	\$ 88.33	1.00	\$ 88.33	\$ 1,236.62	40.00%	\$ 53.00
NC-COM-41	VER99810	DRIVE,USB,16GB,FLSH,5,BE	PK	5	4	Y			PK	5	\$ 57.80	1.00	\$ 57.80	\$ 231.20	40.00%	\$ 34.68
NC-COM-42	FEL9252001	REST,WREST,W/MOUSEPAD,BK	EA	1	13	Y			EA	1	\$ 21.99	1.00	\$ 21.99	\$ 285.87	40.00%	\$ 13.19
NC-COM-43	HEWC1Q12A	INKCART,HP727,300ML,MTBK	EA	1	1	Y			EA	1	\$ 178.50	1.00	\$ 178.50	\$ 178.50	40.00%	\$ 107.10
NC-COM-44	BRTTN350	TONER,F/ HL2040	EA	1	4	Y			EA	1	\$ 95.11	1.00	\$ 95.11	\$ 380.44	40.00%	\$ 57.07
NC-COM-45	HEWB3P19AAZ	INKCART,HP727,DJ,CN	EA	1	3	Y			EA	1	\$ 80.49	1.00	\$ 80.49	\$ 241.47	40.00%	\$ 48.29
NC-COM-46	HEWB3P20AAZ	INKCART,HP727,DJ,MG	EA	1	3	Y			EA	1	\$ 80.49	1.00	\$ 80.49	\$ 241.47	40.00%	\$ 48.29
NC-COM-47	HEWB3P21AAZ	INKCART,HP727,DJ,YL	EA	1	3	Y			EA	1	\$ 80.49	1.00	\$ 80.49	\$ 241.47	40.00%	\$ 48.29
NC-COM-48	HEWB3P24AAZ	INKCART,HP727,130ML,GY	EA	1	3	Y			EA	1	\$ 80.49	1.00	\$ 80.49	\$ 241.47	40.00%	\$ 48.29
NC-COM-49	VER44085	MEMORY,SDXC CARD,128GB	EA	1	3	Y			EA	1	\$ 50.00	1.00	\$ 50.00	\$ 150.00	40.00%	\$ 30.00
NC-COM-50	HEWC4821AAZ	INKCART,NO.80,CYN PRthead	EA	1	1	Y			EA	1	\$ 228.91	1.00	\$ 228.91	\$ 228.91	40.00%	\$ 137.35
														\$ 22,473.24		

Non-Core - Files & Filing Supplies

INITIAL PRICE OFFER - CATEGORY PERCENT DISCOUNT--> 55.00%

Item #	SKU	Description	UOM	Pack Size	Quantity	Are you bidding this item as specified?	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	List Price	Pack Size Adjustment	Pack Size Adjusted Unit Price	Extended Adjusted List Price	Category Discount	Net Unit Price
NC-FIL-1	SAF3094	FILE,ROLL,KD,18 TUBE,36"	CT	2	3	Y			CT	2	\$ 305.00	1.00	\$ 305.00	\$ 915.00	55.00%	\$ 137.25
NC-FIL-2	AVE11446	INDEX,LSR,IJ,5TAB,25ST/BX	BX	25	4	Y			BX	25	\$ 151.71	1.00	\$ 151.71	\$ 606.84	55.00%	\$ 68.27
NC-FIL-3	AVE11542	INDEX,BNDR,11X8.5,UNTB,25	PK	25	84	Y			PK	25	\$ 6.57	1.00	\$ 6.57	\$ 551.88	55.00%	\$ 2.96
NC-FIL-4	AVE11129	INDEX,BNDR,LTR,31/ST,AST	ST	1	56	Y			ST	1	\$ 10.32	1.00	\$ 10.32	\$ 577.92	55.00%	\$ 4.64
NC-FIL-5	SMD73234	POCKET,FILE,LTR,STR,5.25"	BX	10	19	Y			BX	10	\$ 35.96	1.00	\$ 35.96	\$ 683.24	55.00%	\$ 16.18
NC-FIL-6	PFX6152XASST	FOLDER,SUREHOOK,XCAP,AST	BX	20	7	Y			BX	20	\$ 46.29	1.00	\$ 46.29	\$ 324.03	55.00%	\$ 20.83
NC-FIL-7	FEL00311	FILE,DWR,12.2X10X24,CT6	CT	6	2	Y			CT	6	\$ 251.40	1.00	\$ 251.40	\$ 502.80	55.00%	\$ 113.13
NC-FIL-8	BSN17525	FOLDER,FILE,LTR,1/3,MLA,100	BX	100	35	Y			BX	100	\$ 29.59	1.00	\$ 29.59	\$ 1,035.65	55.00%	\$ 13.32
NC-FIL-9	PFX615215	FOLDER,SUREHOOK,LTR,GN	BX	20	10	Y			BX	20	\$ 35.62	1.00	\$ 35.62	\$ 356.20	55.00%	\$ 16.03
NC-FIL-10	AVE11112	INDEX,BNDR,11X8.5,8CLR/ST	ST	1	240	Y			ST	1	\$ 1.97	1.00	\$ 1.97	\$ 472.80	55.00%	\$ 0.89
NC-FIL-11	STX61504U01C	BOX,FILE,PORTABLE,BK	EA	1	9	Y			EA	1	\$ 67.92	1.00	\$ 67.92	\$ 611.28	55.00%	\$ 30.56
NC-FIL-12	SMD73224	POCKET,FILE,LTR,STR,3.5"	BX	25	10	Y			BX	25	\$ 77.35	1.00	\$ 77.35	\$ 773.50	55.00%	\$ 34.81
NC-FIL-13	AVE11436	INDEX,LSR,IJ,5 TAB,5ST/PK	PK	5	11	Y			PK	5	\$ 35.70	1.00	\$ 35.70	\$ 392.70	55.00%	\$ 16.07
NC-FIL-14	AVE11321	INDEX,READY,24TAB,AST	ST	1	41	Y			ST	1	\$ 9.18	1.00	\$ 9.18	\$ 376.38	55.00%	\$ 4.13
NC-FIL-15	SMD63276	GUIDE,METALTB,A-Z,LGL,25	ST	25	5	Y			ST	25	\$ 79.97	1.00	\$ 79.97	\$ 399.85	55.00%	\$ 35.99
NC-FIL-16	AVE11506	INDEX,BNDR,5TAB,36ST,WHT	BX	36	6	Y			BX	36	\$ 57.62	1.00	\$ 57.62	\$ 345.72	55.00%	\$ 25.93
NC-FIL-17	UNV08174	FILE,WALL FILE, 7-PK,BK	PK	7	3	Y			PK	7	\$ 127.81	1.00	\$ 127.81	\$ 383.43	55.00%	\$ 57.51
NC-FIL-18	SMD64083	FOLDER,HANGNG,FSTB,LGL,MS	BX	20	9	Y			BX	20	\$ 44.44	1.00	\$ 44.44	\$ 399.96	55.00%	\$ 20.00
NC-FIL-19	FEL00703	FILE,STOR,LTR/LGL,CTN12	CT	12	4	Y			CT	12	\$ 91.08	1.00	\$ 91.08	\$ 364.32	55.00%	\$ 40.99
NC-FIL-20	UNV13420	FOLDER,REIN,2FSTR,LTR,MLA	BX	50	8	Y			BX	50	\$ 51.40	1.00	\$ 51.40	\$ 411.20	55.00%	\$ 23.13
NC-FIL-21	UNV10316	FOLDER,CLASS,6SEC,LGL,RD	BX	10	5	Y			BX	10	\$ 77.11	1.00	\$ 77.11	\$ 385.55	55.00%	\$ 34.70
NC-FIL-22	OXF11313	INDEX,CSTM RPDY-5TAB,5PK	PK	5	10	Y			PK	5	\$ 20.50	1.00	\$ 20.50	\$ 205.00	55.00%	\$ 9.23
NC-FIL-23	SMD73205	POCKET,FILE,TOPTAB,RCY,RD	BX	25	4	Y			BX	25	\$ 91.45	1.00	\$ 91.45	\$ 365.80	55.00%	\$ 41.15
NC-FIL-24	SMD10230	FOLDER,INTR,MLA,1/3LTR100	BX	100	17	Y			BX	100	\$ 35.67	1.00	\$ 35.67	\$ 606.39	55.00%	\$ 16.05
NC-FIL-25	IDEVZ01193	FILE,ELECTRIC LOCK,BK	EA	1	1	Y			EA	1	\$ 241.79	1.00	\$ 241.79	\$ 241.79	55.00%	\$ 108.81
NC-FIL-26	AVE11110	INDEX,BNDR,11X8.5,5CLR/ST	ST	1	240	Y			ST	1	\$ 1.37	1.00	\$ 1.37	\$ 328.80	55.00%	\$ 0.62
NC-FIL-27	UNV15141	POCKET,FILE,LTR,STR,1.75"	BX	25	5	Y			BX	25	\$ 64.08	1.00	\$ 64.08	\$ 320.40	55.00%	\$ 28.84
NC-FIL-28	SMD11943	FOLDER,1/3CUT,LTR,AST	BX	100	7	Y			BX	100	\$ 48.11	1.00	\$ 48.11	\$ 336.77	55.00%	\$ 21.65
NC-FIL-29	SAF3254BL	ORGANIZER,3 HOR,6 VRT,BK	EA	1	4	Y			EA	1	\$ 80.00	1.00	\$ 80.00	\$ 320.00	55.00%	\$ 36.00
NC-FIL-30	AVE11439	INDEX,IM XTRWD 8TB,WHT	ST	1	25	Y			ST	1	\$ 10.80	1.00	\$ 10.80	\$ 270.00	55.00%	\$ 4.86
NC-FIL-31	ROL21961	FILE,MESH WALL,HNG3PK,BK	PK	3	4	Y			PK	3	\$ 62.17	1.00	\$ 62.17	\$ 248.68	55.00%	\$ 27.98
NC-FIL-32	SMD34116	FOLDER,ET,2FSTNR,ANTIMCRL	BX	50	4	Y			BX	50	\$ 75.45	1.00	\$ 75.45	\$ 301.80	55.00%	\$ 33.95
NC-FIL-33	SMD64010	FOLDER,HNG,LTR,W/O TAB,GN	BX	25	10	Y			BX	25	\$ 29.25	1.00	\$ 29.25	\$ 292.50	55.00%	\$ 13.16
NC-FIL-34	SMD71186	WALLET,EXP,12X10,5.25,XWD	EA	1	30	Y			EA	1	\$ 9.58	1.00	\$ 9.58	\$ 287.40	55.00%	\$ 4.31
NC-FIL-35	SMD64074	FOLDER,HANG,LTR,25/BX,TL	BX	25	7	Y			BX	25	\$ 37.55	1.00	\$ 37.55	\$ 262.85	55.00%	\$ 16.90
NC-FIL-36	UNV10300	FOLDER,6 SEC,MLA,LTR	BX	15	4	Y			BX	15	\$ 75.49	1.00	\$ 75.49	\$ 301.96	55.00%	\$ 33.97
NC-FIL-37	SAF3255BL	ORGANIZER,2 HOR,6 VRT,BK	EA	1	3	Y			EA	1	\$ 88.00	1.00	\$ 88.00	\$ 264.00	55.00%	\$ 39.60
NC-FIL-38	AVE12450	DIVIDER,LSR/INJ 8TB,CLR	PK	5	4	Y			PK	5	\$ 50.67	1.00	\$ 50.67	\$ 202.68	55.00%	\$ 22.80
NC-FIL-39	FEL00705	FILE,STOR,15X10X24,CTN12	CT	12	1	Y			CT	12	\$ 221.16	1.00	\$ 221.16	\$ 221.16	55.00%	\$ 99.52
NC-FIL-40	AVE01330	INDEX,LTR,1/25#1-25,25WHT	ST	1	20	Y			ST	1	\$ 9.65	1.00	\$ 9.65	\$ 193.00	55.00%	\$ 4.34
NC-FIL-41	SMD70430	FILE,EXP,15X10,A-Z,21PKT	EA	1	7	Y			EA	1	\$ 32.00	1.00	\$ 32.00	\$ 224.00	55.00%	\$ 14.40
NC-FIL-42	SMD13730	FOLDER,CLAS,TP TAB,LTR,BE	BX	10	3	Y			BX	10	\$ 68.60	1.00	\$ 68.60	\$ 205.80	55.00%	\$ 30.87
NC-FIL-43	AVE11188	INDEX,BNDR,10TAB,6ST/PK	PK	6	7	Y			PK	6	\$ 26.59	1.00	\$ 26.59	\$ 186.13	55.00%	\$ 11.97
NC-FIL-44	DEF73504	FILE,WALL,LTR,3/PK,BK	EA	1	4	Y			EA	1	\$ 36.12	1.00	\$ 36.12	\$ 144.48	55.00%	\$ 16.25
NC-FIL-45	BSN43570	FOLDER,HANG,RCYC,LGL,1/5TAB	BX	25	8	Y			BX	25	\$ 39.48	1.00	\$ 39.48	\$ 315.84	55.00%	\$ 17.77
NC-FIL-46	AVT55797	FILE,TOTE,LETTER,23",CLR	EA	1	4	Y			EA	1	\$ 48.08	1.00	\$ 48.08	\$ 192.32	55.00%	\$ 21.64
NC-FIL-47	SMD71189	WALLET,EXP,15X10,5.25,XWD	EA	1	20	Y			EA	1	\$ 10.51	1.00	\$ 10.51	\$ 210.20	55.00%	\$ 4.73
NC-FIL-48	AVE11111	INDEX,BNDR,11X8.5,8CLR	ST	1	97	Y			ST	1	\$ 1.97	1.00	\$ 1.97	\$ 191.09	55.00%	\$ 0.89
NC-FIL-49	UNV15343	POCKET,FILE,LTR,STR,3.5"	BX	25	3	Y			BX	25	\$ 67.61	1.00	\$ 67.61	\$ 202.83	55.00%	\$ 30.42
NC-FIL-50	FEL00702	FILE,STOR,LGL SZ,CTN12	CT	12	1	Y			CT	12	\$ 186.72	1.00	\$ 186.72	\$ 186.72	55.00%	\$ 84.02
														\$ 18,500.64		

Non-Core - Forms & Record Keeping

INITIAL PRICE OFFER - CATEGORY PERCENT DISCOUNT--> 55.00%

Item #	SKU	Description	UOM	Pack Size	Quantity	Are you bidding this item as specified?	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	List Price	Pack Size Adjustment	Pack Size Adjusted Unit Price	Extended Adjusted List Price	Category Discount	Net Unit Price
NC-FRM-1	LTHLT5000	STAMP,TIME,DATE,TEXT	EA	1	1	Y			EA	1	\$ 455.00	1.00	\$ 455.00	\$ 455.00	55.00%	\$ 204.75
NC-FRM-2	RED56231	BOOK,REC,300PG,9.75X7.75	EA	1	10	Y			EA	1	\$ 57.39	1.00	\$ 57.39	\$ 573.90	55.00%	\$ 25.83
NC-FRM-3	SAU21017	HOLDER,FORM 8.5X12	EA	1	12	Y			EA	1	\$ 48.70	1.00	\$ 48.70	\$ 584.40	55.00%	\$ 21.92
NC-FRM-4	SAU10017	HOLDER,FORM,AM,8.5X12	EA	1	9	Y			EA	1	\$ 43.73	1.00	\$ 43.73	\$ 393.57	55.00%	\$ 19.68
NC-FRM-5	BOR66300R	BOOK,REC,35LN,300PG,BE	EA	1	5	Y			EA	1	\$ 65.37	1.00	\$ 65.37	\$ 326.85	55.00%	\$ 29.42
NC-FRM-6	DOM880	BOOK,NOTARY PUBLIC,RECORD	EA	1	16	Y			EA	1	\$ 17.00	1.00	\$ 17.00	\$ 272.00	55.00%	\$ 7.65
NC-FRM-7	UNV40307	CLIPBOARD,BUTERFLYCLP,BE	EA	1	76	Y			EA	1	\$ 8.22	1.00	\$ 8.22	\$ 624.72	55.00%	\$ 3.70
NC-FRM-8	NUD19210	FRAME,CRTF ACHV,8.5X11,BK	EA	1	20	Y			EA	1	\$ 10.49	1.00	\$ 10.49	\$ 209.80	55.00%	\$ 4.72
NC-FRM-9	ABFSC1152	BOOK, MNY/RNT RCPT 200ST	EA	1	17	Y			EA	1	\$ 12.49	1.00	\$ 12.49	\$ 212.33	55.00%	\$ 5.62
NC-FRM-10	UNV40304	CLIPBOARD,STD CLP,LETTER	EA	1	50	Y			EA	1	\$ 4.91	1.00	\$ 4.91	\$ 245.50	55.00%	\$ 2.21
NC-FRM-11	UNV05562	CLIPBOARD,LETTER,6/PK,BR	PK	6	9	Y			PK	6	\$ 23.26	1.00	\$ 23.26	\$ 209.34	55.00%	\$ 10.47
NC-FRM-12	SAU21602	CLIPBOARD,RECYLED,BE	EA	1	22	Y			EA	1	\$ 7.25	1.00	\$ 7.25	\$ 159.50	55.00%	\$ 3.26
NC-FRM-13	BORG21150R	BOOK,LOG RECORD,150PGS	EA	1	1	Y			EA	1	\$ 94.26	1.00	\$ 94.26	\$ 94.26	55.00%	\$ 42.42
NC-FRM-14	GEO21015	STATIONERY,CERTIFS,50PKNL	PK	50	11	Y			PK	50	\$ 16.78	1.00	\$ 16.78	\$ 184.58	55.00%	\$ 7.55
NC-FRM-15	UNV40304VP	CLIPBOARD,8.5"X11",3/PK	PK	3	11	Y			PK	3	\$ 8.78	1.00	\$ 8.78	\$ 96.58	55.00%	\$ 3.95
NC-FRM-16	ABFTC1182	BOOK,MNY/RNT RCPT 3PT 100	EA	1	10	Y			EA	1	\$ 13.94	1.00	\$ 13.94	\$ 139.40	55.00%	\$ 6.27
NC-FRM-17	SAU00558	CLIPBOARD,SLIMMATE,BK	EA	1	9	Y			EA	1	\$ 13.45	1.00	\$ 13.45	\$ 121.05	55.00%	\$ 6.05
NC-FRM-18	ABFSC1153RB	BOOK,PHONE MESSAGE,ASST	EA	1	10	Y			EA	1	\$ 12.21	1.00	\$ 12.21	\$ 122.10	55.00%	\$ 5.49
NC-FRM-19	OIC83301	CLIPBOARD,CASE,STRGE,PORT	EA	1	4	Y			EA	1	\$ 28.46	1.00	\$ 28.46	\$ 113.84	55.00%	\$ 12.81
NC-FRM-20	RED56211	BOOK,REC150PG10-3/8X8-3/8	EA	1	3	Y			EA	1	\$ 34.59	1.00	\$ 34.59	\$ 103.77	55.00%	\$ 15.57
NC-FRM-21	TOP4416	BOOK,VOICE MAIL MESSAGE	EA	1	10	Y			EA	1	\$ 10.38	1.00	\$ 10.38	\$ 103.80	55.00%	\$ 4.67
NC-FRM-22	AAGSD38913	REMINDER,DLY5.75 X 8.31RD	EA	1	2	Y			EA	1	\$ 51.49	1.00	\$ 51.49	\$ 102.98	55.00%	\$ 23.17
NC-FRM-23	SAU21565	CLIPBOARD,ACRYLC,W/RLR,CR	EA	1	6	Y			EA	1	\$ 14.56	1.00	\$ 14.56	\$ 87.36	55.00%	\$ 6.55
NC-FRM-24	TEPT73901	CHART,INCENTV,VERTCL,8/PK	PK	8	2	Y			PK	8	\$ 27.99	1.00	\$ 27.99	\$ 55.98	55.00%	\$ 12.60
NC-FRM-25	SAU21603	CLIPBOARD,RECYCLED,BK	EA	1	10	Y			EA	1	\$ 7.25	1.00	\$ 7.25	\$ 72.50	55.00%	\$ 3.26
NC-FRM-26	SOUCT1R	AWARD,CERT,15/PK,IVY/SV	PK	15	4	Y			PK	15	\$ 12.86	1.00	\$ 12.86	\$ 51.44	55.00%	\$ 5.79
NC-FRM-27	SAU11025	CLIPBOARD,LTR,W/CALC,AM	EA	1	1	Y			EA	1	\$ 63.99	1.00	\$ 63.99	\$ 63.99	55.00%	\$ 28.80
NC-FRM-28	TOP4008	BOOK,PHONE REC,NCR,600ST	EA	1	3	Y			EA	1	\$ 18.02	1.00	\$ 18.02	\$ 54.06	55.00%	\$ 8.11
NC-FRM-29	GEO22901	STATIONERY,CERTIFS50PKRBE	PK	50	4	Y			PK	50	\$ 12.47	1.00	\$ 12.47	\$ 49.88	55.00%	\$ 5.61
NC-FRM-30	SAU21604	CLIPBOARD,RECYCLED,GN	EA	1	7	Y			EA	1	\$ 7.25	1.00	\$ 7.25	\$ 50.75	55.00%	\$ 3.26
NC-FRM-31	GEO20008	STATIONERY,CERTIFS,50PKBE	PK	50	3	Y			PK	50	\$ 16.78	1.00	\$ 16.78	\$ 50.34	55.00%	\$ 7.55
NC-FRM-32	OIC83303	CLIPBOARD,SLIM,CC	EA	1	3	Y			EA	1	\$ 17.37	1.00	\$ 17.37	\$ 52.11	55.00%	\$ 7.82
NC-FRM-33	SAU21117	CLIPBOARD,LETTER,BK	EA	1	1	Y			EA	1	\$ 48.70	1.00	\$ 48.70	\$ 48.70	55.00%	\$ 21.92
NC-FRM-34	RED51320	BOOK,SALES N/CRBN DUP	EA	1	5	Y			EA	1	\$ 7.69	1.00	\$ 7.69	\$ 38.45	55.00%	\$ 3.46
NC-FRM-35	UNV40319	CLIPBOARD,BOX,STORAGE,BK	EA	1	2	Y			EA	1	\$ 12.99	1.00	\$ 12.99	\$ 25.98	55.00%	\$ 5.85
NC-FRM-36	SAU21601	CLIPBOARD,RECYCLED,RD	EA	1	5	Y			EA	1	\$ 7.25	1.00	\$ 7.25	\$ 36.25	55.00%	\$ 3.26
NC-FRM-37	SAU21605	CLIPBOARD,RECYCLED,YW	EA	1	5	Y			EA	1	\$ 7.25	1.00	\$ 7.25	\$ 36.25	55.00%	\$ 3.26
NC-FRM-38	TOP56897	NOTEBOOK,DW,HDCS,8X5,BK	EA	1	1	Y			EA	1	\$ 23.51	1.00	\$ 23.51	\$ 23.51	55.00%	\$ 10.58
NC-FRM-39	OIC83050	CLIPBOARD,LANDSCAPE,BK	EA	1	4	Y			EA	1	\$ 8.79	1.00	\$ 8.79	\$ 35.16	55.00%	\$ 3.96
NC-FRM-40	TOP2170	PAD,THINGS TO DO,8.5X11	PD	1	2	Y			PD	1	\$ 15.83	1.00	\$ 15.83	\$ 31.66	55.00%	\$ 7.12
NC-FRM-41	RED50076	BOOK,PHONE,4UP,400ST/BK	EA	1	3	Y			EA	1	\$ 9.75	1.00	\$ 9.75	\$ 29.25	55.00%	\$ 4.39
NC-FRM-42	UNV48023	PAD,TEL,IMPORTANT MSG	DZ	12	3	Y			DZ	12	\$ 8.15	1.00	\$ 8.15	\$ 24.45	55.00%	\$ 3.67
NC-FRM-43	RED51527	BOOK,SALES N/CRBN DUP	EA	1	4	Y			EA	1	\$ 5.99	1.00	\$ 5.99	\$ 23.96	55.00%	\$ 2.70
NC-FRM-44	AAG8001105	BOOK,TEL/ADD,4-7/8X8,BK	EA	1	1	Y			EA	1	\$ 22.49	1.00	\$ 22.49	\$ 22.49	55.00%	\$ 10.12
NC-FRM-45	GEO39451	PAPER,CERTIF 25SH,GD	PK	25	3	Y			PK	25	\$ 7.50	1.00	\$ 7.50	\$ 22.50	55.00%	\$ 3.38
NC-FRM-46	SAU00470	CLIPBOARD,PLSTIC,STRG,CC	EA	1	1	Y			EA	1	\$ 20.07	1.00	\$ 20.07	\$ 20.07	55.00%	\$ 9.03
NC-FRM-47	RED50111	BOOK,IN/OUT CALL LOG	EA	1	1	Y			EA	1	\$ 17.09	1.00	\$ 17.09	\$ 17.09	55.00%	\$ 7.69
NC-FRM-48	LEO89243	CLIPBOARD,LETTER SIZE,BN	EA	1	7	Y			EA	1	\$ 2.47	1.00	\$ 2.47	\$ 17.29	55.00%	\$ 1.11
NC-FRM-49	SAU21800	CLIPBOARD,RECYCLED,PK	EA	1	2	Y			EA	1	\$ 7.83	1.00	\$ 7.83	\$ 15.66	55.00%	\$ 3.52
NC-FRM-50	SAU21606	CLIPBOARD,RECY,PE	EA	1	2	Y			EA	1	\$ 7.25	1.00	\$ 7.25	\$ 14.50	55.00%	\$ 3.26
													\$	6,520.90		

Non-Core - Labels & Label Makers

INITIAL PRICE OFFER - CATEGORY PERCENT DISCOUNT--> 50.00%

Item #	SKU	Description	UOM	Pack Size	Quantity	Are you bidding this item as specified?	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	List Price	Pack Size Adjustment	Pack Size Adjusted Unit Price	Extended Adjusted List Price	Category Discount	Net Unit Price
NC-LAB-1	AVE5660	LABEL_LR1X2.62,1500/BX,CL	BX	1500	8	Y			BX	1500	\$ 67.36	1.00	\$ 67.36	\$ 538.88	50.00%	\$ 33.68
NC-LAB-2	BRTZE5231	LABEL_1/2" BK/WHT,EXT	EA	1	36	Y			EA	1	\$ 21.99	1.00	\$ 21.99	\$ 791.64	50.00%	\$ 11.00
NC-LAB-3	BRTPTD210	LABELMAKER,PTD210,LCGY	EA	1	5	Y			EA	1	\$ 59.95	1.00	\$ 59.95	\$ 299.75	50.00%	\$ 29.98
NC-LAB-4	BRTZE251	LABEL_1" BK/WHT	EA	1	16	Y			EA	1	\$ 28.04	1.00	\$ 28.04	\$ 448.64	50.00%	\$ 14.02
NC-LAB-5	AVE5160	LABEL_ADRS,1X2.625,30/SH	BX	3000	29	Y			BX	3000	\$ 53.35	1.00	\$ 53.35	\$ 1,547.15	50.00%	\$ 26.68
NC-LAB-6	BRTPTD400AD	LABELMAKER,P-TOUCH TZE,WH	EA	1	3	Y			EA	1	\$ 89.99	1.00	\$ 89.99	\$ 269.97	50.00%	\$ 45.00
NC-LAB-7	AVE30603	LABEL_ADDRESS,2X4,1M/BX	BX	1000	8	Y			BX	1000	\$ 46.94	1.00	\$ 46.94	\$ 375.52	50.00%	\$ 23.47
NC-LAB-8	BRTZEFX231	LABEL_1/2",FLX,BK ON WHT	EA	1	12	Y			EA	1	\$ 21.99	1.00	\$ 21.99	\$ 263.88	50.00%	\$ 11.00
NC-LAB-9	DYM30857	LABEL_NAME BADGE,ADHESVE	BX	250	9	Y			BX	250	\$ 28.36	1.00	\$ 28.36	\$ 255.24	50.00%	\$ 14.18
NC-LAB-10	BRTPTH110	LABELMAKER,PTH110	EA	1	3	Y			EA	1	\$ 59.99	1.00	\$ 59.99	\$ 179.97	50.00%	\$ 30.00
NC-LAB-11	MNK925074	LABEL_1LINE,WE,2500/PACK	PK	2500	28	Y			PK	2500	\$ 8.25	1.00	\$ 8.25	\$ 231.00	50.00%	\$ 4.13
NC-LAB-12	AVE5163	LABEL_ADRS,2X4,10/SH	BX	1000	4	Y			BX	1000	\$ 54.96	1.00	\$ 54.96	\$ 219.84	50.00%	\$ 27.48
NC-LAB-13	DYM1752264	LABELMAKER,DYMO 450,BK	EA	1	1	Y			EA	1	\$ 175.15	1.00	\$ 175.15	\$ 175.15	50.00%	\$ 87.58
NC-LAB-14	AVE5168	LABEL_LASR,3.5X5,4/SH,WHT	BX	400	4	Y			BX	400	\$ 54.96	1.00	\$ 54.96	\$ 219.84	50.00%	\$ 27.48
NC-LAB-15	AVE05450	LABEL_3X5,40/PK,WHT	PK	40	31	Y			PK	40	\$ 6.32	1.00	\$ 6.32	\$ 195.92	50.00%	\$ 3.16
NC-LAB-16	BRTZE211	LABEL_1/4" BK/WHT	EA	1	11	Y			EA	1	\$ 17.59	1.00	\$ 17.59	\$ 193.49	50.00%	\$ 8.80
NC-LAB-17	BRTZE441	LABEL_3/4" BLK/RED	EA	1	8	Y			EA	1	\$ 24.19	1.00	\$ 24.19	\$ 193.52	50.00%	\$ 12.10
NC-LAB-18	BRTPTD450	LABELMAKER,P-TOUCH TZE,BK	EA	1	1	Y			EA	1	\$ 129.99	1.00	\$ 129.99	\$ 129.99	50.00%	\$ 65.00
NC-LAB-19	PCIPCM12	HOLDER,LABL,MAG1/2"BND,CR	PK	10	10	Y			PK	10	\$ 13.94	1.00	\$ 13.94	\$ 139.40	50.00%	\$ 6.97
NC-LAB-20	BRTZE344	LABEL_3/4" GLD/BLK	EA	1	6	Y			EA	1	\$ 28.04	1.00	\$ 28.04	\$ 168.24	50.00%	\$ 14.02
NC-LAB-21	DYM10697	TAPE,LETRA,1/2",PLW,2/PK	PK	2	15	Y			PK	2	\$ 10.89	1.00	\$ 10.89	\$ 163.35	50.00%	\$ 5.45
NC-LAB-22	BRTZE221	LABEL_3/8" BK/WHT	EA	1	8	Y			EA	1	\$ 19.79	1.00	\$ 19.79	\$ 158.32	50.00%	\$ 9.90
NC-LAB-23	AVE61502	LABEL_SS,15/8X35/8,300,WH	PK	300	1	Y			PK	300	\$ 74.19	1.00	\$ 74.19	\$ 74.19	50.00%	\$ 37.10
NC-LAB-24	AVE5366	LABEL_LSR,F/FLDR,15C,WHT	BX	1500	14	Y			BX	1500	\$ 53.88	1.00	\$ 53.88	\$ 754.32	50.00%	\$ 26.94
NC-LAB-25	AVE5351	LABEL_COPY,1X2.75,3300/BX	BX	3300	3	Y			BX	3300	\$ 43.81	1.00	\$ 43.81	\$ 131.43	50.00%	\$ 21.91
NC-LAB-26	BRTPTM95	LABELMAKER,PTM95	EA	1	2	Y			EA	1	\$ 49.99	1.00	\$ 49.99	\$ 99.98	50.00%	\$ 25.00
NC-LAB-27	BRTZE541	LABEL_3/4" BLK ON BLUE	EA	1	4	Y			EA	1	\$ 24.19	1.00	\$ 24.19	\$ 96.76	50.00%	\$ 12.10
NC-LAB-28	AVE8066	LABEL_RMVBL,FLDR750PK,WHT	PK	750	4	Y			PK	750	\$ 30.94	1.00	\$ 30.94	\$ 123.76	50.00%	\$ 15.47
NC-LAB-29	AVE5971	LABEL_LASR,1X2-5/8,FLGN	PK	750	5	Y			PK	750	\$ 23.30	1.00	\$ 23.30	\$ 116.50	50.00%	\$ 11.65
NC-LAB-30	BRTZE135	LABEL_1/2" WHT/CLEAR	EA	1	5	Y			EA	1	\$ 20.89	1.00	\$ 20.89	\$ 104.45	50.00%	\$ 10.45
NC-LAB-31	BRTZES141	LABEL_3/4" BK/CLR,EXT	EA	1	4	Y			EA	1	\$ 25.84	1.00	\$ 25.84	\$ 103.36	50.00%	\$ 12.92
NC-LAB-32	BRTZES241	LABEL_3/4" BK/WHT,EXT	EA	1	4	Y			EA	1	\$ 25.84	1.00	\$ 25.84	\$ 103.36	50.00%	\$ 12.92
NC-LAB-33	AVE6464	LABEL_LSR,150/PK,WHT	PK	150	3	Y			PK	150	\$ 31.77	1.00	\$ 31.77	\$ 95.31	50.00%	\$ 15.89
NC-LAB-34	BRTTC20	CARTRIDGE,TP1/2"BK ON WHT	PK	2	2	Y			PK	2	\$ 43.99	1.00	\$ 43.99	\$ 87.98	50.00%	\$ 22.00
NC-LAB-35	AVE8162	LABEL_INKJET,1.33X4,14/SH	PK	25	5	Y			PK	25	\$ 16.04	1.00	\$ 16.04	\$ 80.20	50.00%	\$ 8.02
NC-LAB-36	BRTZE131	LABEL_1/2" BK/CLEAR	EA	350	6	Y			EA	350	\$ 19.79	1.00	\$ 19.79	\$ 118.74	50.00%	\$ 9.90
NC-LAB-37	DYM1734524	TAPE,FLEX NYLON,1",WH	RL	1	2	Y			RL	1	\$ 34.49	1.00	\$ 34.49	\$ 68.98	50.00%	\$ 17.25
NC-LAB-38	BRTZE741	LABEL_0.7" BLK/GN	EA	1	2	Y			EA	1	\$ 24.19	1.00	\$ 24.19	\$ 48.38	50.00%	\$ 12.10
NC-LAB-39	AVE5294	LABEL_RND,LASR,2.5,3C,WHT	PK	300	4	Y			PK	300	\$ 16.15	1.00	\$ 16.15	\$ 64.60	50.00%	\$ 8.08
NC-LAB-40	BRTZES251	LABEL_1" BK/WHT,EXT	EA	1	2	Y			EA	1	\$ 30.24	1.00	\$ 30.24	\$ 60.48	50.00%	\$ 15.12
NC-LAB-41	MNK925084	LABEL_2/LINE,WE,3500/PACK	PK	3500	5	Y			PK	3500	\$ 12.00	1.00	\$ 12.00	\$ 60.00	50.00%	\$ 6.00
NC-LAB-42	DYM30251	LABEL_ADRSS,260/BX,WH	BX	260	4	Y			BX	260	\$ 14.67	1.00	\$ 14.67	\$ 58.68	50.00%	\$ 7.34
NC-LAB-43	BRTZEAF231	LABEL_PHOTO AND SCRAPBOOK	EA	1	2	Y			EA	1	\$ 21.99	1.00	\$ 21.99	\$ 43.98	50.00%	\$ 11.00
NC-LAB-44	AVE5353	LABEL_COPY,8.5X11,1C/BX	BX	100	1	Y			BX	100	\$ 56.60	1.00	\$ 56.60	\$ 56.60	50.00%	\$ 28.30
NC-LAB-45	AVE5360	LABEL_COPY,1.5X2.81,21C	BX	2100	1	Y			BX	2100	\$ 56.60	1.00	\$ 56.60	\$ 56.60	50.00%	\$ 28.30
NC-LAB-46	BRTZE345	LABEL_3/4" WHT/BLK	EA	1	2	Y			EA	1	\$ 28.04	1.00	\$ 28.04	\$ 56.08	50.00%	\$ 14.02
NC-LAB-47	AVE5027	LABEL_XL FF 1/3 CUT,WHT	PK	450	2	Y			PK	450	\$ 29.64	1.00	\$ 29.64	\$ 59.28	50.00%	\$ 14.82
NC-LAB-48	DYM91331	TAPE,LTRATG,1/2",PLST,WH	EA	1	6	Y			EA	1	\$ 9.25	1.00	\$ 9.25	\$ 55.50	50.00%	\$ 4.63
NC-LAB-49	AVE5165	LABEL_ADRS,8.5X11,1/SH	BX	100	1	Y			BX	100	\$ 54.96	1.00	\$ 54.96	\$ 54.96	50.00%	\$ 27.48
NC-LAB-50	AVE8464	LABEL_IJ,3-1/3X4,6/SH,WHT	BX	600	1	Y			BX	600	\$ 54.96	1.00	\$ 54.96	\$ 54.96	50.00%	\$ 27.48
													\$	10,048.12		

Non-Core - Mailroom & Packaging Supplies

INITIAL PRICE OFFER - CATEGORY PERCENT DISCOUNT--> 50.00%

Item #	SKU	Description	UOM	Pack Size	Quantity	Are you bidding this item as specified?	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	List Price	Pack Size Adjustment	Pack Size Adjusted Unit Price	Extended Adjusted List Price	Category Discount	Net Unit Price
NC-PCK-1	RCP9T6700BLA	CART,UTILITY,2 SHELF,BK	EA	1	2	Y			EA	1	\$ 354.90	1.00	\$ 354.90	\$ 709.80	50.00%	\$ 177.45
NC-PCK-2	HON4043T	CART,F/4041 CHAIRS,BK	EA	1	2	Y			EA	1	\$ 485.00	1.00	\$ 485.00	\$ 970.00	50.00%	\$ 242.50
NC-PCK-3	UNV62018	FILM,STRTCH,18"X2000",CR	CT	4	2	Y			CT	4	\$ 397.57	1.00	\$ 397.57	\$ 795.14	50.00%	\$ 198.79
NC-PCK-4	SAF4062	TRUCK,HAND,STOWAWAY,AL	EA	1	2	Y			EA	1	\$ 230.00	1.00	\$ 230.00	\$ 460.00	50.00%	\$ 115.00
NC-PCK-5	UNV35302	ENVELOPE,#5 BRN COIN,BRKR	BX	500	8	Y			BX	500	\$ 75.56	1.00	\$ 75.56	\$ 604.48	50.00%	\$ 37.78
NC-PCK-6	SAF1870GR	STAND,MACHINE,W/DRWR,GY	EA	1	1	Y			EA	1	\$ 571.00	1.00	\$ 571.00	\$ 571.00	50.00%	\$ 285.50
NC-PCK-7	SEL88655	PACKING,BUBBLE,12"X175'	CT	1	7	Y			CT	1	\$ 84.10	1.00	\$ 84.10	\$ 588.70	50.00%	\$ 42.05
NC-PCK-8	MMM34508	TAPE,PACKAGING,8PK,CR	PK	8	10	Y			PK	8	\$ 53.07	1.00	\$ 53.07	\$ 530.70	50.00%	\$ 26.54
NC-PCK-9	SEL10190	MAILER,BUBBL,10.5X16,25	CT	25	8	Y			CT	25	\$ 65.31	1.00	\$ 65.31	\$ 522.48	50.00%	\$ 32.66
NC-PCK-10	SAF5353BL	FILE,MOBILE,W/LCKG TOP,BK	EA	1	1	Y			EA	1	\$ 501.00	1.00	\$ 501.00	\$ 501.00	50.00%	\$ 250.50
NC-PCK-11	KGL90997	ENVELOPE,CSP10X13BRKR28#	BX	100	28	Y			BX	100	\$ 53.58	1.00	\$ 53.58	\$ 1,500.24	50.00%	\$ 26.79
NC-PCK-12	QUA37855	ENVELOPE,CLSP 6X9,28#BRKR	BX	100	23	Y			BX	100	\$ 36.37	1.00	\$ 36.37	\$ 836.51	50.00%	\$ 18.19
NC-PCK-13	QUA41488	ENVELOPE,CAT,9X12,WE,24#	BX	250	4	Y			BX	250	\$ 103.10	1.00	\$ 103.10	\$ 412.40	50.00%	\$ 51.55
NC-PCK-14	BWK4024UCGRA	CART,UTILITY,40"X24",GY	EA	1	1	Y			EA	1	\$ 287.14	1.00	\$ 287.14	\$ 287.14	50.00%	\$ 143.57
NC-PCK-15	MMM3631548	TAPE,1.88X60YD,8/PK,CLR	PK	8	6	Y			PK	8	\$ 45.02	1.00	\$ 45.02	\$ 270.12	50.00%	\$ 22.51
NC-PCK-16	PT-40	STAMP,P40,SELF-INKING,CUSTOM	EA	1	7	Y			EA	1	\$ 18.20	1.00	\$ 18.20	\$ 127.40	50.00%	\$ 9.10
NC-PCK-17	MMM1456	TAPE,PACKG,2"X800",6PK,CR	PK	6	15	Y			PK	6	\$ 23.15	1.00	\$ 23.15	\$ 347.25	50.00%	\$ 11.58
NC-PCK-18	BSN04646	ENVELOPE,PEELTOSEAL,PLN,REG	BX	500	4	Y			BX	500	\$ 51.65	1.00	\$ 51.65	\$ 206.60	50.00%	\$ 25.83
NC-PCK-19	QUA44562	ENVELOPE,CAT,9X12,28#BRKR	BX	100	6	Y			BX	100	\$ 51.95	1.00	\$ 51.95	\$ 311.70	50.00%	\$ 25.98
NC-PCK-20	DUC0007424	TAPE,PKG,HP260,8/PK	PK	8	6	Y			PK	8	\$ 55.68	1.00	\$ 55.68	\$ 334.08	50.00%	\$ 27.84
NC-PCK-21	QUA37863	ENVELOPE,CLSP,6.5X9.5BRKR	BX	100	8	Y			BX	100	\$ 43.15	1.00	\$ 43.15	\$ 345.20	50.00%	\$ 21.58
NC-PCK-22	UNV35260	ENVELOPE,CLSP,6X9,28#,BN	BX	100	10	Y			BX	100	\$ 29.73	1.00	\$ 29.73	\$ 297.30	50.00%	\$ 14.87
NC-PCK-23	RCP264000BK	DOLLY,ROUND,BRUTE,BK	EA	1	2	Y			EA	1	\$ 98.81	1.00	\$ 98.81	\$ 197.62	50.00%	\$ 49.41
NC-PCK-24	KGL90955	ENVELOPE,CLSP 6X9,28#BRKR	BX	100	24	Y			BX	100	\$ 34.98	1.00	\$ 34.98	\$ 839.52	50.00%	\$ 17.49
NC-PCK-25	IBSSL2424LTN	LINER,7-10G,24X24,.35MIL	CT	1000	2	Y			CT	1000	\$ 90.02	1.00	\$ 90.02	\$ 180.04	50.00%	\$ 45.01
NC-PCK-26	QUA43568	ENVELOPE,9X12CL CLSP,BRKR	BX	100	4	Y			BX	100	\$ 61.60	1.00	\$ 61.60	\$ 246.40	50.00%	\$ 30.80
NC-PCK-27	MMM36504	TAPE,STOR,2"X55YD,4/PK,CR	PK	4	9	Y			PK	4	\$ 27.75	1.00	\$ 27.75	\$ 249.75	50.00%	\$ 13.88
NC-PCK-28	DUCCS556PK	TAPE,SEALING,HI-PERF,2",C	PK	6	7	Y			PK	6	\$ 34.82	1.00	\$ 34.82	\$ 243.74	50.00%	\$ 17.41
NC-PCK-29	UNV19003	ENVELOPE,EXP,10X13X1.5,WH	CT	100	1	Y			CT	100	\$ 235.77	1.00	\$ 235.77	\$ 235.77	50.00%	\$ 117.89
NC-PCK-30	BAGSK1657	BAG,1/6BBL 57#-NATURAL	BD	500	1	Y			BD	500	\$ 178.31	1.00	\$ 178.31	\$ 178.31	50.00%	\$ 89.16
NC-PCK-31	QUA37890	ENVELOPE,CLSP9X12 BRKR28#	BX	100	8	Y			BX	100	\$ 46.11	1.00	\$ 46.11	\$ 368.88	50.00%	\$ 23.06
NC-PCK-32	CLI47235	BAG,POLY,ZIP,RECLOSE,3X5	CT	1000	2	Y			CT	1000	\$ 77.65	1.00	\$ 77.65	\$ 155.30	50.00%	\$ 38.83
NC-PCK-33	QUA43562	ENVELOPE,CAT,9X12,28#	BX	250	2	Y			BX	250	\$ 117.58	1.00	\$ 117.58	\$ 235.16	50.00%	\$ 58.79
NC-PCK-34	COS011034	DATER,PHRASE,2COLOR,RECVD	EA	1	4	Y			EA	1	\$ 34.99	1.00	\$ 34.99	\$ 139.96	50.00%	\$ 17.50
NC-PCK-35	QUA37797	ENVELOPE,CSP10X13BRKR32#	BX	100	3	Y			BX	100	\$ 61.77	1.00	\$ 61.77	\$ 185.31	50.00%	\$ 30.89
NC-PCK-36	SD-2660	2660/2000PLUS/DATER	EA	1	1	Y			EA	1	\$ 78.80	1.00	\$ 78.80	\$ 78.80	50.00%	\$ 39.40
NC-PCK-37	SAF1855BL	STAND,PRINTER,BK	EA	1	1	Y			EA	1	\$ 152.00	1.00	\$ 152.00	\$ 152.00	50.00%	\$ 76.00
NC-PCK-38	ALESW342416BA	CART,WIRE,24X16X39,BK	EA	1	1	Y			EA	1	\$ 179.00	1.00	\$ 179.00	\$ 179.00	50.00%	\$ 89.50
NC-PCK-39	BWK242306	LINER,8-10GAL,6MICRON,NT	CT	1000	3	Y			CT	1000	\$ 38.30	1.00	\$ 38.30	\$ 114.90	50.00%	\$ 19.15
NC-PCK-40	JAGIW2432R	LINER,24X32, 1.3 MIL,RD	CT	250	1	Y			CT	250	\$ 117.37	1.00	\$ 117.37	\$ 117.37	50.00%	\$ 58.69
NC-PCK-41	QUA42353	ENVELOPE,CAT12.5X18.5,28#	PK	25	4	Y			PK	25	\$ 39.28	1.00	\$ 39.28	\$ 157.12	50.00%	\$ 19.64
NC-PCK-42	PT-12	PRINTER 12 STAMP	EA	1	3	Y			EA	1	\$ 19.70	1.00	\$ 19.70	\$ 59.10	50.00%	\$ 9.85
NC-PCK-43	MNK925072	PRICEMARKER,1/LINE	EA	1	1	Y			EA	1	\$ 100.70	1.00	\$ 100.70	\$ 100.70	50.00%	\$ 50.35
NC-PCK-44	SEL91145	CUSHION,BUBBLE,12X100	CT	1	2	Y			CT	1	\$ 83.58	1.00	\$ 83.58	\$ 167.16	50.00%	\$ 41.79
NC-PCK-45	QUA36217	ENVELOPE,4-3/8X5.75,WE	BX	100	6	Y			BX	100	\$ 24.46	1.00	\$ 24.46	\$ 146.76	50.00%	\$ 12.23
NC-PCK-46	QUA38735	ENVELOPE,CLSP9X12 GN10/PK	PK	10	10	Y			PK	10	\$ 16.08	1.00	\$ 16.08	\$ 160.80	50.00%	\$ 8.04
NC-PCK-47	QUA90119	ENVELOPE,#10 WNDW ANTI,WE	BX	500	2	Y			BX	500	\$ 64.81	1.00	\$ 64.81	\$ 129.62	50.00%	\$ 32.41
NC-PCK-48	WBIGNT2424	LINER,24X23,7-10GL,NT	CT	1000	2	Y			CT	1000	\$ 55.75	1.00	\$ 55.75	\$ 111.50	50.00%	\$ 27.88
NC-PCK-49	QUA37910	ENVELOPE,CSP12X15.5BRKR BX	BX	100	2	Y			BX	100	\$ 69.96	1.00	\$ 69.96	\$ 139.92	50.00%	\$ 34.98
NC-PCK-50	UNV35264	ENVELOPE,CLSP,9X12,28#,BN	BX	100	5	Y			BX	100	\$ 37.69	1.00	\$ 37.69	\$ 188.45	50.00%	\$ 18.85
													\$	16,988.20		

Non-Core - Office Equipment

INITIAL PRICE OFFER - CATEGORY PERCENT DISCOUNT--> 50.00%

Item #	SKU	Description	UOM	Pack Size	Quantity	Are you bidding this item as specified?	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	List Price	Pack Size Adjustment	Pack Size Adjusted Unit Price	Extended Adjusted List Price	Category Discount	Net Unit Price
NC-EQP-1	FEL5736601	LAMINATOR,SATURN3I,BKSV	EA	1	2	Y			EA	1	\$ 259.99	1.00	\$ 259.99	\$ 519.98	50.00%	\$ 130.00
NC-EQP-2	LOG981000014	HEADSET,CLEARCHAT USB,BK	EA	1	7	Y			EA	1	\$ 56.95	1.00	\$ 56.95	\$ 398.65	50.00%	\$ 28.48
NC-EQP-3	MMMTP5854100	POUCH,THRM LMNTR,5MIL,100	PK	100	10	Y			PK	100	\$ 50.40	1.00	\$ 50.40	\$ 504.00	50.00%	\$ 25.20
NC-EQP-4	FEL5734101	LAMINATOR,JUPTR JL125,DGY	EA	1	1	Y			EA	1	\$ 469.99	1.00	\$ 469.99	\$ 469.99	50.00%	\$ 235.00
NC-EQP-5	JBR2309820105	HEADSET,JABRA BIZ 2300 DU	EA	1	2	Y			EA	1	\$ 147.26	1.00	\$ 147.26	\$ 294.52	50.00%	\$ 73.63
NC-EQP-6	FEL5743301	POUCH,3MIL,LTR,100/PK	PK	100	10	Y			PK	100	\$ 28.59	1.00	\$ 28.59	\$ 285.90	50.00%	\$ 14.30
NC-EQP-7	SPTCP2016	PHONE,CONFERENCE,AMB _L	EA	1	1	Y			EA	1	\$ 249.99	1.00	\$ 249.99	\$ 249.99	50.00%	\$ 125.00
NC-EQP-8	FEL5738201	LAMINATOR,SPECTRA 95,BKSV	EA	1	2	Y			EA	1	\$ 69.99	1.00	\$ 69.99	\$ 139.98	50.00%	\$ 35.00
NC-EQP-9	FEL5735801	LAMINATOR,SATURN3I 9,BKSV	EA	1	1	Y			EA	1	\$ 199.99	1.00	\$ 199.99	\$ 199.99	50.00%	\$ 100.00
NC-EQP-10	FEL52040	POUCH,LAM,LTR,5MIL,100/PK	PK	100	3	Y			PK	100	\$ 69.79	1.00	\$ 69.79	\$ 209.37	50.00%	\$ 34.90
NC-EQP-11	GBC3740728	POUCH,EZUSE,LAMINATING	PK	200	1	Y			PK	200	\$ 104.81	1.00	\$ 104.81	\$ 104.81	50.00%	\$ 52.41
NC-EQP-12	MMMTP385625	POUCH,THERML,3MIL,25,CLR	PK	25	6	Y			PK	25	\$ 33.57	1.00	\$ 33.57	\$ 201.42	50.00%	\$ 16.79
NC-EQP-13	FEL4350001	SHREDDER,11C,CROSSCUT,BK	EA	1	1	Y			EA	1	\$ 169.99	1.00	\$ 169.99	\$ 169.99	50.00%	\$ 85.00
NC-EQP-14	MMMTP3854200	POUCH,THERML,3MIL,200,CLR	PK	200	3	Y			PK	200	\$ 55.30	1.00	\$ 55.30	\$ 165.90	50.00%	\$ 27.65
NC-EQP-15	FEL5743501	POUCH,5MIL,LTR,100/PK	PK	100	3	Y			PK	100	\$ 44.49	1.00	\$ 44.49	\$ 133.47	50.00%	\$ 22.25
NC-EQP-16	MMMTL1302VP	LAMINATOR,VP,+20 POUCHES	KT	1	1	Y			KT	1	\$ 135.78	1.00	\$ 135.78	\$ 135.78	50.00%	\$ 67.89
NC-EQP-17	FEL5744301	POUCH,LAMIN,LTR,3MIL,CLR	PK	50	4	Y			PK	50	\$ 16.69	1.00	\$ 16.69	\$ 66.76	50.00%	\$ 8.35
NC-EQP-18	PLNHWS10V	HEADSET,ENCOREPROS10V,CRD	EA	1	1	Y			EA	1	\$ 90.00	1.00	\$ 90.00	\$ 90.00	50.00%	\$ 45.00
NC-EQP-19	SOF101M	REST,PHONE,SOFTALK,BK	EA	1	5	Y			EA	1	\$ 15.99	1.00	\$ 15.99	\$ 79.95	50.00%	\$ 8.00
NC-EQP-20	MMMTL902VP	LAMINATOR,THERMAL,BKSV	EA	1	1	Y			EA	1	\$ 81.08	1.00	\$ 81.08	\$ 81.08	50.00%	\$ 40.54
NC-EQP-21	FEL3605801	BAG,SHREDDERS,CLR	CT	50	1	Y			CT	50	\$ 63.95	1.00	\$ 63.95	\$ 63.95	50.00%	\$ 31.98
NC-EQP-22	SPTZUMRJ9M	HEADSET,UNIVERSAL, L	EA	1	1	Y			EA	1	\$ 39.99	1.00	\$ 39.99	\$ 39.99	50.00%	\$ 20.00
NC-EQP-23	UNV84600	LAMINATOR,9",THERMAL,BK	EA	1	1	Y			EA	1	\$ 60.49	1.00	\$ 60.49	\$ 60.49	50.00%	\$ 30.25
NC-EQP-24	GBC51005	POUCH,BUSINESS,CARD	BX	100	3	Y			BX	100	\$ 33.24	1.00	\$ 33.24	\$ 99.72	50.00%	\$ 16.62
NC-EQP-25	UNV84660	POUCH,LUG TAGW/LOOP,25/PK	PK	25	9	Y			PK	25	\$ 10.07	1.00	\$ 10.07	\$ 90.63	50.00%	\$ 5.04
NC-EQP-26	FEL5743401	POUCH,LAMNTG,3MIL,LTR,200	PK	200	1	Y			PK	200	\$ 55.49	1.00	\$ 55.49	\$ 55.49	50.00%	\$ 27.75
NC-EQP-27	SOF801M	REST,PHONE,SOFTALKII,BK	EA	1	3	Y			EA	1	\$ 15.99	1.00	\$ 15.99	\$ 47.97	50.00%	\$ 8.00
NC-EQP-28	PLN2671601	HEADSET,DRCT CONNECT CA,L	EA	1	1	Y			EA	1	\$ 44.95	1.00	\$ 44.95	\$ 44.95	50.00%	\$ 22.48
NC-EQP-29	GBC3200579	POUCH,MENU SZ11X17,25/PK	PK	25	1	Y			PK	25	\$ 39.59	1.00	\$ 39.59	\$ 39.59	50.00%	\$ 19.80
NC-EQP-30	FEL35250	LUBRICANT,F/SHREDDERS	EA	1	4	Y			EA	1	\$ 19.95	1.00	\$ 19.95	\$ 79.80	50.00%	\$ 9.98
NC-EQP-31	UNV84620	POUCH,LTR SZ,3MIL,25/PK	PK	25	3	Y			PK	25	\$ 16.63	1.00	\$ 16.63	\$ 49.89	50.00%	\$ 8.32
NC-EQP-32	FEL52033	POUCH,LAM,ID W/CLIP,25/PK	PK	25	2	Y			PK	25	\$ 17.69	1.00	\$ 17.69	\$ 35.38	50.00%	\$ 8.85
NC-EQP-33	AVE73601	SHEET,LAMINATE,9X12,50/BX	BX	50	1	Y			BX	50	\$ 30.39	1.00	\$ 30.39	\$ 30.39	50.00%	\$ 15.20
NC-EQP-34	PLR8460401	Fit kit with 3 earloops, 4 ear	EA	1	1	Y			EA	1	\$ 14.95	1.00	\$ 14.95	\$ 14.95	50.00%	\$ 7.48
NC-EQP-35	CLI65001	SHEET,LAM,CLR ADHEER,9X12	BX	50	1	Y			BX	50	\$ 27.84	1.00	\$ 27.84	\$ 27.84	50.00%	\$ 13.92
NC-EQP-36	MAX199621	EARPHONE,BASS EARBUD,BK	EA	1	3	Y			EA	1	\$ 6.99	1.00	\$ 6.99	\$ 20.97	50.00%	\$ 3.50
NC-EQP-37	FEL5221502	POUCH,SLFADHSV9X12,50,CLR	PK	50	1	Y			PK	50	\$ 27.79	1.00	\$ 27.79	\$ 27.79	50.00%	\$ 13.90
NC-EQP-38	VOXHP159MICWHZ	HEADSET,EARBD W/MICR,WH,L	EA	1	2	Y			EA	1	\$ 7.99	1.00	\$ 7.99	\$ 15.98	50.00%	\$ 4.00
NC-EQP-39	SOF802M	REST,SHOULDER,PHONE,CC	EA	1	1	Y			EA	1	\$ 15.99	1.00	\$ 15.99	\$ 15.99	50.00%	\$ 8.00
NC-EQP-40	MMMTP5851100	POUCH,THERML,5MIL,100,CLR	PK	100	1	Y			PK	100	\$ 16.75	1.00	\$ 16.75	\$ 16.75	50.00%	\$ 8.38
NC-EQP-41	VOXHP159MICBKZ	HEADSET,EARBD W/MICR,BK,L	EA	1	1	Y			EA	1	\$ 7.99	1.00	\$ 7.99	\$ 7.99	50.00%	\$ 4.00
NC-EQP-42	MMMLS854SS10	LAMINATOR,SHEETS,GLS	PK	10	1	Y			PK	10	\$ 9.50	1.00	\$ 9.50	\$ 9.50	50.00%	\$ 4.75
NC-EQP-43	MMMPL903G	POUCH,LAM,WALLET GLSY,5PK	PK	5	4	Y			PK	5	\$ 3.00	1.00	\$ 3.00	\$ 12.00	50.00%	\$ 1.50
NC-EQP-44	MMMTP590220	POUCH,THRML,31/2X5,20,CLR	PK	20	1	Y			PK	20	\$ 3.62	1.00	\$ 3.62	\$ 3.62	50.00%	\$ 1.81
NC-EQP-45	MMMTP585120	POUCH,THERML,BUSCD,20,CLR	PK	20	1	Y			PK	20	\$ 1.93	1.00	\$ 1.93	\$ 1.93	50.00%	\$ 0.97
NC-EQP-46	JBR2303820105	HEADSET,JABRA BIZ 2300 MO	EA	1	-2	Y			EA	1	\$ 117.81	1.00	\$ 117.81	\$ (235.62)	50.00%	\$ 58.91
													\$ 4,659.48			

Non-Core - Misc. Office Supplies

INITIAL PRICE OFFER - CATEGORY PERCENT DISCOUNT--> 40.00%

Item #	SKU	Description	UOM	Pack Size	Quantity	Are you bidding this item as specified?	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	List Price	Pack Size Adjustment	Pack Size Adjusted Unit Price	Extended Adjusted List Price	Category Discount	Net Unit Price	
NC-OFF-1	QRTG7248F	BOARD,6 X 4,GLSS MRKR,FRS	EA	1	3	Y			EA	1	\$ 606.34	1.00	\$ 606.34	\$ 1,819.02	40.00%	\$ 363.80	
NC-OFF-2	ICE31480	BOARD,PORC,DRYERS44X96,SV	EA	1	1	Y			EA	1	\$ 649.95	1.00	\$ 649.95	\$ 649.95	40.00%	\$ 389.97	
NC-OFF-3	QUIDTCC68	6' TO 8' CONVERTABLE TABLE CVR	EA	1	3	Y			EA	1	\$ 325.05	1.00	\$ 325.05	\$ 975.15	40.00%	\$ 195.03	
NC-OFF-4	BVCGLO80101	BOARD,GLASS,36" X 48"	EA	1	1	Y			EA	1	\$ 678.29	1.00	\$ 678.29	\$ 678.29	40.00%	\$ 406.97	
NC-OFF-5	GBCDCV10001	CAMERA,1100 DOCUMENT	EA	1	1	Y			EA	1	\$ 440.96	1.00	\$ 440.96	\$ 440.96	40.00%	\$ 264.58	
NC-OFF-6	QRTSM537	BOARD,6' X 4',MAGNETIC,AL	EA	1	2	Y			EA	1	\$ 414.65	1.00	\$ 414.65	\$ 829.30	40.00%	\$ 248.79	
NC-OFF-7	SD-2360	2360 2000 PLUS DATER	EA	1	6	Y			EA	1	\$ 59.90	1.00	\$ 59.90	\$ 359.40	40.00%	\$ 35.94	
NC-OFF-8	AVE11025	TAG,KEY,MTL RIM,50/PK,WHT	PK	50	57	Y			PK	50	\$ 8.42	1.00	\$ 8.42	\$ 479.94	40.00%	\$ 5.05	
NC-OFF-9	QRT51E	EASEL,ADJ,38-66",BK	EA	1	7	Y			EA	1	\$ 107.63	1.00	\$ 107.63	\$ 753.41	40.00%	\$ 64.58	
NC-OFF-10	AVE12608	TAG,SHPG,MLA,13PT,#8,WIRE	BX	1000	4	Y			BX	1000	\$ 107.80	1.00	\$ 107.80	\$ 431.20	40.00%	\$ 64.68	
NC-OFF-11	QRTSM535	BOARD,5' X 3',MAGNETIC,AL	EA	1	2	Y			EA	1	\$ 294.00	1.00	\$ 294.00	\$ 588.00	40.00%	\$ 176.40	
NC-OFF-12	ANR70AB	CLEANER,LENS CLN TWLS,100	BX	100	35	Y			BX	100	\$ 22.30	1.00	\$ 22.30	\$ 780.50	40.00%	\$ 13.38	
NC-OFF-13	QRTG7248W	BOARD,6 X 4,GLSS MRKR,WH	EA	1	1	Y			EA	1	\$ 652.02	1.00	\$ 652.02	\$ 652.02	40.00%	\$ 391.21	
NC-OFF-14	QRTG3624F	BOARD,3 X 2,GLSS MRKR,FRS	EA	1	4	Y			EA	1	\$ 142.95	1.00	\$ 142.95	\$ 571.80	40.00%	\$ 85.77	
NC-OFF-15	DRI351B1	PEN,COUNTERFEIT DETECTOR	EA	1	81	Y			EA	1	\$ 5.50	1.00	\$ 5.50	\$ 445.50	40.00%	\$ 3.30	
NC-OFF-16	QRTNA4836FB	BOARD,FUSIN NANO,4X3,BKAL	EA	1	1	Y			EA	1	\$ 330.66	1.00	\$ 330.66	\$ 330.66	40.00%	\$ 198.40	
NC-OFF-17	QUNDTCOB6	6' CUSTOMIZED OPEN BACK TABLE	EA	1	1	Y			EA	1	\$ 306.00	1.00	\$ 306.00	\$ 306.00	40.00%	\$ 183.60	
NC-OFF-18	CWNWB2312KD	MAT,WB-CK,3X12,DIA,BLK	EA	1	1	Y			EA	1	\$ 311.40	1.00	\$ 311.40	\$ 311.40	40.00%	\$ 186.84	
NC-OFF-19	QRT2543B	BOARD,3X2,PORCELAIN,BKAL	EA	1	2	Y			EA	1	\$ 231.75	1.00	\$ 231.75	\$ 463.50	40.00%	\$ 139.05	
NC-OFF-20	RSIRBC660	COUNTER,BILL,ELECTRIC	EA	1	1	Y			EA	1	\$ 309.99	1.00	\$ 309.99	\$ 309.99	40.00%	\$ 185.99	
NC-OFF-21	QRTS534B	BOARD,4' X 3',WHTBRD,BKAL	EA	1	4	Y			EA	1	\$ 112.00	1.00	\$ 112.00	\$ 448.00	40.00%	\$ 67.20	
NC-OFF-22	QRT2544	BOARD,RE-MARK-ABLE,48X36	EA	1	1	Y			EA	1	\$ 428.45	1.00	\$ 428.45	\$ 428.45	40.00%	\$ 257.07	
NC-OFF-23	AVE8780	BADGE,MAGNETIC,NAME,24,WH	PK	24	2	Y			PK	24	\$ 101.60	1.00	\$ 101.60	\$ 203.20	40.00%	\$ 60.96	
NC-OFF-24	QRTS533B	BOARD,3' X 2',WHTBRD,BKAL	EA	1	6	Y			EA	1	\$ 68.06	1.00	\$ 68.06	\$ 408.36	40.00%	\$ 40.84	
NC-OFF-25	AVT9841000	COUNTER,TALLY,HAND	EA	1	16	Y			EA	1	\$ 21.91	1.00	\$ 21.91	\$ 350.56	40.00%	\$ 13.15	
NC-OFF-26	UNV43627	BOARD,DRY ERASE,48X96,AL	EA	1	1	Y			EA	1	\$ 426.71	1.00	\$ 426.71	\$ 426.71	40.00%	\$ 256.03	
NC-OFF-27	ESR184545	MAT,35"X120",FEEL GOOD,BK	EA	1	1	Y			EA	1	\$ 268.00	1.00	\$ 268.00	\$ 268.00	40.00%	\$ 160.80	
NC-OFF-28	OLYV415131BU000	WS853 RECORDER BLK	EA	1	2	Y			EA	1	\$ 79.99	1.00	\$ 79.99	\$ 159.98	40.00%	\$ 47.99	
NC-OFF-29	QRTSM533	BOARD,3' X 2',MAGNETIC,AL	EA	1	3	Y			EA	1	\$ 138.63	1.00	\$ 138.63	\$ 415.89	40.00%	\$ 83.18	
NC-OFF-30	ICE31150	BOARD,DRIERS,GLS,60X36,AL	EA	1	1	Y			EA	1	\$ 411.75	1.00	\$ 411.75	\$ 411.75	40.00%	\$ 247.05	
NC-OFF-31	BVCMA0594830	BOARD,PLNR,48X36 RULED,WH	EA	1	1	Y			EA	1	\$ 366.26	1.00	\$ 366.26	\$ 366.26	40.00%	\$ 219.76	
NC-OFF-32	SAF5208BL	STAND,MACHINE	EA	1	1	Y			EA	1	\$ 198.00	1.00	\$ 198.00	\$ 198.00	40.00%	\$ 118.80	
NC-OFF-33	QRT2305B	BOARD,5X3,CORK BUL,BKAL	EA	1	2	Y			EA	1	\$ 175.22	1.00	\$ 175.22	\$ 350.44	40.00%	\$ 105.13	
NC-OFF-34	QRTS538B	BOARD,8' X 4',WHTBRD,BKAL	EA	1	1	Y			EA	1	\$ 371.31	1.00	\$ 371.31	\$ 371.31	40.00%	\$ 222.79	
NC-OFF-35	MMF201806003	CABINET,DBL,KEY,60CAP,SD	EA	1	1	Y			EA	1	\$ 252.80	1.00	\$ 252.80	\$ 252.80	40.00%	\$ 151.68	
NC-OFF-36	QRT2304	BOARD,BULLETIN,48 X 36,AM	EA	1	3	Y			EA	1	\$ 110.34	1.00	\$ 110.34	\$ 331.02	40.00%	\$ 66.20	
NC-OFF-37	AVE23081	DIVIDER,A-Z,26 TAB,YL	ST	1	10	Y			ST	1	\$ 19.51	1.00	\$ 19.51	\$ 195.10	40.00%	\$ 11.71	
NC-OFF-38	MMF221104201	BOX,CHECK STUB,GY	EA	1	4	Y			EA	1	\$ 52.11	1.00	\$ 52.11	\$ 208.44	40.00%	\$ 31.27	
NC-OFF-39	TCN2030BK	Slim Trash Can, 20X30, Black	EA	1	3	Y			EA	1	\$ 55.92	1.00	\$ 55.92	\$ 167.76	40.00%	\$ 33.55	
NC-OFF-40	TCN2030BL	Slim Trash Can, 20X30, Blue	EA	1	3	Y			EA	1	\$ 55.92	1.00	\$ 55.92	\$ 167.76	40.00%	\$ 33.55	
NC-OFF-41	QRT55E	EASEL,ADJ,66"HI,AM	EA	1	1	Y			EA	1	\$ 226.56	1.00	\$ 226.56	\$ 226.56	40.00%	\$ 135.94	
NC-OFF-42	QRTPEDEC1830	BOARD,CUBICLE,18X30	EA	1	1	Y			EA	1	\$ 143.26	1.00	\$ 143.26	\$ 143.26	40.00%	\$ 85.96	
NC-OFF-43	QRTMB544M	BOARD,BULL,48X36,MAG,MY	EA	1	1	Y			EA	1	\$ 314.08	1.00	\$ 314.08	\$ 314.08	40.00%	\$ 188.45	
NC-OFF-44	QRT7694G	BOARD,FABRC,48X36,GY	EA	1	2	Y			EA	1	\$ 145.62	1.00	\$ 145.62	\$ 291.24	40.00%	\$ 87.37	
NC-OFF-45	QRTSM535B	BOARD,5' X 3',MAGNET, BKAL	EA	1	1	Y			EA	1	\$ 294.00	1.00	\$ 294.00	\$ 294.00	40.00%	\$ 176.40	
NC-OFF-46	QRTS537B	BOARD,6' X 4',WHTBRD,BKAL	EA	1	1	Y			EA	1	\$ 287.79	1.00	\$ 287.79	\$ 287.79	40.00%	\$ 172.67	
NC-OFF-47	BVCSIG01010101	SIGN,ARROW,FLR,DBLSIDE,BK	EA	1	2	Y			EA	1	\$ 135.34	1.00	\$ 135.34	\$ 270.68	40.00%	\$ 81.20	
NC-OFF-48	QRT307	BOARD,BULLETIN,72 X 48,OK	EA	1	1	Y			EA	1	\$ 298.15	1.00	\$ 298.15	\$ 298.15	40.00%	\$ 178.89	
NC-OFF-49	BVCCLO20303	BOARD,MAG,11X14,WH	EA	1	11	Y			EA	1	\$ 17.17	1.00	\$ 17.17	\$ 188.87	40.00%	\$ 10.30	
NC-OFF-50	QRTG4836F	BOARD,4 X 3,GLSS MRKR,FRS	EA	1	1	Y			EA	1	\$ 291.78	1.00	\$ 291.78	\$ 291.78	40.00%	\$ 175.07	
														\$	20,912.19		

Non-Core - Paper

INITIAL PRICE OFFER - CATEGORY PERCENT DISCOUNT--> 60.00%

Item #	SKU	Description	UOM	Pack Size	Quantity	Are you bidding this item as specified?	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	List Price	Pack Size Adjustment	Pack Size Adjusted Unit Price	Extended Adjusted List Price	Category Discount	Net Unit Price
NC-PAP-1	GE045331	COVER,DOCUMENT COVER,BK	PK	6	31	Y			PK	6	\$ 19.15	1.00	\$ 19.15	\$ 593.65	60.00%	\$ 7.66
NC-PAP-2	UNV20435	NOTEBOOK,WRBND,3X5,12/PK	PK	12	32	Y			PK	12	\$ 27.65	1.00	\$ 27.65	\$ 884.80	60.00%	\$ 11.06
NC-PAP-3	MMM559VAD6PK	PAD,25X30 SELF-STICK,WE	CT	6	3	Y			CT	6	\$ 260.06	1.00	\$ 260.06	\$ 780.18	60.00%	\$ 104.02
NC-PAP-4	HEWQ1899C	PAPER,SCRIM BANNER 42X50	RL	1	1	Y			RL	1	\$ 444.62	1.00	\$ 444.62	\$ 444.62	60.00%	\$ 177.85
NC-PAP-5	MMM65412SSCY	PAD,POST-IT 3X3 12,CAYW	PK	12	97	Y			PK	12	\$ 24.75	1.00	\$ 24.75	\$ 2,400.75	60.00%	\$ 9.90
NC-PAP-6	CAS054904RM	PAPER,XERO,RCY,WHT,8.5X14,RM	RM	1	32	Y			RM	1	\$ 22.88	1.00	\$ 22.88	\$ 732.16	60.00%	\$ 9.15
NC-PAP-7	RED31120	NOTEBOOK,WRBND,3X5,END	EA	1	341	Y			EA	1	\$ 1.70	1.00	\$ 1.70	\$ 579.70	60.00%	\$ 0.68
NC-PAP-8	WAU22401	PAPER,250SH 65#,WE	PK	250	15	Y			PK	250	\$ 28.71	1.00	\$ 28.71	\$ 430.65	60.00%	\$ 11.48
NC-PAP-9	WAU91904	PAPER,LASER,250SH,65#,BRW	PK	250	16	Y			PK	250	\$ 25.94	1.00	\$ 25.94	\$ 415.04	60.00%	\$ 10.38
NC-PAP-10	MMM559	PAD,EASEL,25X30,WE	CT	2	7	Y			CT	2	\$ 92.25	1.00	\$ 92.25	\$ 645.75	60.00%	\$ 36.90
NC-PAP-11	MMM654YW	NOTE,POST-IT,3X3,12/PK,YW	PK	12	88	Y			PK	12	\$ 24.00	1.00	\$ 24.00	\$ 2,112.00	60.00%	\$ 9.60
NC-PAP-12	MMM654AST	NOTE,POST-IT 3X3,PST	PK	12	18	Y			PK	12	\$ 26.05	1.00	\$ 26.05	\$ 468.90	60.00%	\$ 10.42
NC-PAP-13	MMM6605SSCY	PAD,POST-IT 4X6 5,CAYW	PK	5	20	Y			PK	5	\$ 22.52	1.00	\$ 22.52	\$ 450.40	60.00%	\$ 9.01
NC-PAP-14	MMM653YW	NOTE,POST-IT,1.5X2,12/PK	PK	12	155	Y			PK	12	\$ 10.72	1.00	\$ 10.72	\$ 1,661.60	60.00%	\$ 4.29
NC-PAP-15	UNV11201	PAPER,XERO/DUP,20#,LTR,CA	RM	1	28	Y			RM	1	\$ 17.39	1.00	\$ 17.39	\$ 486.92	60.00%	\$ 6.96
NC-PAP-16	HAM86700	PAPER,GREAT,LTR,20#RCY,WE	CT	10	2	Y			CT	10	\$ 247.53	1.00	\$ 247.53	\$ 495.06	60.00%	\$ 99.01
NC-PAP-17	SGH015101	PAPER,8.5X11,INDEX,250,WH	PK	250	19	Y			PK	250	\$ 14.40	1.00	\$ 14.40	\$ 273.60	60.00%	\$ 5.76
NC-PAP-18	PAC101188	CARD,STK,8.5X11,1C/PK,WE	PK	100	27	Y			PK	100	\$ 15.63	1.00	\$ 15.63	\$ 422.01	60.00%	\$ 6.25
NC-PAP-19	SOUPF8	AWARD,CERTIF.HOLDER,NY	PK	10	20	Y			PK	10	\$ 12.86	1.00	\$ 12.86	\$ 257.20	60.00%	\$ 5.14
NC-PAP-20	MMMR33012AN	NOTE,3X3 100SHPD 12PK,NE	PK	12	13	Y			PK	12	\$ 28.97	1.00	\$ 28.97	\$ 376.61	60.00%	\$ 11.59
NC-PAP-21	TOP63016	PAD,LGL RLD,5X8,6/PK,AST	PK	6	19	Y			PK	6	\$ 19.88	1.00	\$ 19.88	\$ 377.72	60.00%	\$ 7.95
NC-PAP-22	WAU22721	PAPER,LTR 250SH 65#,BE	PK	250	12	Y			PK	250	\$ 28.71	1.00	\$ 28.71	\$ 344.52	60.00%	\$ 11.48
NC-PAP-23	UNV30730	PADS,WRITE,12PK,50SHTS,WH	PK	12	9	Y			PK	12	\$ 44.61	1.00	\$ 44.61	\$ 401.49	60.00%	\$ 17.84
NC-PAP-24	UNV96920	BOOK,STENO,GREGG,80SH,WH	EA	1	94	Y			EA	1	\$ 4.54	1.00	\$ 4.54	\$ 426.76	60.00%	\$ 1.82
NC-PAP-25	UNV76610	BOOK,STENO,PITMAN,60SH,GN	EA	1	87	Y			EA	1	\$ 5.34	1.00	\$ 5.34	\$ 464.58	60.00%	\$ 2.14
NC-PAP-26	UNV60630	PAD,LTR, WIDE RULE,2,WH	PK	2	56	Y			PK	2	\$ 5.96	1.00	\$ 5.96	\$ 333.76	60.00%	\$ 2.38
NC-PAP-27	UNV11000	PAD,GLUETOP,LGL,RL,LTR,WH	DZ	12	8	Y			DZ	12	\$ 50.95	1.00	\$ 50.95	\$ 407.60	60.00%	\$ 20.38
NC-PAP-28	TOP20070	PAD,PERF,LTR,RULD50SH,WHT	DZ	12	3	Y			DZ	12	\$ 74.89	1.00	\$ 74.89	\$ 224.67	60.00%	\$ 29.96
NC-PAP-29	WAU40411	PAPER,LTR,250PK,110#,WE	PK	250	8	Y			PK	250	\$ 24.72	1.00	\$ 24.72	\$ 197.76	60.00%	\$ 9.89
NC-PAP-30	TOP63910	PAD,JR LGL,5X8,WE,12/PK	PK	12	4	Y			PK	12	\$ 70.02	1.00	\$ 70.02	\$ 280.08	60.00%	\$ 28.01
NC-PAP-31	WAU99904	PAPER,ASTROBIGHTS,65#,AST	PK	250	5	Y			PK	250	\$ 31.97	1.00	\$ 31.97	\$ 159.85	60.00%	\$ 12.79
NC-PAP-32	UNV20630	PAD,LGL RULD,PERF,LTR,WH	DZ	12	5	Y			DZ	12	\$ 58.65	1.00	\$ 58.65	\$ 293.25	60.00%	\$ 23.46
NC-PAP-33	TOP45093	NOTEBOOK,PCKT,NRW,3PK,AST	PK	3	24	Y			PK	3	\$ 9.13	1.00	\$ 9.13	\$ 219.12	60.00%	\$ 3.65
NC-PAP-34	TOP74690	BOOK,STENO6X9GREGG70SH,WE	EA	1	45	Y			EA	1	\$ 6.40	1.00	\$ 6.40	\$ 288.00	60.00%	\$ 2.56
NC-PAP-35	MMM6559YW	NOTE,HLND,3X5,12/PK,YW	PK	12	18	Y			PK	12	\$ 12.60	1.00	\$ 12.60	\$ 226.80	60.00%	\$ 5.04
NC-PAP-36	MMM65424SSAUCP	PAD,NOTE,3X3,RIO DE JNR	PK	24	5	Y			PK	24	\$ 43.72	1.00	\$ 43.72	\$ 218.60	60.00%	\$ 17.49
NC-PAP-37	MMM6539YW	NOTE,HLND,1 3/8X1 7/8,YW	PK	12	48	Y			PK	12	\$ 4.12	1.00	\$ 4.12	\$ 197.76	60.00%	\$ 1.65
NC-PAP-38	PMC05247	ROLL,CALC,F/TI5040,3RL/PK	PK	3	22	Y			PK	3	\$ 9.69	1.00	\$ 9.69	\$ 213.18	60.00%	\$ 3.88
NC-PAP-39	EPSS041171	PAPER,IJ,17X22,100/PK	PK	100	2	Y			PK	100	\$ 69.99	1.00	\$ 69.99	\$ 139.98	60.00%	\$ 28.00
NC-PAP-40	WAU40311	PAPER,250SH,90#EXINDEX,WE	PK	250	8	Y			PK	250	\$ 20.81	1.00	\$ 20.81	\$ 166.48	60.00%	\$ 8.32
NC-PAP-41	WAU21003	PAPER,LTR,250SH,65#,AST	PK	250	7	Y			PK	250	\$ 31.97	1.00	\$ 31.97	\$ 223.79	60.00%	\$ 12.79
NC-PAP-42	CASMP2204CY	PAPER,XERO/DUP,20#LGL,CAN	RM	1	10	Y			RM	1	\$ 21.92	1.00	\$ 21.92	\$ 219.20	60.00%	\$ 8.77
NC-PAP-43	TOP74688	BOOK,STENO,GREGG,80SH,WE	EA	1	42	Y			EA	1	\$ 7.04	1.00	\$ 7.04	\$ 295.68	60.00%	\$ 2.82
NC-PAP-44	UNV35600	PAD,EASEL,PLN,27X34,50SH	CT	2	3	Y			CT	2	\$ 74.00	1.00	\$ 74.00	\$ 222.00	60.00%	\$ 29.60
NC-PAP-45	CPY1120A	PAPER,COPY,8.5X11,20#,WHT,GOV - REAM	CS	10	2	Y			CS	10	\$ 193.98	1.00	\$ 193.98	\$ 387.96	60.00%	\$ 77.59
NC-PAP-46	PMC05218	PAPER,ROLL,PHENOL-FREE,50PK	CT	50	1	Y			CT	50	\$ 184.86	1.00	\$ 184.86	\$ 184.86	60.00%	\$ 73.94
NC-PAP-47	MEA06341	NOTEBOOK,CAMLTLD,LG,2/PK	PK	2	4	Y			PK	2	\$ 24.99	1.00	\$ 24.99	\$ 99.96	60.00%	\$ 10.00
NC-PAP-48	MMM6559PYW	NOTE,POST-IT,3X5,12/PK,YW	PK	12	5	Y			PK	12	\$ 35.30	1.00	\$ 35.30	\$ 176.50	60.00%	\$ 14.12
NC-PAP-49	MMM6545PK	NOTE,PST-IT,3X3,5/PK,NE	PK	5	15	Y			PK	5	\$ 12.30	1.00	\$ 12.30	\$ 184.50	60.00%	\$ 4.92
NC-PAP-50	MMM65412SSMIA	PADS,SS,NOTES,3"X3",MIAMI	PK	12	4	Y			PK	12	\$ 30.55	1.00	\$ 30.55	\$ 122.20	60.00%	\$ 12.22

\$ 22,610.21

Non-Core - Pens & Desk Accessories

INITIAL PRICE OFFER - CATEGORY PERCENT DISCOUNT--> 50.00%

Item #	SKU	Description	UOM	Pack Size	Quantity	Are you bidding this item as specified?	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	List Price	Pack Size Adjustment	Pack Size Adjusted Unit Price	Extended Adjusted List Price	Category Discount	Net Unit Price	
NC-PEN-1	SAN15001	MARKER,H/DUTY,KING SZ,BK	DZ	12	18	Y			DZ	12	\$ 35.64	1.00	\$ 35.64	\$ 641.52	50.00%	\$ 17.82	
NC-PEN-2	SAN38201	MARKER,SHARPIE,CHSL,BK	DZ	12	30	Y			DZ	12	\$ 20.76	1.00	\$ 20.76	\$ 622.80	50.00%	\$ 10.38	
NC-PEN-3	PIL31002	PEN,RBALL,RT,G2,GEL,XF,BK	DZ	12	24	Y			DZ	12	\$ 27.72	1.00	\$ 27.72	\$ 665.28	50.00%	\$ 13.86	
NC-PEN-4	MMM260024A	TAPE,MASK,1"X60YDS	RL	1	210	Y			RL	1	\$ 3.37	1.00	\$ 3.37	\$ 707.70	50.00%	\$ 1.69	
NC-PEN-5	SAN80556	MARKER,EXPO2,6/ST,W/ERASR	ST	6	34	Y			ST	6	\$ 17.57	1.00	\$ 17.57	\$ 597.38	50.00%	\$ 8.79	
NC-PEN-6	PIL31257	PEN,G2, 1.0MM BOLD,BE	DZ	12	24	Y			DZ	12	\$ 27.72	1.00	\$ 27.72	\$ 665.28	50.00%	\$ 13.86	
NC-PEN-7	ROLE22615	TRAY,F/L,LGL,MT/BK	EA	1	12	Y			EA	1	\$ 45.97	1.00	\$ 45.97	\$ 551.64	50.00%	\$ 22.99	
NC-PEN-8	BICGSM609BK	PEN,ROUND STIC 60 BOX,BK	BX	60	41	Y			BX	60	\$ 13.66	1.00	\$ 13.66	\$ 560.06	50.00%	\$ 6.83	
NC-PEN-9	SAN81045	MARKER,EXPO2,DE,CHSL,16ST	ST	16	15	Y			ST	16	\$ 35.79	1.00	\$ 35.79	\$ 536.85	50.00%	\$ 17.90	
NC-PEN-10	SAN2003995	MARKER,EXPO,ASST,CLAS,AST	PK	192	1	Y			PK	192	\$ 393.57	1.00	\$ 393.57	\$ 393.57	50.00%	\$ 196.79	
NC-PEN-11	SAN32701	MARKER,SHARPIE FN RT,BK	DZ	12	7	Y			DZ	12	\$ 41.76	1.00	\$ 41.76	\$ 292.32	50.00%	\$ 20.88	
NC-PEN-12	SWI74535	PUNCH,3HOLE,ELECTRIC,PM	EA	1	1	Y			EA	1	\$ 377.21	1.00	\$ 377.21	\$ 377.21	50.00%	\$ 188.61	
NC-PEN-13	UNV00133	RUBBERBANDS,SIZE 33,1LB	PK	640	35	Y			PK	640	\$ 15.34	1.00	\$ 15.34	\$ 536.90	50.00%	\$ 7.67	
NC-PEN-14	SAN1752226	MARKER,EXPO NEON 5/ST,AST	ST	5	34	Y			ST	5	\$ 13.80	1.00	\$ 13.80	\$ 469.20	50.00%	\$ 6.90	
NC-PEN-15	SAN25025	HIGHLIGHTER,MJR ACCENT,FYW	DZ	12	30	Y			DZ	12	\$ 15.60	1.00	\$ 15.60	\$ 468.00	50.00%	\$ 7.80	
NC-PEN-16	CYO588200	MARKER,CLSPK,200 BX,AST	BX	200	4	Y			BX	200	\$ 114.33	1.00	\$ 114.33	\$ 457.32	50.00%	\$ 57.17	
NC-PEN-17	PIL31022	PEN,RBALL,RT,G2,GEL,FN,RD	DZ	12	18	Y			DZ	12	\$ 27.72	1.00	\$ 27.72	\$ 498.96	50.00%	\$ 13.86	
NC-PEN-18	PAP89465	PEN,PROFILE RT BP,BK	DZ	12	24	Y			DZ	12	\$ 19.20	1.00	\$ 19.20	\$ 460.80	50.00%	\$ 9.60	
NC-PEN-19	BOSB2200BK	STAPLER,DESK,BK	EA	1	39	Y			EA	1	\$ 42.09	1.00	\$ 42.09	\$ 1,641.51	50.00%	\$ 21.05	
NC-PEN-20	PAP1951260	PEN,INKJOY 300 RT O/S,BK	DZ	12	47	Y			DZ	12	\$ 8.76	1.00	\$ 8.76	\$ 411.72	50.00%	\$ 4.38	
NC-PEN-21	BICWOTAPP11	TAPE,CORR,1/6X400"WITEOUT	EA	1	110	Y			EA	1	\$ 3.75	1.00	\$ 3.75	\$ 412.50	50.00%	\$ 1.88	
NC-PEN-22	MMM180	DISPENSER,PACKING TAPE	EA	1	10	Y			EA	1	\$ 47.00	1.00	\$ 47.00	\$ 470.00	50.00%	\$ 23.50	
NC-PEN-23	SAN13601	MARKER,SHARPIE,INDUST,BK	DZ	12	21	Y			DZ	12	\$ 21.72	1.00	\$ 21.72	\$ 456.12	50.00%	\$ 10.86	
NC-PEN-24	PIL32220	PEN,BP,ESYTH,RETR,MED,BK	DZ	12	40	Y			DZ	12	\$ 16.32	1.00	\$ 16.32	\$ 652.80	50.00%	\$ 8.16	
NC-PEN-25	SAN1944748	MARKER,EXPO,MAGNTC,8,AST	PK	8	15	Y			PK	8	\$ 18.99	1.00	\$ 18.99	\$ 284.85	50.00%	\$ 9.50	
NC-PEN-26	SAN80001	MARKER,EXPO 2,CHISEL,BK	DZ	12	12	Y			DZ	12	\$ 30.72	1.00	\$ 30.72	\$ 368.64	50.00%	\$ 15.36	
NC-PEN-27	SAF3265BL	ORGANIZER,MSH TRYSLIDE,BK	EA	1	6	Y			EA	1	\$ 72.00	1.00	\$ 72.00	\$ 432.00	50.00%	\$ 36.00	
NC-PEN-28	UNV24264	PENCIL,GOLF AND PEW	BX	144	52	Y			BX	144	\$ 42.64	1.00	\$ 42.64	\$ 2,217.28	50.00%	\$ 21.32	
NC-PEN-29	SAN60101	PEN,UNIBALL,,7MM,BK	DZ	12	14	Y			DZ	12	\$ 24.48	1.00	\$ 24.48	\$ 342.72	50.00%	\$ 12.24	
NC-PEN-30	TOM68626	TAPE,CORRECTION 4PK,WE	PK	4	21	Y			PK	4	\$ 16.06	1.00	\$ 16.06	\$ 337.26	50.00%	\$ 8.03	
NC-PEN-31	DEF350101	CUBE,2 DRWR,ORGNZR,CLR	EA	1	17	Y			EA	1	\$ 20.88	1.00	\$ 20.88	\$ 354.96	50.00%	\$ 10.44	
NC-PEN-32	EPI1645	SHARPENER,PENCIL,ELEC,BK	EA	1	4	Y			EA	1	\$ 83.47	1.00	\$ 83.47	\$ 333.88	50.00%	\$ 41.74	
NC-PEN-33	SAN33001	MARKER,SUPER,SHARPIE,BK	DZ	12	10	Y			DZ	12	\$ 32.88	1.00	\$ 32.88	\$ 328.80	50.00%	\$ 16.44	
NC-PEN-34	SAN2003898	MARKER,SHP,INDS,FN,36,BK	PK	6	4	Y			PK	6	\$ 61.84	1.00	\$ 61.84	\$ 247.36	50.00%	\$ 30.92	
NC-PEN-35	SAN30003	MARKER,SHARPIE,FINE PT,BE	DZ	12	16	Y			DZ	12	\$ 20.04	1.00	\$ 20.04	\$ 320.64	50.00%	\$ 10.02	
NC-PEN-36	LEOBC05	CLIP,BINDER,MEDIUM,1-1/4"	BX	12	245	Y			BX	12	\$ 3.11	1.00	\$ 3.11	\$ 761.95	50.00%	\$ 1.56	
NC-PEN-37	PAP8430152	MARKER,FLAIR,PT GRD,BK	DZ	12	10	Y			DZ	12	\$ 30.24	1.00	\$ 30.24	\$ 302.40	50.00%	\$ 15.12	
NC-PEN-38	EPIE556	GLUE,STCK,,24OZ,30/BX,CLR	BX	30	12	Y			BX	30	\$ 27.01	1.00	\$ 27.01	\$ 324.12	50.00%	\$ 13.51	
NC-PEN-39	PIL26062	PEN,PRECISE,V5 RT,BK	DZ	12	10	Y			DZ	12	\$ 33.48	1.00	\$ 33.48	\$ 334.80	50.00%	\$ 16.74	
NC-PEN-40	ROL82431	STAND,PRINTER,WTONES,BK	EA	1	1	Y			EA	1	\$ 166.82	1.00	\$ 166.82	\$ 166.82	50.00%	\$ 83.41	
NC-PEN-41	ASP29248	STAND,MONITOR,ERGO,BK	EA	1	5	Y			EA	1	\$ 49.99	1.00	\$ 49.99	\$ 249.95	50.00%	\$ 25.00	
NC-PEN-42	MMM680RYGB2	FLAG,PORTABLE DISP.,AST	PK	24	24	Y			PK	24	\$ 13.65	1.00	\$ 13.65	\$ 327.60	50.00%	\$ 6.83	
NC-PEN-43	SAN34801	MARKER,SHARPIE PROFESS,BK	DZ	12	6	Y			DZ	12	\$ 46.32	1.00	\$ 46.32	\$ 277.92	50.00%	\$ 23.16	
NC-PEN-44	PAP1951342	PEN,300 MED,BK	DZ	12	33	Y			DZ	12	\$ 8.28	1.00	\$ 8.28	\$ 273.24	50.00%	\$ 4.14	
NC-PEN-45	EPIE503	GLUE,STICKS,60BX,PP	BX	60	6	Y			BX	60	\$ 49.61	1.00	\$ 49.61	\$ 297.66	50.00%	\$ 24.81	
NC-PEN-46	SAN80653	KIT,EXPO STARTER CHIS,AST	ST	1	17	Y			ST	1	\$ 15.19	1.00	\$ 15.19	\$ 258.23	50.00%	\$ 7.60	
NC-PEN-47	UNV55400	PENCIL,#2,UNIVERSAL	DZ	12	75	Y			DZ	12	\$ 4.91	1.00	\$ 4.91	\$ 368.25	50.00%	\$ 2.46	
NC-PEN-48	LEOBC10	CLIP,BINDER,LARGE,2IN,12/BX	BX	12	81	Y			BX	12	\$ 7.38	1.00	\$ 7.38	\$ 597.78	50.00%	\$ 3.69	
NC-PEN-49	SWI74741	STAPLER,ACC,FULL STRIP,BK	EA	1	9	Y			EA	1	\$ 51.29	1.00	\$ 51.29	\$ 461.61	50.00%	\$ 25.65	
NC-PEN-50	SAN32001	MARKER,SHARPIE,TWN TP,BK	DZ	12	7	Y			DZ	12	\$ 36.00	1.00	\$ 36.00	\$ 252.00	50.00%	\$ 18.00	
														\$	24,370.16		

Non-Core - Room Accessories

INITIAL PRICE OFFER - CATEGORY PERCENT DISCOUNT--> 45.00%

Item #	SKU	Description	UOM	Pack Size	Quantity	Are you bidding this item as specified?	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	List Price	Pack Size Adjustment	Pack Size Adjusted Unit Price	Extended Adjusted List Price	Category Discount	Net Unit Price
NC-RMA-1	RCP1883552	WASTEBASKET,S,J,90L,FS,BG	EA	1	3	Y			EA	1	\$ 296.68	1.00	\$ 296.68	\$ 890.04	45.00%	\$ 163.17
NC-RMA-2	RCP354060BK	RECEPTACLE,23G, SLIM,BK	EA	1	5	Y			EA	1	\$ 94.26	1.00	\$ 94.26	\$ 471.30	45.00%	\$ 51.84
NC-RMA-3	RCP295600BK	WASTEBASKET,PLAS,15H,BK	EA	1	136	Y			EA	1	\$ 11.18	1.00	\$ 11.18	\$ 1,520.48	45.00%	\$ 6.15
NC-RMA-4	MLLWG030504	MAT,WATERGUARD 3X5,CC	EA	1	4	Y			EA	1	\$ 93.51	1.00	\$ 93.51	\$ 374.04	45.00%	\$ 51.43
NC-RMA-5	RCP1883604	WASTEBASKET,S,J,68L,FS,GY	EA	1	2	Y			EA	1	\$ 189.17	1.00	\$ 189.17	\$ 378.34	45.00%	\$ 104.04
NC-RMA-6	RAC76938CT	FRESHENER,LYSOL,FRSH,12CT	CT	12	5	Y			CT	12	\$ 73.20	1.00	\$ 73.20	\$ 366.00	45.00%	\$ 40.26
NC-RMA-7	SAF1001SL	LAMP,LED,SV	EA	1	3	Y			EA	1	\$ 142.00	1.00	\$ 142.00	\$ 426.00	45.00%	\$ 78.10
NC-RMA-8	DEFCM13113	CHAIRMAT,36X48LIP,BVL	EA	1	8	Y			EA	1	\$ 79.60	1.00	\$ 79.60	\$ 636.80	45.00%	\$ 43.78
NC-RMA-9	ILC6770002	CLOCK,TRADTNL,13.75,BK	EA	1	11	Y			EA	1	\$ 39.50	1.00	\$ 39.50	\$ 434.50	45.00%	\$ 21.73
NC-RMA-10	FLRFCA21624BK	CHAIRMAT,AFSTEX,16X24,EBY	EA	1	5	Y			EA	1	\$ 59.99	1.00	\$ 59.99	\$ 299.95	45.00%	\$ 32.99
NC-RMA-11	DEFCM2G442FPET	CHAIRMAT,46X60,EVRPET,CLR	EA	1	3	Y			EA	1	\$ 106.00	1.00	\$ 106.00	\$ 318.00	45.00%	\$ 58.30
NC-RMA-12	RCP267360BK	LID,SWING,F/3540-60,BK	EA	1	5	Y			EA	1	\$ 61.44	1.00	\$ 61.44	\$ 307.20	45.00%	\$ 33.79
NC-RMA-13	BWK44GLWRGRA	RECEPTACLE,WASTE,RND,GY	EA	1	4	Y			EA	1	\$ 52.60	1.00	\$ 52.60	\$ 210.40	45.00%	\$ 28.93
NC-RMA-14	MLL24020301DIAM	MAT,2X3,SOFT STEP,BK	EA	1	5	Y			EA	1	\$ 56.71	1.00	\$ 56.71	\$ 283.55	45.00%	\$ 31.19
NC-RMA-15	DAX1826L3T	FRAME,8X10,WOOD,BK	EA	1	25	Y			EA	1	\$ 14.70	1.00	\$ 14.70	\$ 367.50	45.00%	\$ 8.09
NC-RMA-16	DAX2863U2X	FRAME,24X36 POSTER,BK	EA	1	7	Y			EA	1	\$ 51.55	1.00	\$ 51.55	\$ 360.85	45.00%	\$ 28.35
NC-RMA-17	ALEHECT23	HEATER,TOWER,CERAMIC,BK	EA	1	2	Y			EA	1	\$ 135.00	1.00	\$ 135.00	\$ 270.00	45.00%	\$ 74.25
NC-RMA-18	SAF2120BL	FOOTREST,4 ANGLE,ADJ,BK	EA	1	3	Y			EA	1	\$ 58.00	1.00	\$ 58.00	\$ 174.00	45.00%	\$ 31.90
NC-RMA-19	HWLHFD230BV1	PURIFIER,QUIETCLEAN AI,BK	EA	1	1	Y			EA	1	\$ 244.31	1.00	\$ 244.31	\$ 244.31	45.00%	\$ 134.37
NC-RMA-20	DEF68201	HOLDER,WALL SIGN 8.5X11	EA	1	20	Y			EA	1	\$ 12.56	1.00	\$ 12.56	\$ 251.20	45.00%	\$ 6.91
NC-RMA-21	RCP295673BE	RECEPTACLE,MED,RCY,BE	EA	1	34	Y			EA	1	\$ 11.46	1.00	\$ 11.46	\$ 389.64	45.00%	\$ 6.30
NC-RMA-22	PGC97810PK	FRESHENER,AIR,GAIN,2PK	PK	2	19	Y			PK	2	\$ 12.50	1.00	\$ 12.50	\$ 237.50	45.00%	\$ 6.88
NC-RMA-23	RCP356988BK	RECEPTACLE,WASTE,SQ,BK	EA	1	2	Y			EA	1	\$ 117.38	1.00	\$ 117.38	\$ 234.76	45.00%	\$ 64.56
NC-RMA-24	DEFCM14243	CHAIRMAT,45X53NOLIP,BVL	EA	1	2	Y			EA	1	\$ 141.47	1.00	\$ 141.47	\$ 282.94	45.00%	\$ 77.81
NC-RMA-25	CWNCDO035DB	MAT,ANTI-FTG,3X5,HVY-DTY	EA	1	1	Y			EA	1	\$ 207.75	1.00	\$ 207.75	\$ 207.75	45.00%	\$ 114.26
NC-RMA-26	FEL48121	FOOTREST,STANDARD,2POSADJ	EA	1	8	Y			EA	1	\$ 29.99	1.00	\$ 29.99	\$ 239.92	45.00%	\$ 16.49
NC-RMA-27	DEFCM11442F	CHAIRMAT,46X60NOLIP,NOBVL	EA	1	2	Y			EA	1	\$ 126.58	1.00	\$ 126.58	\$ 253.16	45.00%	\$ 69.62
NC-RMA-28	RCP263200GY	CONTAINER,RND,32GAL,GY	EA	1	3	Y			EA	1	\$ 60.64	1.00	\$ 60.64	\$ 181.92	45.00%	\$ 33.35
NC-RMA-29	MIL625485	CLOCK,WALL, QUARTZ,BK	EA	1	9	Y			EA	1	\$ 23.63	1.00	\$ 23.63	\$ 212.67	45.00%	\$ 13.00
NC-RMA-30	RAC76938EA	FRESHENER,LYSOL,FRSH,10OZ	EA	1	29	Y			EA	1	\$ 6.10	1.00	\$ 6.10	\$ 176.90	45.00%	\$ 3.36
NC-RMA-31	MLLEGDFB030504	MAT,3X5,ECOGUARD,DIA,CC	EA	1	2	Y			EA	1	\$ 87.59	1.00	\$ 87.59	\$ 175.18	45.00%	\$ 48.17
NC-RMA-32	UNV11641	CLOCK,WALL,QTZ,13.5",BK	EA	1	6	Y			EA	1	\$ 42.75	1.00	\$ 42.75	\$ 256.50	45.00%	\$ 23.51
NC-RMA-33	DAXN15908NT	FRAME,AWARD PLAQ,BK	EA	1	9	Y			EA	1	\$ 22.88	1.00	\$ 22.88	\$ 205.92	45.00%	\$ 12.58
NC-RMA-34	HLSHT26U	FAN,TOWER,BK	EA	1	2	Y			EA	1	\$ 78.19	1.00	\$ 78.19	\$ 156.38	45.00%	\$ 43.00
NC-RMA-35	HWLHYF290B	FAN,TOWER FAN,BK	EA	1	1	Y			EA	1	\$ 152.17	1.00	\$ 152.17	\$ 152.17	45.00%	\$ 83.69
NC-RMA-36	RCP1998896	KIT,SJ,RECYC,2STREAM,BEBK	KT	1	1	Y			KT	1	\$ 148.40	1.00	\$ 148.40	\$ 148.40	45.00%	\$ 81.62
NC-RMA-37	KMW56146	FOOTREST,HGT/ANG ADJ,GY	EA	1	2	Y			EA	1	\$ 77.17	1.00	\$ 77.17	\$ 154.34	45.00%	\$ 42.44
NC-RMA-38	DEFCM14242	MAT,SUPER,ST,45X53,RC,CLR	EA	1	1	Y			EA	1	\$ 141.47	1.00	\$ 141.47	\$ 141.47	45.00%	\$ 77.81
NC-RMA-39	UNV10414	CLOCK,12 3/4",CH	EA	1	4	Y			EA	1	\$ 50.48	1.00	\$ 50.48	\$ 201.92	45.00%	\$ 27.76
NC-RMA-40	KTKFR750	FOOTREST,ROLLERS ADJUST,BK	EA	1	3	Y			EA	1	\$ 49.99	1.00	\$ 49.99	\$ 149.97	45.00%	\$ 27.49
NC-RMA-41	DBL558957	STAND,SIGN,INFOBASE,GY	EA	1	1	Y			EA	1	\$ 162.95	1.00	\$ 162.95	\$ 162.95	45.00%	\$ 89.62
NC-RMA-42	BWK44GLWRLLDGRA	LID,PLAS,RND,44GAL,GY	EA	1	4	Y			EA	1	\$ 32.28	1.00	\$ 32.28	\$ 129.12	45.00%	\$ 17.75
NC-RMA-43	ALEMAT4553HFL	CHAIRMAT,TX,45X53,CLR	EA	1	2	Y			EA	1	\$ 65.00	1.00	\$ 65.00	\$ 130.00	45.00%	\$ 35.75
NC-RMA-44	NUD35485Z	FRAME,8.5X11,DSK SIGN,CLR	EA	1	10	Y			EA	1	\$ 15.29	1.00	\$ 15.29	\$ 152.90	45.00%	\$ 8.41
NC-RMA-45	DEFCM14443F	CHAIRMAT,46X60NOLIP,BVL	EA	1	1	Y			EA	1	\$ 166.53	1.00	\$ 166.53	\$ 166.53	45.00%	\$ 91.59
NC-RMA-46	HWLHT900	FAN,SUPER,TURBO,TABLE,BK	EA	1	5	Y			EA	1	\$ 25.41	1.00	\$ 25.41	\$ 127.05	45.00%	\$ 13.98
NC-RMA-47	BWK14QTWBBLA	WASTEBASKET,SOFT,14QT,BK	EA	1	15	Y			EA	1	\$ 8.40	1.00	\$ 8.40	\$ 126.00	45.00%	\$ 4.62
NC-RMA-48	PGC97799PK	FRESHENER,AIR,LINEN,2PK	PK	2	10	Y			PK	2	\$ 12.50	1.00	\$ 12.50	\$ 125.00	45.00%	\$ 6.88
NC-RMA-49	RCP4012551	REFILL,AIR,FSNR,LINEN,FRS	CT	12	1	Y			CT	12	\$ 124.80	1.00	\$ 124.80	\$ 124.80	45.00%	\$ 68.64
NC-RMA-50	ALEHEFF10B	HEATER,FAN FRCD,RND,BK	EA	1	3	Y			EA	1	\$ 47.00	1.00	\$ 47.00	\$ 141.00	45.00%	\$ 25.85

\$ 14,129.22

Non-Core - Safety Supplies

INITIAL PRICE OFFER - CATEGORY PERCENT DISCOUNT--> 35.00%

Item #	SKU	Description	UOM	Pack Size	Quantity	Are you bidding this item as specified?	If Bidding Alternate Provide Alternate Item SKU	If Bidding Alternate Provide Alternate Item Description	UOM For Item You Are Bidding	Pack Size For Item You Are Bidding	List Price	Pack Size Adjustment	Pack Size Adjusted Unit Price	Extended Adjusted List Price	Category Discount	Net Unit Price
NC-SAF-1	ORS34844L	Maxiflex 34844L gloves	BX	12	96	Y			BX	12	\$ 74.30	1.00	\$ 74.30	\$ 7,132.80	35.00%	\$ 48.30
NC-SAF-2	PIP34844L	Maxi Flex Glove with Nitrile	BX	12	87	Y			BX	12	\$ 49.68	1.00	\$ 49.68	\$ 4,322.16	35.00%	\$ 32.29
NC-SAF-3	PIP34-844/XL	MAXIFLEX ENDUREANCE GLOVES	BX	12	72	Y			BX	12	\$ 84.90	1.00	\$ 84.90	\$ 6,112.80	35.00%	\$ 55.19
NC-SAF-4	PIP34844XL	Maxi Flex Glove with Nitrile	BX	12	65	Y			BX	12	\$ 49.68	1.00	\$ 49.68	\$ 3,229.20	35.00%	\$ 32.29
NC-SAF-5	VS311XL	GLOVES NITRILE XLARGE PE	CS	1000	22	Y			CS	1000	\$ 167.50	1.00	\$ 167.50	\$ 3,685.00	35.00%	\$ 108.88
NC-SAF-6	PIP34-844/L	MAXIFLEX ENDUREANCE GLOVES	BX	12	36	Y			BX	12	\$ 84.90	1.00	\$ 84.90	\$ 3,056.40	35.00%	\$ 55.19
NC-SAF-7	VS311L	GLOVES NITRILE LARGE PE	CS	1000	18	Y			CS	1000	\$ 167.50	1.00	\$ 167.50	\$ 3,015.00	35.00%	\$ 108.88
NC-SAF-8	DUPTY125S2XL	COVERALL,TYVEK ZIP FT 2XL	CT	25	11	Y			CT	25	\$ 200.85	1.00	\$ 200.85	\$ 2,209.35	35.00%	\$ 130.55
NC-SAF-9	ORSTD125SWBXL0025CM	DUPONT TYVEK 400D COVERALLS W/	CS	25	10	Y			CS	25	\$ 176.60	1.00	\$ 176.60	\$ 1,766.00	35.00%	\$ 114.79
NC-SAF-10	MIICUR9316CS	LRG 6 mil,9" NITRILE GLOVES	CS	10	15	Y			CS	10	\$ 210.00	1.00	\$ 210.00	\$ 3,150.00	35.00%	\$ 136.50
NC-SAF-11	MIICUR9317CS	GLOVES,EXAM,NITR,PF,XL,BE	CS	10	15	Y			CS	10	\$ 210.00	1.00	\$ 210.00	\$ 3,150.00	35.00%	\$ 136.50
NC-SAF-12	DUPTY125S4XL	COVERALL,TYVEK ZIP FT 4XL	CT	25	7	Y			CT	25	\$ 229.90	1.00	\$ 229.90	\$ 1,609.30	35.00%	\$ 149.44
NC-SAF-13	DUPTD125SWBXL0025CM	DUPONT TYVEK 400D COVERALL	CS	25	9	Y			CS	25	\$ 176.60	1.00	\$ 176.60	\$ 1,589.40	35.00%	\$ 114.79
NC-SAF-14	ORSTY125SWHXL002500	TYVEK OVERALLS w/ELASTIC WRIST	CS	25	8	Y			CS	25	\$ 189.45	1.00	\$ 189.45	\$ 1,515.60	35.00%	\$ 123.14
NC-SAF-15	DUPTD125SWBXL0025CM	DUPONT TYVEK 400D COVERALLS W/	CS	25	8	Y			CS	25	\$ 176.60	1.00	\$ 176.60	\$ 1,412.80	35.00%	\$ 114.79
NC-SAF-16	DUPTY125S3XL	COVERALL,TYVEK ZIP FT 3XL	CT	25	7	Y			CT	25	\$ 230.67	1.00	\$ 230.67	\$ 1,614.69	35.00%	\$ 149.94
NC-SAF-17	TD125SWB2X0025CM	DUPONT TYVEK 400D COVERALL	CS	25	7	Y			CS	25	\$ 187.30	1.00	\$ 187.30	\$ 1,311.10	35.00%	\$ 121.75
NC-SAF-18	TD125SWB4X0025CM	DUPONT TYVEK 400D COVERALL	CS	25	6	Y			CS	25	\$ 214.44	1.00	\$ 214.44	\$ 1,286.64	35.00%	\$ 139.39
NC-SAF-19	DUPTD125SWB2X0025CM	DUPONT TYVEK 400D COVERALLS	CS	25	6	Y			CS	25	\$ 187.30	1.00	\$ 187.30	\$ 1,123.80	35.00%	\$ 121.75
NC-SAF-20	ORSTY125SWH3X002500	TYVEK COVERALL w/ELASTIC WRIST	CS	25	5	Y			CS	25	\$ 212.85	1.00	\$ 212.85	\$ 1,064.25	35.00%	\$ 138.35
NC-SAF-21	DUPTY125SWHXL	COVERALL,XL,25/CT,WH	CT	25	5	Y			CT	25	\$ 189.45	1.00	\$ 189.45	\$ 947.25	35.00%	\$ 123.14
NC-SAF-22	DUPTD125SWB3X0025CM	TYVEK 400D COVERALLS B/W 25/ct	CT	25	5	Y			CT	25	\$ 198.54	1.00	\$ 198.54	\$ 992.70	35.00%	\$ 129.05
NC-SAF-23	DUPTD125SWB3X0025CM	DUPONT TYVEK 400D COVERALL	CS	25	5	Y			CS	25	\$ 198.34	1.00	\$ 198.34	\$ 991.70	35.00%	\$ 128.92
NC-SAF-24	DUPTY125SHXL002500	DUPONT TYVEK COVERALLw/	CS	25	4	Y			CS	25	\$ 189.45	1.00	\$ 189.45	\$ 757.80	35.00%	\$ 123.14
NC-SAF-25	ORSTD125SWB2XL0025CM	TYVEK OVERALLS w/ELASTIC	CS	25	4	Y			CS	25	\$ 187.30	1.00	\$ 187.30	\$ 749.20	35.00%	\$ 121.75
NC-SAF-26	DUPTY125SXL	COVERALL,TYVEK ZIP FT XL	CT	25	3	Y			CT	25	\$ 201.40	1.00	\$ 201.40	\$ 604.20	35.00%	\$ 130.91
NC-SAF-27	ERG21495	Ergodyne Type R Class 2 FR Modacrylic Vest, Size L/XL	EA	1	7	Y			EA	1	\$ 96.00	1.00	\$ 96.00	\$ 672.00	35.00%	\$ 62.40
NC-SAF-28	DUPTY125SWH4X002500	DUPONT TYVEK COVERALL w/	CS	25	2	Y			CS	25	\$ 229.80	1.00	\$ 229.80	\$ 459.60	35.00%	\$ 149.37
NC-SAF-29	DUPTY125SWH3X002500	DUPONT COVERALL w/ELASTIC	CS	25	2	Y			CS	25	\$ 212.85	1.00	\$ 212.85	\$ 425.70	35.00%	\$ 138.35
NC-SAF-30	MIICUR9315CS	GLOVES,EXAM,NITR,PF,MD,BE	CS	1500	3	Y			CS	1500	\$ 210.00	1.00	\$ 210.00	\$ 630.00	35.00%	\$ 136.50
NC-SAF-31	MMM3121250	EARPLUGS,ERSFT,R,UNCLRD	BX	200	6	Y			BX	200	\$ 45.00	1.00	\$ 45.00	\$ 270.00	35.00%	\$ 29.25
NC-SAF-32	DUPTD125SWB4X0025CM	DUPONT TYVEK 400D COVERALLS	CT	25	1	Y			CT	25	\$ 214.44	1.00	\$ 214.44	\$ 214.44	35.00%	\$ 139.39
NC-SAF-33	ANS92675M	GLOVES,TNTB,PWDFR,M,100BX	BX	100	15	Y			BX	100	\$ 13.27	1.00	\$ 13.27	\$ 199.05	35.00%	\$ 8.63
NC-SAF-34	MMM8200	RESPIRATOR,N95 PARTICLE,WE	BX	20	11	Y			BX	20	\$ 17.52	1.00	\$ 17.52	\$ 192.72	35.00%	\$ 11.39
NC-SAF-35	CSIC280R	CONES,HI VIS,28"	EA	1	6	Y			EA	1	\$ 26.20	1.00	\$ 26.20	\$ 157.20	35.00%	\$ 17.03
NC-SAF-36	BWK380LBX	GLOVES,DSPSBL NITR,LGE,BE	BX	100	9	Y			BX	100	\$ 16.93	1.00	\$ 16.93	\$ 152.37	35.00%	\$ 11.00
NC-SAF-37	BWK380MBX	GLOVES,DSPSBL NITR,MED,BE	BX	100	9	Y			BX	100	\$ 16.93	1.00	\$ 16.93	\$ 152.37	35.00%	\$ 11.00
NC-SAF-38	KCC55083	GLOVES,NITRILE LARGE,PE	BX	100	5	Y			BX	100	\$ 30.88	1.00	\$ 30.88	\$ 154.40	35.00%	\$ 20.07
NC-SAF-39	CSIC180R	CONES,HI VIS VINYL 18",OR	EA	1	6	Y			EA	1	\$ 14.10	1.00	\$ 14.10	\$ 84.60	35.00%	\$ 9.17
NC-SAF-40	VS311LH	GLOVES NITRILE LARGE PE	BX	100	5	Y			BX	100	\$ 16.85	1.00	\$ 16.85	\$ 84.25	35.00%	\$ 10.95
NC-SAF-41	HOWLL1	EARPLUGS,LL,MLTI,POLYBG - PAIR	BX	200	2	Y			BX	200	\$ 38.84	1.00	\$ 38.84	\$ 77.68	35.00%	\$ 25.25
NC-SAF-42	VS311MH	GLOVES NITRILE MEDIUM PE	BX	100	4	Y			BX	100	\$ 16.85	1.00	\$ 16.85	\$ 67.40	35.00%	\$ 10.95
NC-SAF-43	MIICUR9224	GLOVES,EXAM,VINY,PF,SM,WH	BX	150	3	Y			BX	150	\$ 13.99	1.00	\$ 13.99	\$ 41.97	35.00%	\$ 9.09
NC-SAF-44	MIICUR8105	GLOVES,LATEX,EXAM,PF,MD	BX	100	3	Y			BX	100	\$ 9.45	1.00	\$ 9.45	\$ 28.35	35.00%	\$ 6.14
NC-SAF-45	KCC50708	GLOVES,NITRILE, LGE,GY	BX	200	1	Y			BX	200	\$ 39.66	1.00	\$ 39.66	\$ 39.66	35.00%	\$ 25.78
NC-SAF-46	MIICUR9316	GLOVES,EXAM,NITR,PF,LG,BE	BX	150	2	Y			BX	150	\$ 22.99	1.00	\$ 22.99	\$ 45.98	35.00%	\$ 14.94
NC-SAF-47	ANR2100	GLOVES,3260 LTHR PALM,2.5 - PAIR	PK	12	1	Y			PK	12	\$ 31.36	1.00	\$ 31.36	\$ 31.36	35.00%	\$ 20.38
NC-SAF-48	ANS69210L	GLOVES,CONFORM XT,LGE,CLR	BX	100	1	Y			BX	100	\$ 25.52	1.00	\$ 25.52	\$ 25.52	35.00%	\$ 16.59
NC-SAF-49	BWK395LBX	GLOVES,GP,NITRILE,PF,L,BE	BX	100	2	Y			BX	100	\$ 11.43	1.00	\$ 11.43	\$ 22.86	35.00%	\$ 7.43
NC-SAF-50	MIICUR8235	GLOVES,3GVINYL,EXAM,PF,MD	BX	100	2	Y			BX	100	\$ 11.19	1.00	\$ 11.19	\$ 22.38	35.00%	\$ 7.27
														\$ 62,651.00		

Non-Core - Toner

Item #	Description	OEM Discount - Initial Price Offer	Reman Discount - Initial Price Offer
NC-TON-OEM-1	Brother Toner & Inkjet	40.00%	65.00%
NC-TON-OEM-2	Canon Toner & Inkjet	30.00%	65.00%
NC-TON-OEM-3	Dell Toner & Inkjet	25.00%	65.00%
NC-TON-OEM-4	Epson Toner & Inkjet	30.00%	65.00%
NC-TON-OEM-5	HP Toner & Inkjet	40.00%	65.00%
NC-TON-OEM-6	Kodak Toner & Inkjet	25.00%	65.00%
NC-TON-OEM-7	Konica Minolta Toner & Inkjet	30.00%	65.00%
NC-TON-OEM-8	Lexmark Toner & Inkjet	45.00%	65.00%
NC-TON-OEM-9	Panasonic Toner & Inkjet	40.00%	65.00%
NC-TON-OEM-10	Ricoh Toner & Inkjet	40.00%	65.00%
NC-TON-OEM-11	Samsung Toner & Inkjet	40.00%	65.00%
NC-TON-OEM-12	Xerox Toner & Inkjet	35.00%	65.00%

Furniture Manufacturer List

#	Manufacturer	Manufacturer Discount - Initial Price Offer
F-1	American Desks	50.00%
F-2	Amtab	40.00%
F-3	Bush	45.00%
F-4	Diversified Wood Crafts	40.00%
F-5	ESI	50.00%
F-6	Eurotech	45.00%
F-7	Fire King	45.00%
F-8	Ghent	45.00%
F-9	Hon	55.00%
F-10	Mayline	45.00%
F-11	Moore Inc.	45.00%
F-12	Office Master	45.00%
F-13	Safco	40.00%
F-14	Waddell	45.00%
F-15	HPFi	50.00%
F-16	Ergotron	35.00%
F-17	Haskell	45.00%
F-18	Alera	45.00%
F-19		
F-20		

Please provide above the names of furniture manufacturers which you are able to bid on.

Y
N



REQUIRED RESPONSE FORMS

VENDOR INFORMATION

Company Legal/Corporate Name: Wist Business Supplies & Equipment

Doing Business As (if different than above): _____

Address: 107 W. Julie Dr.

City: Tempe State: AZ Zip: 85283

Phone: 480-921-2900 Fax: 480-921-2121

E-Mail Address: customerservice@wist.com Website: www.wist.com

DUNS # 03-593-4033 State Where Business Entity Was Formed: AZ

Tax Identification Number (TIN): 86-0126705

Remit to Address (if different than above): Order from Address (if different from above):

Address: _____ Address: _____

City: _____ City: _____

State: _____ Zip: _____ State: _____ Zip: _____

Contact for Questions about this bid:

Name: Bill Strait Title: Sales Mgr.

Phone: 480-921-2900 E-Mail Address: bstrait@wist.com

Day-to-Day Project Contact (if awarded):

Name: Sarah Sharp Title: Account Executive

Phone: 480-347-8515 E-Mail Address: ssharp@wist.com

Sales/Use Tax Information (check one).

Respondent is located outside Arizona and does NOT collect Arizona State Sales/Use Tax. (The City will pay use tax directly to the Arizona Department of Revenue.)

Respondent is located outside Arizona, but is authorized to collect Arizona Sales/Use Taxes. (Respondent will invoice the City the applicable sales tax and remit the tax to the appropriate taxing authorities.)

State Sales Tax Number: _____ City of: _____ AZ
City Sales Tax Number: _____
Applicable Tax Rate: _____%

Respondent is located in Arizona. (Respondent will invoice the City the applicable sales tax and remit the tax to the appropriate taxing authorities)

State Sales Tax Number: 07019748L City of: Tempe AZ
City Sales Tax Number: 103397
Applicable Tax Rate: 8.1%

EXCEPTIONS & CONFIDENTIAL INFORMATION

Exceptions (mark one).

Respondents shall indicate any and all exceptions taken to the provisions or specifications in this Solicitation. Exceptions that surface elsewhere in the Response and that do not also appear under this section shall be considered rejected by the City, invalid and of no contractual significance.

Other Forms or Documents: If the City is required by the awarded Respondent to complete and execute any other forms or documents in relation to this Solicitation, the terms, conditions, and requirements in this Solicitation shall take precedence to any and all conflicting or modifying terms, conditions or requirements of the Respondents forms or documents.

***Special Note – Any material exceptions taken to the City’s Specifications and/or Standard Terms and Conditions may render a Bid Non-responsive.**

- No exceptions
- Exceptions Taken: Please describe exact sections to which exception is taken. If proposing new or modified language, your firm shall identify the requested language below or provide as additional attachment. The City reserves the right to accept or reject any requested exceptions listed in the below section or attached to the solicitation.

Confidential/Proprietary Information (mark one).

- No confidential/proprietary materials have been included with this Response.
- Confidential/Proprietary materials included with Response. Respondent must identify below any portion of their Response deemed confidential or proprietary and attach additional pages if necessary (See Mesa Standard Terms and Conditions related to Public Records). Requests to deem the entire bid as confidential will not be considered. The disclosure by the City of information deemed by Respondent as confidential or proprietary is governed by City of Mesa Procurement Rules.

GENERAL QUESTIONNAIRE

1. Compliance with Applicable Laws. Respondent complies with Exhibit 1, Draft Agreement, Exhibit C, Mesa Standard Terms & Conditions, 9. "Compliance with Applicable Laws"? Yes No

2. Delivery. Delivery, as stated in Detailed Specifications, can be met. Yes No
If no, specify number of days for delivery _____

3. Payment terms. Payment Due (Not less than net 30 days): 30
Payment Discount of 0% if invoices are paid within 30 days of receipt.

4. Procurement Card. Does Respondent allow payment of invoices using a Procurement Card?
 Yes No (Marking a "no" answer will not disqualify your Response.)
Discount for Procurement Card Purchases? 0%

5. Cooperative Purchasing. The use of this Agreement as a cooperative purchasing agreement available to other governmental agencies is described in the Mesa Standard Terms and Conditions. The use of this Agreement as a cooperative purchasing agreement is subject to approval by the Respondent as designated below.

6. Does Respondent agree to extend the prices, terms and conditions of the Agreement to other agencies as specified in the Standard Terms and Conditions?
 Yes No (Marking a "no" answer will not disqualify your Response.)

Addenda.

Respondents are responsible for verifying receipt of any addenda issued by checking the City's website at www.mesaaz.gov/business/purchasing or the Vendor Self Service portal prior to the Response Due date and time. Failure to acknowledge any addenda issued may result in a response being deemed non-responsive. Failure to review addenda does not negate Respondent's initial offer and holds Respondent for any changes prior to Response Due date and time.

Acknowledgement of Receipt and Consideration of Addenda (if applicable):

Addenda # 1 2 3 4

LAWFUL PRESENCE AFFIDAVIT

CHECK HERE AND SKIP THIS AFFIDAVIT IF: Respondent is an **LLC, a Corporation or a Partnership** as indicated on your W-9. (Please include a copy of your W-9)

COMPLETE THIS AFFIDAVIT IF: Respondent is an **Individual (Natural Person) or a Sole Proprietor** as indicated on your W-9. (Please include a copy of your W-9)

ARS § 1-502 requires any person who applies to the City for a Local Public Benefit (defined as a Grant, Contract or Loan) must demonstrate through the presentation of one (1) of the following documents that he/she is lawfully present in the United States (See the Solicitation Instructions for more information).

Please place a check mark next to the applicable document and present the document to the City employee. If mailing the response, attach a copy of the document to this Affidavit. (If the document says on its face that it may not be copied or you know for reasons of confidentiality that it cannot be copied, you will need to present the document in person to the City for review and signing of the affidavit.)

- 1. **Arizona driver license issued after 1996.**
Print first 4 numbers/letters from license: _____
- 2. **Arizona non-operating identification license.**
Print first 4 numbers/letters: _____
- 3. **Birth certificate or delayed birth certificate issued in any state, territory or possession of the United States.**
Year of birth: _____ Place of birth: _____
- 4. **United States Certificate of Birth abroad.**
Year of birth: _____ Place of birth: _____
- 5. **United States passport.**
Print first 4 numbers/letters on Passport: _____
- 6. **Foreign passport with a United States Visa.**
Print first 4 numbers/letters on Passport: _____
Print first 4 numbers/letters on Visa: _____
- 7. **I-94 form with a photograph.**
Print first 4 numbers on I-94: _____
- 8. **United States Citizenship & Immigration Services Employment Authorization Document (EAD).**
Print first 4 numbers/letters on EAD: _____
- 9. **Refugee travel document.**
Date of Issuance: _____ Refugee Country: _____
- 10. **United States Certificate of Naturalization.**
Print first 4 digits of CIS Reg. No.: _____
- 11. **United States Certificate of Citizenship.**
Date of Issuance: _____ Place of Issuance: _____
- 12. **Tribal Certificate of Indian Blood.**
Date of Issuance: _____ Name of Tribe: _____
- 13. **Tribal or Bureau of Indian Affairs Affidavit of Birth.**
Year of Birth: _____ Place of Birth: _____

In accordance with the requirements of Arizona law, I do swear or affirm under penalty of perjury that I am lawfully present in the United States and that the document I presented to establish this presence is true.

Signature

Business/Company Name

Print Name

Verification of Attachment by City Staff:

Date

Signature

Date

RESPONDENT CERTIFICATION

By submitting the Response and signing this Certification, the Respondent understands and certifies to all of the following:

- a) The information provided in Respondent's Response is true and accurate to the best of Respondent's knowledge.
- b) Respondent is under no legal prohibition that would prevent Respondent from contracting with the City of Mesa.
- c) Respondent has read and understands the Solicitation packet as a whole (including attachments, exhibits, and referenced documents) and: (i) can attest that Respondent is in compliance with the requirements of the Solicitation packet; and (ii) is capable of fully carrying out the requirements of the Solicitation as set forth in Respondent's Response.
- d) To Respondent's knowledge, Respondent and Respondent's employees have no known, undisclosed conflicts of interest as defined by applicable law or City of Mesa Procurement Rules. If Respondent or Respondent employees have a known conflict of interest, Respondent has disclosed the conflict in its Response.
- e) Respondent did not engage in any anti-competitive practices related to its Response or the Solicitation. The prices offered by Respondent were independently developed without consultation or collusion with any other Respondents or potential Respondents.
- f) No gifts, payments or other consideration were made to any City employee, officer, elected official, agent, or consultant who has or may have a role in the procurement process for the services/materials covered by the Solicitation.
- g) Respondent grants the City of Mesa permission to copy all parts of its Response including, without limitation, any documents and materials copyrighted by Respondent: (i) for the City's use in evaluating the Response; and (ii) to be disclosed in response to a public records request under Arizona's public records law (A.R.S. § 39-121 et. seq.) or other applicable law, subpoena, or other judicial process provided such disclosure is in accordance with City of Mesa Procurement Rule 6.13.
- h) If a contract is awarded to Respondent as a result of the Response submitted to the Solicitation Respondent will:
 - i. Provide the materials or services specified in the Response in compliance with all applicable federal, state, and local statutes, rules and policies;
 - ii. Honor all elements of the Response submitted by Respondent to the City including, but not limited to, the price and the materials/services to be provided; and
 - iii. Enter into an agreement with the City based on the terms and conditions of the Solicitation and the Response, subject to any negotiated exceptions and terms.
- i) Respondent is current in all obligations due to the City including any amounts owed the City and any licenses/permits required for the general lawful conduct of business. Respondent shall acquire all licenses/permits necessary to lawfully conduct business specific to the Solicitation prior to the execution of a contract with the City pertaining to the Solicitation.
- j) The signatory of this Certification is an officer or duly authorized agent of Respondent with full power and authority to submit binding offers for the goods/services specified herein. Respondent intends by the submission of this Certification to be bound by the terms of the Certification, Solicitation, and Response, subject to any negotiated terms/exceptions.

ACCEPTED AND AGREED TO BY RESPONDENT:

Company Name: Wist Business Supplies & Equipment

Signature: Bill Strait

Printed Name: Bill Strait

Title: Sales Mgr.

Date: February 6, 2020

EASiBuy LLC (“EASi”).

SUPPLIER AGREEMENT TERMS AND CONDITIONS

EASiBuy LLC (“EASi”) does not verify or validate any buyer information provided or representations made by users on the Solution, and makes no warranty of any kind to you concerning any buyer offerings using the Solution. You acknowledge EASi, its employees, agents and partners make no warranty of any kind, either express or implied, regarding the quality, accuracy or validity of any data and information available on the Solution, or residing or passing through its network, other than information and data that is provided directly to you from EASi. You further acknowledge any agreement entered into by you as the supplier of goods or services from a participating buyer is an agreement solely with such buyer, and EASi is in no way a party to or responsible for the performance of such agreement. Therefore: 1) EASi DISCLAIMS ALL WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, RELATING TO ANY TRANSACTION ENTERED INTO BETWEEN A PARTICIPATING PERSON OR ENTITY AND A SUPPLIER, INCLUDING WITHOUT LIMITATION IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR INTENDED USE, AND NONINFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS; AND 2) EASi FURTHER DISCLAIMS ALL WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, CONCERNING INFORMATION SUPPLIED, OR REPRESENTATIONS MADE, BY ANY BUYER, INCLUDING WITHOUT LIMITATION, ANY WARRANTY OR REPRESENTATION RELATING TO PRODUCT SUITABILITY, SPECIFICATIONS, OR REQUESTED AVAILABILITY, OR THE TRUTHFULNESS OR ACCURACY OF ANY OTHER INFORMATION OR REPRESENTATION MADE OR SUPPLIED BY A BUYER OR ANY OTHER SUPPLIER INVOLVED IN THIS AGREEMENT.

BY YOUR SIGNATURE BELOW, AND BY SUBSEQUENTLY USING THE SOLUTION, YOU AGREE TO COMPLY WITH ALL TERMS AND CONDITIONS SET FORTH BELOW AND WITH ALL INSTRUCTIONS FOR USE POSTED ON THE SOLUTION.

READ THIS AGREEMENT (“AGREEMENT”) CAREFULLY BEFORE SIGNING. BY SIGNING, YOU WILL BE PERMITTED TO UTILIZE THE EASIBUY LLC (“EASi”) INTERNET-BASED STRATEGIC SOURCING SOLUTION (“SOLUTION”) FOR THE PURPOSE OF PARTICIPATING IN THIS ONE-TIME, ON-LINE BIDDING EVENT. YOU WILL BE ALLOWED TO RECEIVE REQUESTS FOR INFORMATION AND QUOTATIONS AND TO SUBMIT BIDS AND PROPOSALS NECESSARY IN PARTICIPATING IN THE ONLINE BIDDING EVENT. SHOULD YOU CHOOSE NOT TO SIGN AND RETURN THIS AGREEMENT PRIOR TO THE ON-LINE BIDDING EVENT, YOU WILL BE DENIED ACCESS TO THE SOLUTION AND THE BIDDING EVENT.

1. Utilization. You are granted a one-time, non-transferable, non-exclusive right to access the Solution through EASiBuy website by the use of a password(s) and/or access code(s) for the purpose of participating in a specific electronic online bid auction event. Any subsequent rights to access the Solution will require you to accept a new “Supplier Agreement Terms and Conditions”. EASi reserves the right to terminate your access to the Solution or any of its services at any time, if EASi

shall determine, in its sole discretion, that you have violated any term(s) of this Agreement with respect to your access to and use of the Solution. In the event of such termination, EASi shall notify you immediately.

2. Responsibilities of the Parties. Subject to the terms and conditions of this Agreement, EASi will make available to you electronic access and use of the Solution for you to participate in a one-time, online bidding event. EASi will also provide such other assistance in the way of customer support and service as are set forth below. It is solely your responsibility when using the Solution to comply with all applicable local, state and federal statutes, ordinances, regulations, and policies governing the sales of goods or services by your company. EASi shall have no responsibility for ensuring sales of goods or services using the Solution will comply with such laws, ordinances, regulations, or policies. The Supplier, in using the system, has the responsibility for the sale including, but not limited to, the following:

- Accepting the terms and conditions of this agreement as contained in the Bid Package not less than 3 business days in advance of a scheduled event
- Selecting appropriate procurement opportunities to participate
- Preparing and assuring the completeness of any bids, quotes or proposals
- Submitting any bids, quotes or proposals electronically within the buyer established deadlines
- Maintaining with the Buyer, the security and the integrity of the bid procurement process
- Participating in any Pre-bid Conference(s) and telephonic tutorial for suppliers prior to an electronic event
- Compliance with all applicable legal requirements
- Establishing and adhering to the terms and conditions of buyer contracts
- Assuring proper authorization to enter into a contract and the proper administration of any resulting contract

As a supplier, you also acknowledge that EASi’s responsibilities are, but not limited to, the following:

- Clarifying bidding processes and timelines
- Hosting telephone tutorials with all suppliers on utilization of the electronic bid process
- Participating in any Pre-bid Conference(s)
- Conducting the electronic bid event and providing help desk support during the event
- Publishing appropriate results to the users and obtaining feedback from participants

SUPPLIER AGREEMENT TERMS AND CONDITIONS

3. Conduit Services Only. The Solution provides only an Internet conduit through which the following may take place: (a) you may communicate the availability of your goods and services to potential buyers, (b) potential buyers may communicate their procurement needs to you and (c) you may respond to requests for quotations, bids or proposals in online bidding events. You will be entitled only to respond to requests of potential buyers for quotations, bids or proposals if you have accepted the terms and conditions of the Supplier Agreement. EASi makes no representation of any kind concerning the reputation, reliability or any other matter concerning participating buyers. EASi recommends you conduct your own inquiries concerning the qualifications and reputation of buyers, and you must look only to the buyers with whom you choose to transact business for performance of any agreements with them.

4. Buyer Representations and Warranties. EASi does not verify the information supplied or representations made by buyers on the Solution and makes no warranty of any kind to you concerning any buyer using the Solution. EASi recommends you look solely to the buyer with respect to any buyer-related information, representations and warranties.

5. Coded Access. Participation in the online bid event is available only to persons and entities who have read and agreed to the terms of this Agreement and who have been assigned access code(s) and/or password(s). You agree not to divulge your access codes or passwords to any other person or entity. EASi is not responsible for such unauthorized use of the Solution.

6. Availability and Operation of the Solution. While every effort will be made to keep the Solution operating during all scheduled hours of operation, no guarantee of uninterrupted operation can be given. You agree the services provided on the Solution are provided as is and that neither you nor your business will have any claim against EASi as a result of any non-availability of the Solution at a particular time or times or any failure of the Solution to operate as intended.

7. Sole Remedy. If you are dissatisfied with the functionality of this Solution or the services EASi provides, your sole remedy is to cease using the Solution. YOU AGREE THAT YOU HAVE, AND WILL HAVE, NO CLAIM OR RIGHT OF ACTION OF ANY KIND AGAINST EASi RELATED TO YOUR USE OF THE SOLUTION.

8. Virus. You hereby agree EASi will not be liable for any harm that may be caused by the inadvertent or deliberate transmission of any malicious computer software, or such other computer program transmitted through its website from a third party.

9. Information You Provide. You agree any information you provide about yourself or your agents when registering to use the Solution is accurate, current and complete and you will maintain and update that information to ensure that it remains as such. If EASi suffers any claim or incurs any liability as a result of information entered into the Solution by users of your account, you and your

business will indemnify EASi against such claim or liability including costs and attorneys fees incurred in defending against it.

10. Security. EASi uses industry-standard security measures to safeguard any information you may provide to us on our website. You, your organization and/or your agents have the responsibility to manage your internal security by safeguarding passwords and establishing your own internal security procedures, to assure the proper use of the Solution. In the event of any compromise in the security of the Solution, you agree to immediately report the same to EASi and a new password will be assigned for your use. EASi does not and cannot guarantee that information will remain secure.

11. Fees. The design, maintenance and operation of the Solution requires substantial costs and investment by EASi. Thus, a transaction fee (“Transaction Fee”) based on the total final purchase price stated upon award will be charged to the awarded supplier. The Transaction Fee for specific products and services for each event shall be owed by you and your company upon the execution of each awarded sale resulting from your submission of any request for quotations through this Solution. You hereby acknowledge that once you have viewed or received a request for quotation through or as a result of the Solution, and submitted an initial quotation of which a sale has ultimately been consummated as a result thereof, whether or not consummated through the Solution or other forms of bids or negotiations, you are obligated to pay the Transaction Fee to EASi if you are the awarded supplier. Said Fee will be assessed to the awarded supplier as follows.

Awarded Supplier Reporting and Payment Terms and Conditions: The Awarded Supplier will be responsible to pay the Transaction Fee of three quarters of one (0.75%) percent to EASi for all payments received from the Buyer, any of its political subdivisions or any other entity (the “Buying Agent”) resulting from this bidding event or subsequent contract.

Upon notification of award from the Buyer, the Awarded Supplier is required to provide ACH, credit card account payment information, or invoice billing details (“Preferred Transaction Fee Payment Method”) to EASi. Awarded Suppliers paying via credit card will be charged an additional credit card processing fee of 3% of the Transaction Fee. EASi will charge the Awarded Supplier via the Preferred Transaction Fee Payment Method based on the terms below:

Term Purchases: For Term or ongoing purchases, Awarded Supplier is required to enter into the Solution all Buying Agent payments received (the “Payment” or “Payments”) and details of the items, quantities and prices associated with those Payment(s) received within ten (10) days of the end of each month. If Awarded Supplier fails to enter Buying Agent payment information by the 10th of the month EASi will charge to Supplier’s Preferred Transaction Fee Payment Method an amount equal to one month of the overall contract value estimated by the Buying Agent times the Transaction Fee percentage. The Transaction Fee will be charged to your Preferred Transaction Fee Payment Method on the fifteenth of each month.

SUPPLIER AGREEMENT TERMS AND CONDITIONS

Audit Right: the Buying Agent and EASi reserve the right to audit the accuracy of the Transaction Fees. Audits shall be conducted during regular business hours, upon not less than fifteen (15) business day’s prior written notice, and in such a manner as not to unreasonably interfere with the Awarded Supplier’s normal business activities. Transaction Fees will be due immediately for any errors or omissions disclosed by any such audit. If, as a result of any such audit, Transaction Fees are determined to have been underpaid by more than five percent (5%) for the period audited, Awarded Supplier shall pay for the costs of such audit.

12. Disclosures. You acknowledge by using the Solution, you agree to provide EASi accurate and complete information regarding (a) any agreement entered into by you with a participating buyer through or as a result of any online bidding event conducted through the Solution; (b) the final price agreed upon between you and the participating buyer with respect to the product or service sold to such buyer, and (c) the date payment (whether a payment in full or a partial or installment payment) is delivered to you by any buyer pursuant to any agreement entered into by you with a participating buyer through or as a result of any online bidding event conducted through the Solution. You understand and acknowledge you are to provide this information to EASi immediately upon becoming aware of such information and EASi relies upon your delivery of such information for the calculation and payment of its fees as set forth in Section 11.

You acknowledge and agree the buyers conducting online bidding events through the Solution may be governmental or quasi-governmental entities, and that, prior to entering into any binding agreement with you for the purchase of any product or service, such buyers may be required to comply with numerous state and local laws, regulations and ordinances with respect to the procurement of goods and services by governmental entities. You acknowledge and agree such compliance by participating buyers may involve public notice, public hearings, counsel meetings, and other lengthy processes.

13. Privacy Policy. You hereby acknowledge EASi has the right to monitor the Solution electronically from time to time and to disclose any information as necessary to satisfy any law, regulation or other government request, to operate its service properly, or to protect itself or its users. EASi reserves the right to refuse to post or to remove any information or materials, in whole or in part, that, in its sole discretion, are unacceptable or in violation of this Agreement.

The information we receive depends on what you do when visiting the Solution. If you visit the Solution to read or download information, we collect and store only the following information about you: the name of the domain and host through which you access the Internet (for example, aol.com if you are connecting from an America Online account), and the date and time you access the Solution. We use this information to measure the number of visitors to different sections of the Solution, so that we can make the Solution more useful to our visitors. If you actively participate in using or providing any of the services offered through the Solution, we collect and store the personally identifiable information needed to facilitate this participation (typically your name, company name, mailing address, email address).

If you wish to use a link to another website or to do business with another user of the Solution, you may be asked by the other user to provide certain confidential information. You agree not to hold EASi responsible for any loss or damage of any sort incurred as a result of any such disclosure to another user through the Solution. We do not control the collection or use of this information, and make no representations about the privacy policies of other sites.

14. Reselling or Transfer. You agree not to resell or transfer your right to use the Solution to anyone, and you will not allow your access code or password to be used by any other company or unauthorized person.

15. Access to Internet. You agree that in order to use the Solution you must: (a) provide your own access to the Internet, and (b) provide all equipment necessary for you to make the connection to the Internet. EASi is not responsible for the speed, reliability and/or quality of your connectivity to the Internet.

16. Interference with Others. You agree not to use the Solution in a manner that would restrict or inhibit any other party’s use of such services.

17. Links to Other Sites. This Solution may link you to other sites on the Internet. These links are provided for your convenience but the sites to which the links connect are not under EASi’s control. You understand and agree that the linking of the system to other sites does not mean that these sites are endorsed by EASi, and EASi is not responsible for the legality, accuracy or any other aspect of the operation or content of any sites to which links are provided.

18. Copyright – How you May Use the Content of the Solution. The content of this Solution (the “Content”) is protected by intellectual property laws of both the United States and foreign jurisdictions. You may download, use, and copy the materials found on the Solution for your internal business use only, provided that all copies that you make of the material must bear any copyright, trademark, or other proprietary notice located on the Solution which pertains to the material being copied. This material is not for republication, except as authorized in this paragraph. You are not being granted a license under any copyright, trademark, patent, or other intellectual property right in the material or the services, processes, or technology described therein. All such rights are retained by EASi and/or any third party owner of such rights. You may not sell or modify the Content or reproduce, display, publicly perform, distribute, or otherwise use the Content in any way for any public or commercial purpose. The use of the Content on any other website or in a networked computer environment for any purpose is prohibited. None of the Content, including any software, may be reverse engineered, disassembled, decompiled, reproduced, transcribed, stored in a retrieval system, translated into any language or computer language, retransmitted in any form or by any means, resold, or redistributed without the prior written consent of EASi, except as described herein. Nothing in this paragraph prohibits you from printing, using or reproducing any records or reports of your transactions using the Solution.

EASiBuy LLC (“EASi”).

SUPPLIER AGREEMENT TERMS AND CONDITIONS

19. **Framed Links.** You may not create framed links to the Solution without express written permission from EASi.

20. **Modification.** EASi, in its sole discretion, has the right to modify this Agreement at any time. Any modification is effective upon either posting notice of such modification on EASi’s website or upon notice by certified mail. Your continued use of the Solution following notice of any modification to this Agreement shall be conclusively deemed an acceptance of all such modifications.

21. **Non-Circumvention.** You agree you will not, directly or indirectly, take any action with the Buyer or any other Suppliers involved in this specific event which circumvents or attempts to circumvent the intent or purpose of this Agreement. Further, you agree that once (1) you have agreed to the terms and conditions contained herein and 2) electronically viewed or received a specific request for quotations from a buyer through the Solution, you will not, directly or indirectly, enter into any agreement related to such specific request for quotations with such buyer outside the Solution or in any manner such as paper or verbal bids which would result in your failure to pay to EASi the fee set out in Section 11 hereof. You agree to maintain confidentiality between the Buyer, your company and its representatives and EASi regarding the submission of quotations and subsequent pricing before and during the auction event.

22. **Governing Law.** This Agreement and the rights of the parties to this Agreement shall be governed by and interpreted in accordance with the laws of the State of Ohio, without regard to or application of its conflict of laws principles.

23. **Partial Enforceability.** If any provision of this Agreement, or the application of any provision to any person, entity or circumstance shall be held invalid, illegal or unenforceable, then the remainder of this Agreement, or the application of that provision to persons, entities or circumstances other than those with respect to which it is held invalid, illegal or unenforceable, shall not be affected thereby.

24. **Entire Agreement.** This Agreement represents the entire agreement of the parties hereto with respect to the subject matter hereof and supersedes all prior or contemporaneous written or oral agreements, negotiations, correspondence, undertakings and communications between such parties representing such subject matter.

25. **No Consequential Damages.** Except as prohibited by law, each party hereto waives any right it may have to claim or recover any special, exemplary, punitive or consequential (including business interruption), or any damages other than, or in addition to, actual damages.

26. **Headings.** The headings in this Agreement have been included solely for ease of reference and shall not be considered in the interpretation or construction of this Agreement.

YOUR SIGNATURE BELOW IS YOUR ACKNOWLEDGEMENT THAT YOU HAVE READ AND FULLY UNDERSTAND THE FOREGOING AND AGREE TO ABIDE BY ITS TERMS AND CONDITIONS IN THEIR ENTIRETY.

❖ ***I understand that if “I Do Not Accept” the terms listed in this Agreement or if I do not respond to this Agreement, EASi cannot allow me or my company to participate in the online bid.***

I accept the terms listed in this agreement as well as Appendix A

Company Name Wist Business Supplies & Equipment

Name Bill Strait

Title Sales Mgr.

Signature *Bill Strait*

Date February 18, 2020

EASiBuy LLC (“EASi”).
SUPPLIER AGREEMENT TERMS AND CONDITIONS

Appendix A

Please Review the following rules for participating in an Online Electronic Bid Event:

- I acknowledge that I will receive training and I am capable of bidding in the online event. If someone else is designated by me to bid in this event, I take responsibility for that bidder’s capabilities, will notify EASi, and I acknowledge that this Agreement will apply to the designated bidder.
- I understand that if I encounter any [difficulties in placing a bid](#) that I am to contact EASi via phone immediately and that, if necessary, EASi will assist me in placing a bid.
- I understand that [adequate time must be provided to EASi to assist me](#) and agree that EASi is not liable if I am unable to place a bid for any reason before the online bid closes.
- I understand that the buyer reserves the right to [modify the bid configuration](#) during the live event, including, but not limited to the extension period, minimum bid decrement amounts, etc.
- I understand that the [official bid clock](#) is maintained by EASi’s server and due to Internet connection speeds the bid clock on my computer may vary. For this reason, it is important that I submit my bid with ample time remaining in the bid event to prevent late bids from being rejected due to the lag in connection speeds and clock times.
- I understand that in some cases, an electronic bid [might be re-opened](#) if technical issues prevented a bidder or bidders from placing bids.
- I understand that EASi is under [no obligation to re-open](#) a bid for a bidder to place a bid for any reason, particularly if a bidder does not contact EASi immediately after attempting to place a rejected bid.
- I understand that the Buyer has the [right to reject any and all bids](#) and that possessing the low bid does not necessarily guarantee that the low bidder will be awarded.
- I understand that EASi recommends I make the following [precautions](#) to avoid any technical issues during the Electronic Bid Event:
 - I should arrange for another computer to act as a [backup](#) in case something happens to my computer during the auction. I should log into <http://ra.eauctionservices.com> prior to the live auction and place test bids in the training auction using this backup computer to make sure it will function properly in case it needs to be used as a back up during the bid event.
 - I should make sure no [other programs](#) are running during the auction to prevent my computer from running slowly and not getting my bid submitted in time.
- I understand that [important changes](#) to the configuration of the Electronic Bid Event or terms of the bid may be made after this communication is sent and that I must review all Bid Manager messages, emails, calls, and bid notices on site broadcast messages sent from EASi and the Buyer carefully and diligently.



Office Supplies

Technology

Maintenance & Breakroom

Furniture

Ink & Toner



Welcome, IT

Your Orders

Saved Carts: 4
Pending Orders: 0



PRODUCTS WE
LOVE

Deals You'll Adore »

Manage My Orders

Lookup Orders, Invoices or
Quotes
Order From History
Returns

Manage My Info

Change My Password
Change My Information
My Favorite Lists

Manage My Company

Account Setup
User Setup



Welcome Maricopa County

Please Contact Yvette Apodaca if you are not able to locate what you are looking for on our Website. Yvette can help you with a quote for any Special Order Requests for your Office Supplies Requests that are not listed on the Wist Website.

Contact Info:

Email: yapodaca@wist.com
Phone: 480-335-2133

To order a Wist Catalog, please [click here](#) or search for Item# WISTCAT. They can be ordered online free of charge.











If you don't see it on the website, we can still probably get it!
[Email Yvette](#) to help you find it!

For Custom Stamps please email your request to [Yvette](#) for a quote!

Thanks for Shopping with Wist Office Products!



Green items

 <p>Compare <input type="checkbox"/></p> <p>House of Doolittle™ Recycled Two-Color Monthly Desk Pad Calendar, 22 x 17, 2020</p> <p>HOD150HD</p> <p>  </p>	 <p>Compare <input type="checkbox"/></p> <p>Sealed Air Bubble Wrap® Cushion, 12 x 12 x 1 5/16 in., 100 ft.</p> <p>SEL9</p> <p> </p>	 <p>Compare <input type="checkbox"/></p> <p>Post-it® Greener Notes Recycled Note Pads, 1 1/2 x 2, Canary Yellow, 100-Sheet, 12/Pack</p> <p>MMM653RPYW</p> <p> </p>
<p>Your Price</p> <p>\$6.94/EA</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>+ Add to favorites list</p>	<p>Your Price</p> <p>\$50.15/CT</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>+ Add to favorites list</p>	<p>Your Price</p> <p>\$5.69/PK</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>★★★★★ (12)</p> <p>+ Add to favorites list</p>

Green or recycled items are identified

How many on hand

You've Selected

Showing items 1 to 24 of 903

Sort by: Best Match

Category

- Office Supplies
- Writing & Correction Supplies
- Pens

NARROW BY

Refine Search

Brand

- Avery® (2)
- BIC® (114)
- Crayola® (1)
- Cross® (12)
- Iconex™ (2)
- MMF Industries™ (13)
- Paper Mate® (165)
- Parker® (8)
- Pentel® (95)
- Pilot® (207)
- Sharpie® (26)
- Staedtler® (5)
- Stride (19)
- uni-ball® (107)
- Universal™ (43)
- Zebra® (83)

Current Deals

- Offer (47)
- Rebate (19)
- Smart Deals (6)

Green

- N (775)
- Y (127)

Global Product Type









- Pens-Ballpoint Pen (349)
- Pens-Combination Pen & Stylus (5)
- Pens-Counter Pen (17)
- Pens-Fountain Pen (9)
- Pens-Gel Pen (312)
- Pens-Multifunction Pen (10)
- Pens-Multifunction Pen & Stylus (2)
- Pens-Plastic Point Pen (7)
- Pens-Porous Point Pen (65)
- Pens-Rollerball Pen (126)

Color Family

- Black (358)
- Blue (265)
- Green (13)

Compare (4 items max)

View as: Grid Detail

 <p>Compare <input type="checkbox"/></p> <p>Paper Mate® InkJoy 50ST Stick Ballpoint Pen, 1mm, Blue Ink, White/Blue Barrel, 60/Pack</p> <p>PAP2014534</p> <p>Your Price \$7.72/PK</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>+ Add to favorites list Available: 20</p>	 <p>Compare <input type="checkbox"/></p> <p>Paper Mate® InkJoy 50ST Stick Ballpoint Pen, 1mm, Black Ink, White/Black Barrel, 60/Pack</p> <p>PAP2013311</p> <p>Your Price \$7.72/PK</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>+ Add to favorites list Available: 57</p>	 <p>Compare <input type="checkbox"/></p> <p>Universal™ Stick Ballpoint Pen, Medium 1mm, Black Ink, Gray Barrel, Dozen</p> <p>UNV27410</p> <p>Your Price \$1.50/PK</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>★★★★★ (3) + Add to favorites list Available: 70</p>	 <p>Compare <input type="checkbox"/></p> <p>BIC® Round Stic Xtra Life Stick Ballpoint Pen VP, 1mm, Black Ink, Smoke Barrel, 60/Box</p> <p>BICGSM609BK</p> <p><i>CORE</i></p> <p>Your Price \$6.59/BX</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>★★★★★ (2) + Add to favorites list Available: 142</p>
 <p>Compare <input type="checkbox"/></p> <p>Pilot® G2 Premium Retractable Gel Pen, 0.7mm, Black Ink, Smoke Barrel, Dozen</p> <p>PIL31020</p> <p><i>CORE</i></p> <p>Your Price \$12.99/DZ</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>★★★★★ (3) + Add to favorites list Available: 319</p>	 <p>Compare <input type="checkbox"/></p> <p>Pilot® G2 Premium Retractable Gel Pen, 0.7mm, Blue Ink, Smoke Barrel, Dozen</p> <p>PIL31021</p> <p>Your Price \$12.99/DZ</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>★★★★★ (5) + Add to favorites list Available: 193</p>	 <p>Compare <input type="checkbox"/></p> <p>BIC® Round Stic Xtra Life Stick Ballpoint Pen, 1mm, Black Ink, Smoke Barrel, Dozen</p> <p>BICGSM11BK</p> <p><i>CORE</i></p> <p>Your Price \$1.88/DZ</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>★★★★★ (2) + Add to favorites list Available: 261</p>	 <p>Compare <input type="checkbox"/></p> <p>BIC® Round Stic Xtra Life Stick Ballpoint Pen VP, 1mm, Blue Ink, Translucent Blue Barrel, 60/Box</p> <p>BICGSM609BE</p> <p>Your Price \$6.59/BX</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>+ Add to favorites list Available: 56</p>

How many available
142 BX

Featured Products



InkJoy 50ST Stick Ballpoint Pen, Medium 1mm, Black Ink, Clear Barrel, Dozen

Your Price

\$3.41/DZ

Qty



InkJoy 50ST Stick Ballpoint Pen, Medium 1mm, Assorted Ink/Barrel, 36/Pack

Your Price

\$4.48/ST

Qty



InkJoy 50ST Stick Ballpoint Pen, 1mm, Blue Ink, White/Blue Barrel, 24/Pack

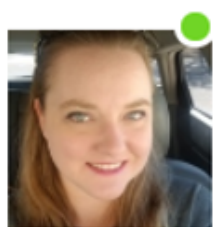
Your Price

\$3.54/PK

Qty



...  **Welcome to LiveChat** — ✕



Cassandra

Customer Service Executive



Name:
sarah
E-mail:
ssharp@wist.com

Cassandra 14:36

Hello. How may I help you?

Write a message...



Locate Green Items

Keyword

red

Category

Pens

NARROW BY

Refine Search

.red GO

Brand

- BIC® (16)
- Cross® (4)
- Paper Mate® (21)
- Parker® (1)
- Pentel® (16)
- Pilot® (41)
- Sharpie® (5)
- Stride (1)
- uni-ball® (17)
- Universal™ (8)
- Zebra® (6)

Current Deals

- Offer (5)
- Rebate (4)
- Smart Deals (1)

Green

- N (115)
- Y (21)

Global Products

- Pens-Ballpoint Pen (1)
- Pens-Gel Pen (49)
- Pens-Multifunction (9)
- Pens-Multifunction Pen & Stylus (2)
- Pens-Plastic Point Pen (1)
- Pens-Porous Point Pen (9)
- Pens-Rollerball Pen (24)

Color Family











- Black (4)
- Multicolor (11)
- Red (121)

Pen Style

- Retractable (74)
- Stick (62)

Pen Point Size Type

- Bold (14)
- Extra-Bold (1)
- Extra-Fine (17)
- Fine (29)
- Fine Pen/Extra-Fine





Compare	Compare	Compare	Compare
 <p>Compare <input type="checkbox"/></p> <p>BIC® Round Stic Xtra Life Stick Ballpoint Pen, 1mm, Red Ink, Translucent Red Barrel, Dozen</p> <p><i>CORE</i></p> <p>BICGSM11RD</p> <p>Your Price \$2.09/DZ</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>+ Add to favorites list Available: 110</p>	 <p>Compare <input type="checkbox"/></p> <p>BIC® Round Stic Grip Xtra Comfort Stick Ballpoint Pen, 1.2mm, Red Ink, Gray Barrel, Dozen</p> <p>BICGSMG11RD</p> <p>Your Price \$2.72/DZ</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>+ Add to favorites list Available: 69</p>	 <p>Compare <input type="checkbox"/></p> <p>BIC® Cristal Xtra Smooth Stick Ballpoint Pen, 1mm, Red Ink, Clear Barrel, Dozen</p> <p>BICMS11RD</p> <p>Express Save More Lead Time: Standard \$4.93/DZ</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>+ Add to favorites list Available: 329</p>	 <p>Compare <input type="checkbox"/></p> <p>Pilot® G2 Premium Retractable Gel Pen, 0.7mm, Red Ink, Smoke Barrel, Dozen</p> <p>PIL31022</p> <p>Your Price \$12.99/DZ</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>★★★★★ (1) + Add to favorites list Available: 55</p>
 <p>Compare <input type="checkbox"/></p> <p>Paper Mate® Point Guard Flair Needle Tip Stick Porous Point Pen, 0.7mm, Red Ink/Barrel, Dozen</p> <p>PAP8420152</p> <p>Your Price \$14.99/DZ</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>+ Add to favorites list Available: 39</p>	<p>Offer</p>  <p>Compare <input type="checkbox"/></p> <p>Pentel® EnerGel RTX Retractable Gel Pen, Fine 0.5mm, Red Ink, Silver/Red Barrel</p> <p>PENBLN75B</p> <p> </p> <p>Your Price \$3.49/EA</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>★★★★★ (8) + Add to favorites list Available: 53</p>	<p>Rebate</p>  <p>Compare <input type="checkbox"/></p> <p>Pentel® R.S.V.P. Stick Ballpoint Pen, Fine 0.7mm, Red Ink, Clear/Red Barrel, Dozen</p> <p>PENBK90B</p> <p>Your Price \$7.56/DZ</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>+ Add to favorites list Available: 16</p>	 <p>Compare <input type="checkbox"/></p> <p>Pilot® G2 Premium Retractable Gel Pen, 1mm, Red Ink, Smoke Barrel, Dozen</p> <p>PIL31258</p> <p>Your Price \$12.99/DZ</p> <p>Qty <input type="text"/> <input type="button" value="ADD TO CART"/></p> <p>+ Add to favorites list Available: 24</p>

Green items can easily located

Monthly & Quarterly Promotions

Specials are clearly identified and the lowest price is automatically offered (either promo price or contract price)



		Smart Deals 	
Compare <input type="checkbox"/>	Compare <input type="checkbox"/>	Compare <input type="checkbox"/>	Compare <input type="checkbox"/>
BIC® Round Stic Xtra Life Stick Ballpoint Pen, 1mm, Red Ink, Translucent Red Barrel, Dozen	Pilot® Precise V5 Stick Roller Ball Pen, Extra-Fine 0.5mm, Black Ink/Barrel, Dozen	Paper Mate® Profile Retractable Ballpoint Pen, Bold 1.4mm, Black Ink/Barrel, Dozen	Paper Mate® Point Guard Flair Needle Tip Stick Porous Point Pen, 0.7mm, Red Ink/Barrel, Dozen
CORE		CORE	
BICGSM11RD	PIL35334	PAP89465	PAP8420152
Your Price	Your Price	Your Price	Your Price
\$1.08/DZ	\$13.12/DZ	\$8.31/DZ	\$15.12/DZ
Qty <input type="text"/> <input type="button" value="ADD TO CART"/>	Qty <input type="text"/> <input type="button" value="ADD TO CART"/>	Qty <input type="text"/> <input type="button" value="ADD TO CART"/>	Qty <input type="text"/> <input type="button" value="ADD TO CART"/>

Your Orders

Saved Carts: 31
Pending Orders: 0

Orders Waiting For You

Waiting For Approval: 3



Manage My Orders

Lookup Orders, Invoices or Quotes
Order From History
Returns

Manage My Info

Change My Password
Change My Information
My Favorite Lists

Manage My Company

Account Setup
User Setup
PO Administration

Choose returns

Smart Deals



Pentel®
EnerGel Alloy RT
Retractable Gel Pen,
Medium 0.7mm, Black Ink,
Chrome Barrel

PENBL407A

Your Price

\$5.97/EA

Qty ADD TO CART

Smart Deals



Mr. Clean®
Magic Eraser Sheets, 3
1/2" x 5 4/5" x 0.03",
White, 16/Pack

PGC90618PK

Your Price

\$5.13/PK

Qty ADD TO CART

Smart Deals



PURELL®
Advanced Hand Sanitizer
Refreshing Gel, Clean
Scent, 8 oz Pump Bottle
4/Pack

GOJ965206DECOPK

Your Price

\$19.99/PK

Qty ADD TO CART

Smart Deals



PURELL®
ES Everywhere System,
450 mL, 6.25" x 6.25" x
9.44", White/Gray

GOJ1450D8EA

Your Price

\$14.07/EA

Qty ADD TO CART

Order From History

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

A

[back to top](#)

Air Cleaners, Fans, Heaters & Humidifiers

Air Cleaner Machines	3 items
Air Freshener Dispensers	2 items
Air Fresheners/Odor Eliminators	43 items
Air Purifier Filters	1 items
Fans	12 items
Heaters	2 items

Appliances

Microwave Ovens	4 items
Toasters/Toaster Ovens	1 items

Audio Visual Equipment & Accessories

Amplifiers	1 items
AV Mounts, Arms & Hardware	2 items
Pointers	7 items
Presenters	4 items
Projection Screens	3 items
PA Systems	1 items
Transparency Films	3 items

Order from history keeps all the items you've ordered for the past three years, so you easily order them again.

PO Admin & Budget Features

Action	ID	PO Number	Description	Expires	Weekly Dollars Remaining	Weekly Orders Remaining	Monthly Dollars Remaining	Monthly Orders Remaining	Annual Dollars Remaining	Annual Orders Remaining		
Edit Delete	246	P020637	MATH ADOPTION	06/26/2020	✓ Check Balance							
Edit Delete	247	P020174	COMMUNITY EDUCATION	06/26/2020	N/A	N/A	N/A	N/A	\$1,673.62	N/A		
Edit Delete	248	P020575	COMMUNITY EDUCATION	06/26/2020	✓ Check Balance							
Edit Delete	249	P020576	COMMUNITY EDUCATION	06/26/2020	✓ Check Balance							
Edit Delete	250	P020577	COMMUNITY EDUCATION	06/26/2020	✓ Check Balance							
Edit Delete	251	P020503	COMMUNITY EDUCATION	06/26/2020	✓ Check Balance							
Edit Delete	252	P020510	CURRICULUM	06/26/2020	✓ Check Balance							
Edit Delete	253	P020499	ASSESSMENT	06/26/2020	✓ Check Balance							
Edit Delete	254	P020478	FINANCE	06/26/2020	✓ Check Balance							
Edit Delete	255	P020475	NUTRITION AND WELLNESS	06/26/2020	✓ Check Balance							

Remaining dollars

Ability to set weekly, monthly or yearly budgets as in this case.

Edit P020174

Purchase Order Description

Valid Through

Add to this list of authorized users...

The following users have already been added. Click X to remove.

Weekly Budget	
Maximum Orders <input type="text" value="0"/>	Weekly Purchase Limit <input type="text" value="\$0.00"/>
Monthly Budget	
Maximum Orders <input type="text" value="0"/>	Monthly Purchase Limit <input type="text" value="\$0.00"/>
Annual Budget	
Maximum Orders <input type="text" value="0"/>	Annual Purchase Limit <input type="text" value="\$3,000.00"/>

Annual Budget limit

Same Day Delivery

US-China Trade... State of Arizona / F... OpenBooks | Arizon... Select Brew® &nbs... BettyMills: Waste C... Quick Dispense Cof... MarketBri



Search for Pro

Log Out
165427-06-PVPURC-PURCHASING

Standard delivery

Standard next day delivery is always free.
2-hour same day delivery is \$20
4-hour same day delivery is \$10

Standard delivery
2-hour delivery (\$20 charge)
4-hour delivery (\$10 charge)

HON DEMO CHAIRS BREAKROOM WELLNESS TRU IMAGE JANITORIAL PRINTING SCHO

Office Supplies Technology Maintenance & Breakroom Furniture Ink & Toner

You've Selected

Showing items 1 to 24 of 468

Sort by: Best Match

Category

- Office Supplies
- Paper & Printable Media
- Office Paper

NARROW BY

Refine Search





search GO

Brand

- Astrobrights® (38)
- Avery® (3)
- Boise® (70)
- DocuGard™ (10)
- Domtar (14)
- Hammermill® (60)
- HP (7)

Compare (4 items max)

View as: Grid Detail

			
Compare <input type="checkbox"/>	Compare <input type="checkbox"/>	Compare <input type="checkbox"/>	Compare <input type="checkbox"/>
Boise® ASPEN 30 Multi-Use Recycled Paper, 92 Bright, 20lb, 8.5 x 11, White, 500 Sheets/Ream, 10 Reams/Carton	Paper Copy Laser Printer , 92B, 8-1/2x, 10 500-Sheet Reams/Carton	Hammermill® Great White 30 Recycled Print Paper, 92 Bright, 20lb, 8.5 x 11, White, 500 Sheets/Ream, 10 Reams/Carton	Hammermill® Tidal Print Paper, 92 Bright, 20lb, 8.5 x 11, White, 500 Sheets/Ream, 10 Reams/Carton
CAS054901	VPO00012	HAM86700	HAM162008

Featured Products



Copy Plus Print Paper, 92 Bright, 20lb, 8.5 x 11, White, 500 Sheets/Ream, 10 Reams/Carton

Your Price

\$178.05/CT

Qty ADD TO CART

★★★★★ (4)



Customer Purchasing Summary

Report Period: 01/19 through 11/19
 Customer Number: 156780
 Customer Name: City of Mesa



Invoiced Account Summary

Purchases:	\$508,521.35
Returns & Credits:	\$(14,554.85)
Net Purchases:	\$493,966.50
Delivery %:	98.21%
Fill Rate:	99.33%

Month	Sales
01/19	\$35,828.87
02/19	\$36,806.14
03/19	\$32,705.22
04/19	\$47,549.93
05/19	\$73,160.56
06/19	\$44,155.96
07/19	\$37,395.21
08/19	\$48,346.50
09/19	\$50,206.62
10/19	\$50,555.46
11/19	\$37,256.03

Category	Sales	% of Net Purchases
Office Supplies	\$272,583.38	55.20%
Maintenance & Breakroom	\$141,891.76	28.74%
Technology	\$62,257.37	12.61%
Furniture	\$11,744.11	2.38%
Unclassified	\$5,308.23	1.08%

Recycled Products of 25% or Greater Recycled Content \$ Purchases and % of said Purchases \$141,521.40 28.65%

Return/Credit Amount	Returned Dollars	Lines	Return/Credit & Of Business
Customer Return	\$ (16,075.54)	167	2.9%

Customer Purchasing Summary

Report Period: 01/19 through 11/19
Customer Number: 156780
Customer Name: City of Mesa



Order Size Summary (Purchase Orders Only)

Order Size Range	Number of Orders	Average Size	Ordered Dollars
< \$9.99	215	\$6.53	\$1,297.21
\$10.00 - \$24.99	538	\$17.50	\$9,396.62
\$25.00 - \$49.99	597	\$36.84	\$21,955.19
\$50.00 - \$99.99	754	\$72.63	\$54,689.81
\$100.00 - \$149.99	368	\$121.28	\$44,510.75
\$150.00 - \$199.99	264	\$177.47	\$46,775.59
\$200.00 - \$249.99	148	\$225.66	\$33,171.97
>= \$250.00	475	\$594.04	\$282,169.36

Ordering Habits Summary

LINES	ORDERS	Avg. Lines Per Order
13,130	3,526	3.72

Order Source Purchases & Percentages

Type	Sales	Percentage
Other/Special orders	\$13,631.68	2.76%
Web	\$480,153.17	97.24%

Category Topics

Topic	Action Items
<input type="checkbox"/> Furniture	_____
<input type="checkbox"/> Maintenance & Breakroom	_____
<input type="checkbox"/> Green	_____
<input type="checkbox"/> Office Supplies	_____
<input type="checkbox"/> Technology	_____
<input type="checkbox"/> Wellness and Safety	_____
<input type="checkbox"/> Other	_____



ACCOUNT SNAPSHOT

City of Apache Junction(101065)

Friday, February 14 2020

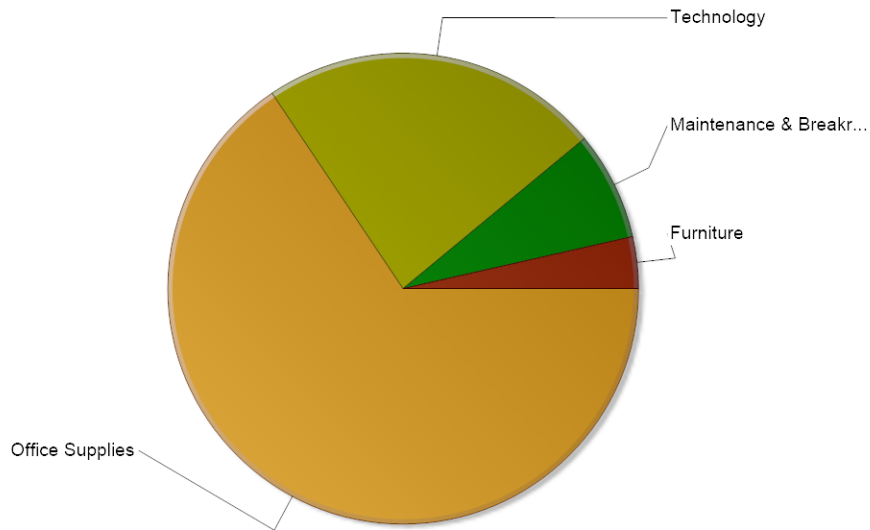
Review Period: June 2019 - December 2019

Presented by:

Sales Executive	Sarah Sharp
Contact Telephone	480.347.8515
Contact Email	ssharp@wist.com

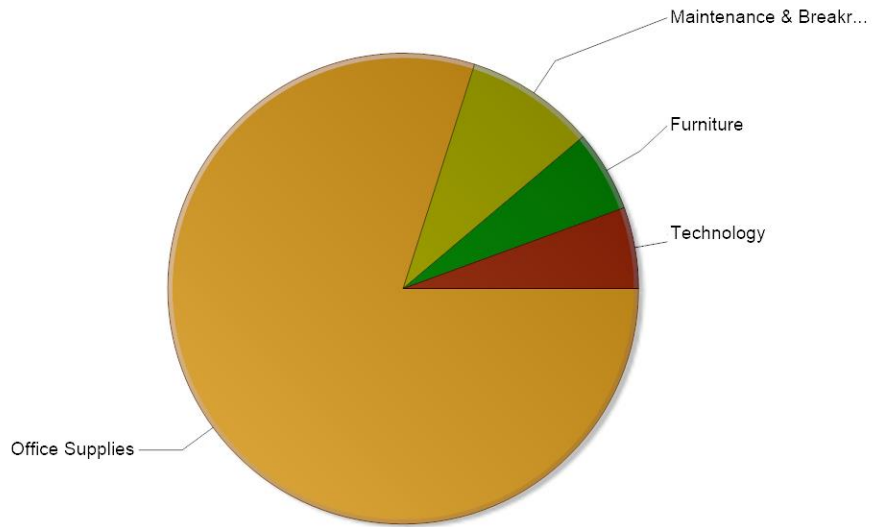
Summary Information		
	Quantity	Value
Range 1 (P6/2019 - P12/2019)	448	6,162.59
Range 2 (P6/2018 - P12/2018)	5	0.00
Variance	443	6,162.59
% Variance	8,860.00%	100.00%

Top Product Groups by Sales Value



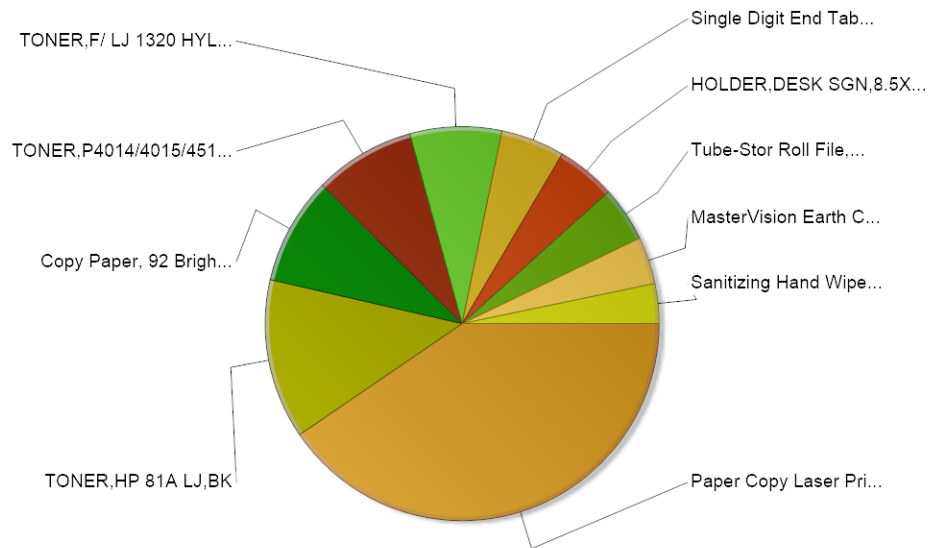
Code	Description	Total
3	Office Supplies	4,042.46
4	Technology	1,441.87
2	Maintenance & Breakroom	459.59
1	Furniture	218.67
Total		6,162.59

Top Product Groups by Quantity Sold



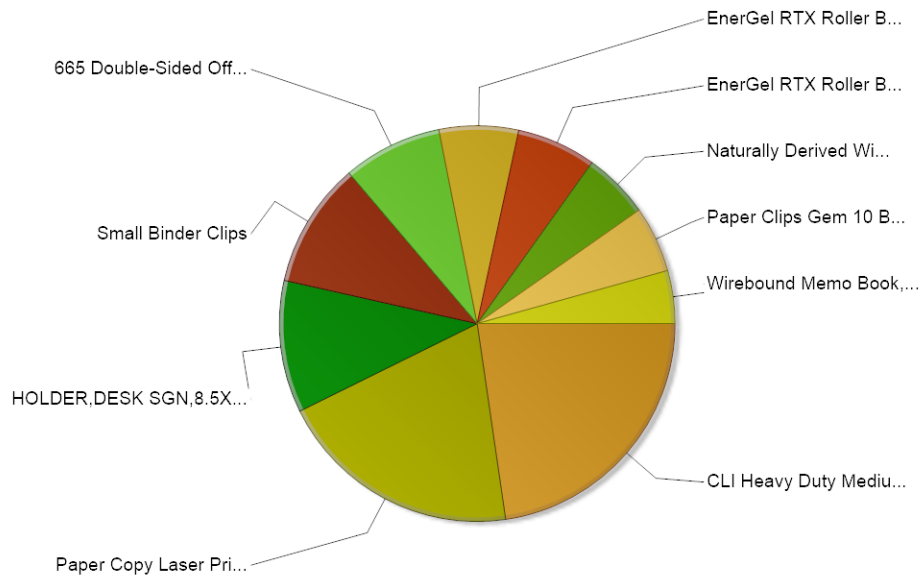
Code	Description	Units
3	Office Supplies	358
2	Maintenance & Breakroom	40
1	Furniture	25
4	Technology	25
Total		448

Top Products by Sales Value



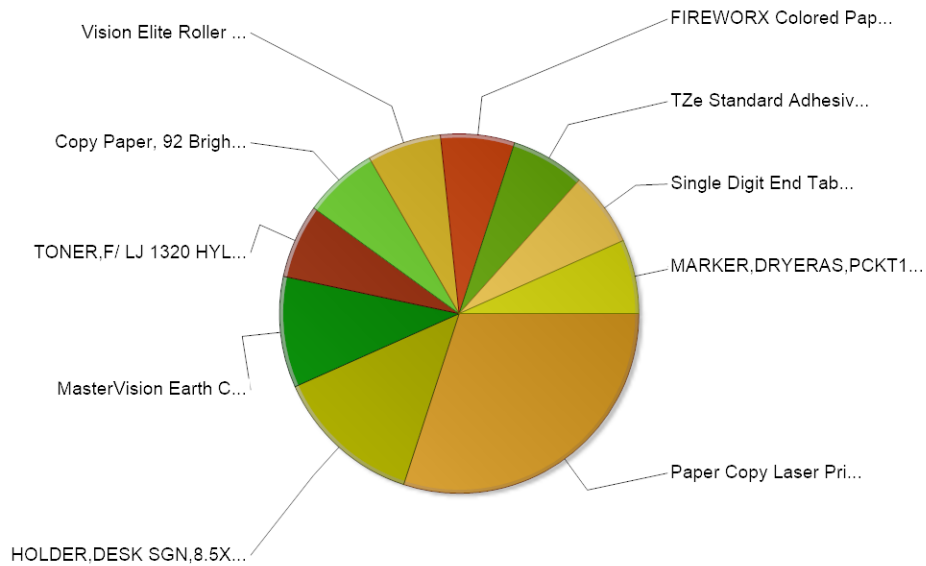
Code	Description	Purchases
VPO00012	Paper Copy Laser Printer , 92B, 8-1/2x, 10 500-Sheet Reams/Carton	1,294.26
HEWCF281AAZ	TONER,HP 81A LJ,BK	419.94
DOM1120CT	Copy Paper, 92 Brightness, 20lb, 8-1/2 x 11, White, 5000 Sheets/Carton	283.04
HEWCC364AAZ	TONER,P4014/4015/4515,BK	265.04
HEWQ5949XAZ	TONER,F/ LJ 1320 HYLD,BK	240.80
SMD67380	Single Digit End Tab Labels Color 0-9 Assortment, 500/Roll, 5000 Labels/Box	167.48
DEF69201	HOLDER,DESK SGN,8.5X11CLR	155.00
SAF3094	Tube-Stor Roll File, Storage Box, 24 x 37-1/2 x 12, White, 2/Ctn	145.00
BVCSB1420001233	MasterVision Earth Cork Board, 48 x 72, Wood Frame	123.78
GOJ911306CT	Sanitizing Hand Wipes, 6 x 6 3/4", White, 270/Canister, 6 Canisters/Carton	104.43
Total		3,198.77

Top Products by Sales Quantity



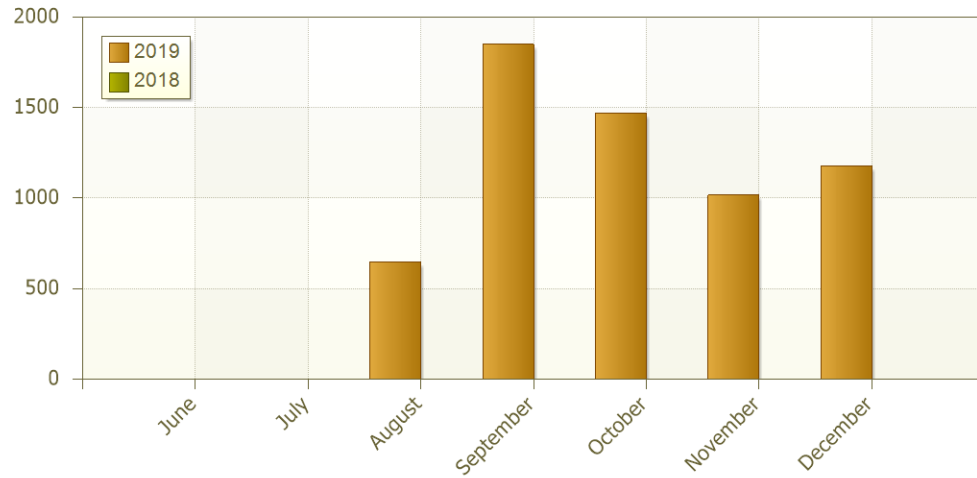
Code	Description	Units
LEOBC05	CLI Heavy Duty Medium Binder Clips	42
VPO00012	Paper Copy Laser Printer , 92B, 8-1/2x, 10 500-Sheet Reams/Carton	37
DEF69201	HOLDER, DESK SGN, 8.5X11CLR	20
LEOBC02	Small Binder Clips	19
MMM3136	665 Double-Sided Office Tape in Hand Dispenser, 1/2" x 250", 3/Pack	15
PENBLN77C	EnerGel RTX Roller Ball Retractable Gel Pen, Needle, Blue, Medium	12
PENBLN75B	EnerGel RTX Roller Ball Retractable Gel Pen, Red, Micro Needle	12
CLO30380	Naturally Derived Wipes, 7 x 7 1/2, Citrus Blend, 62/Canister	10
LEO201E	Paper Clips Gem 10 Boxes 100/Box	10
RED31220	Wirebound Memo Book, Narrow Rule, 3 x 5, White, 60 Sheets/Pad	8
Total		185

Products Purchased Frequently



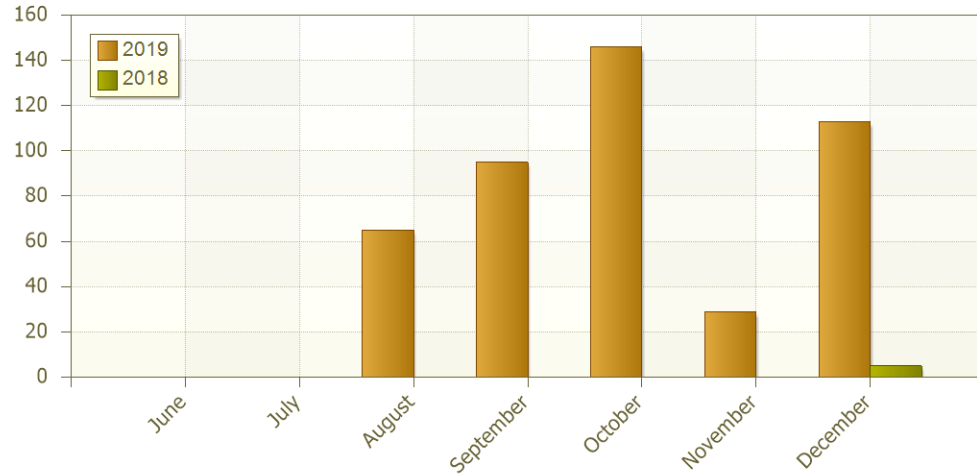
Code	Description	Count
VPO00012	Paper Copy Laser Printer, 92B, 8-1/2x, 10 500-Sheet Reams/Carton	9
DEF69201	HOLDER, DESK SGN, 8.5X11CLR	4
BVCSB1420001233	MasterVision Earth Cork Board, 48 x 72, Wood Frame	3
HEWQ5949XAZ	TONER, F/ LJ 1320 HYLD, BK	2
DOM1120CT	Copy Paper, 92 Brightness, 20lb, 8-1/2 x 11, White, 5000 Sheets/Carton	2
SAN61231	Vision Elite Roller Ball Stick Waterproof Pen, Black Ink, Bold	2
CASMP2201BE	FIREWORX Colored Paper, 20lb, 8-1/2 x 11, Bottle Rocket Blue, 500 Sheets/Ream	2
BRTTZE2312PK	TZe Standard Adhesive Laminated Labeling Tapes, 1/2w, Black on White, 2/Pack	2
SMD67380	Single Digit End Tab Labels Color 0-9 Assortment, 500/Roll, 5000 Labels/Box	2
BICGELIPP121AST	MARKER, DRYERAS, PCKT12, AST	2
Total		30

Monthly Purchases By Value



Month	2019	2018	Difference
June	0.00	0.00	0.00
July	0.00	0.00	0.00
August	647.11	0.00	647.11
September	1,849.47	0.00	1,849.47
October	1,470.92	0.00	1,470.92
November	1,016.65	0.00	1,016.65
December	1,178.44	0.00	1,178.44
Total	6,162.59	0.00	6,162.59

Monthly Purchases By Quantity



Month	2019	2018	Description
June	0	0	0
July	0	0	0
August	65	0	65
September	95	0	95
October	146	0	146
November	29	0	29
December	113	5	108
Total	448	5	443

Sub Accounts

Code	Account	Value
101065-0009	PARKS AND RECREATION 1035 N IDAHO RD, **OPEN ON FRIDAY, APACHE JUNCTION, AZ, 85119	1,857.07
101065-0006	MUNICIPAL COURT 300 E SUPERSTITION BLVD, BLDG G, CLOSED FRIDAYS, APACHE JUNCTION, AZ, 85119	1,255.33
101065-0010	LIBRARY 1177 N IDAHO RD, OPEN FRIDAYS, APACHE JUNCTION, AZ, 85119	824.43
101065-0007	CITY CLERK 300 E SUPERSTITION BLVD, BLDG C, CLOSED FRIDAYS, APACHE JUNCTION, AZ, 85119	646.77
101065-0001	PUBLIC WORKS 575 E BASELINE RD, CLOSED FRIDAYS, APACHE JUNCTION, AZ, 85119	527.58
101065-0008	CITY ATTORNEY 300 E SUPERSTITION BLVD, BLDG A, CLOSED FRIDAYS, APACHE JUNCTION, AZ, 85119	318.92
101065-0013	WATER 300 N SUPERSTITION BLVD, BLDG D, CLOSED FRIDAYS, APACHE JUNCTION, AZ, 85119	273.94
101065-0003	DEVELOPMENT SERVICES 300 E SUPERSTITION BLVD, BLDG D, CLOSED FRIDAYS, APACHE JUNCTION, AZ, 85119	243.17
101065	POLICE DEPARTMENT 1001 N IDAHO RD, 2ND FLOOR DELIVERY, OPEN FRIDAYS, APACHE JUNCTION, AZ, 85119	61.12

Code	Account	Value
101065-0004	MANAGEMENT SERVICES 300 E SUPERSTITION BLVD, BLDG E, CLOSED FRIDAYS, APACHE JUNCTION, AZ, 85119	58.29
101065-0016 PD	POLICE DEPARTMENT 1001 N IDAHO RD, 2ND FLOOR DELIVERY, OPEN FRIDAYS, APACHE JUNCTION, AZ, 85119	50.30
101065-0005	HUMAN RESOURCES 300 E SUPERSTITION BLVD, BLDG F, CLOSED FRIDAYS, APACHE JUNCTION, AZ, 85119	45.67
Total		6,162.59



107 W Julie Dr, Tempe, AZ, 85283

Order Source

Code	Description	Value	Quantity
	Web Site	6,162.59	448.00
Total		6,162.59	448.00

Save More, option 1

Large Crayons, 16 Colors/Box



Save More
option

SKU: CYO520336

- Large, durable size.
- Bright colors.
- Easy to grip.
- Double-wrapped for extra strength.



Save More
\$2.59/BX
Lead Time: 17-24 Days

Qty

Your Price
\$3.39/BX
Lead Time: Standard

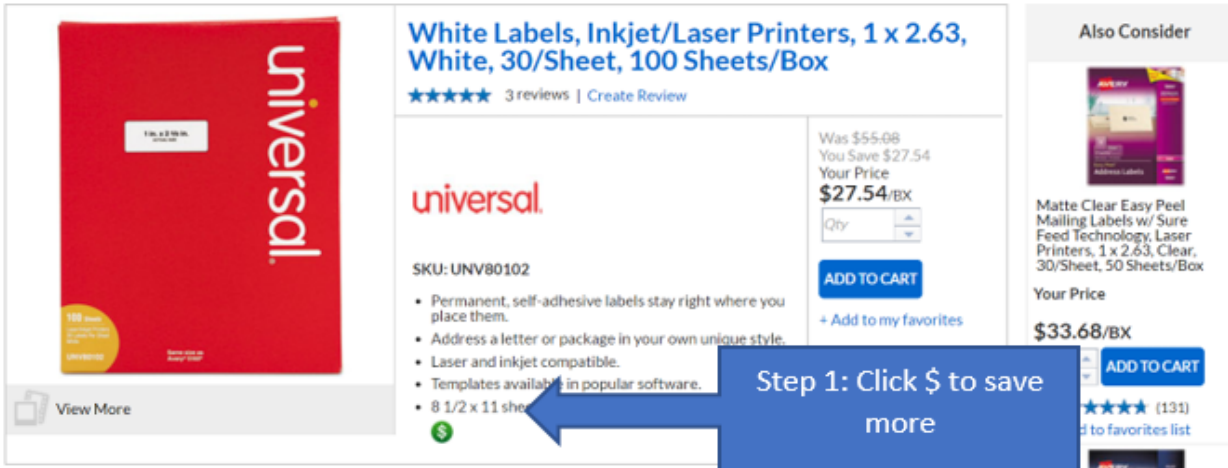
Qty

[+ Add to my favorites](#)



[View More](#)

Save more, option 2



White Labels, Inkjet/Laser Printers, 1 x 2.63, White, 30/Sheet, 100 Sheets/Box

★★★★★ 3 reviews | Create Review

universal.

SKU: UNV80102

- Permanent, self-adhesive labels stay right where you place them.
- Address a letter or package in your own unique style.
- Laser and inkjet compatible.
- Templates available in popular software.
- 8 1/2 x 11 sheets

Was \$55.08
You Save \$27.54
Your Price **\$27.54/BX**

ADD TO CART

+ Add to my favorites

Also Consider

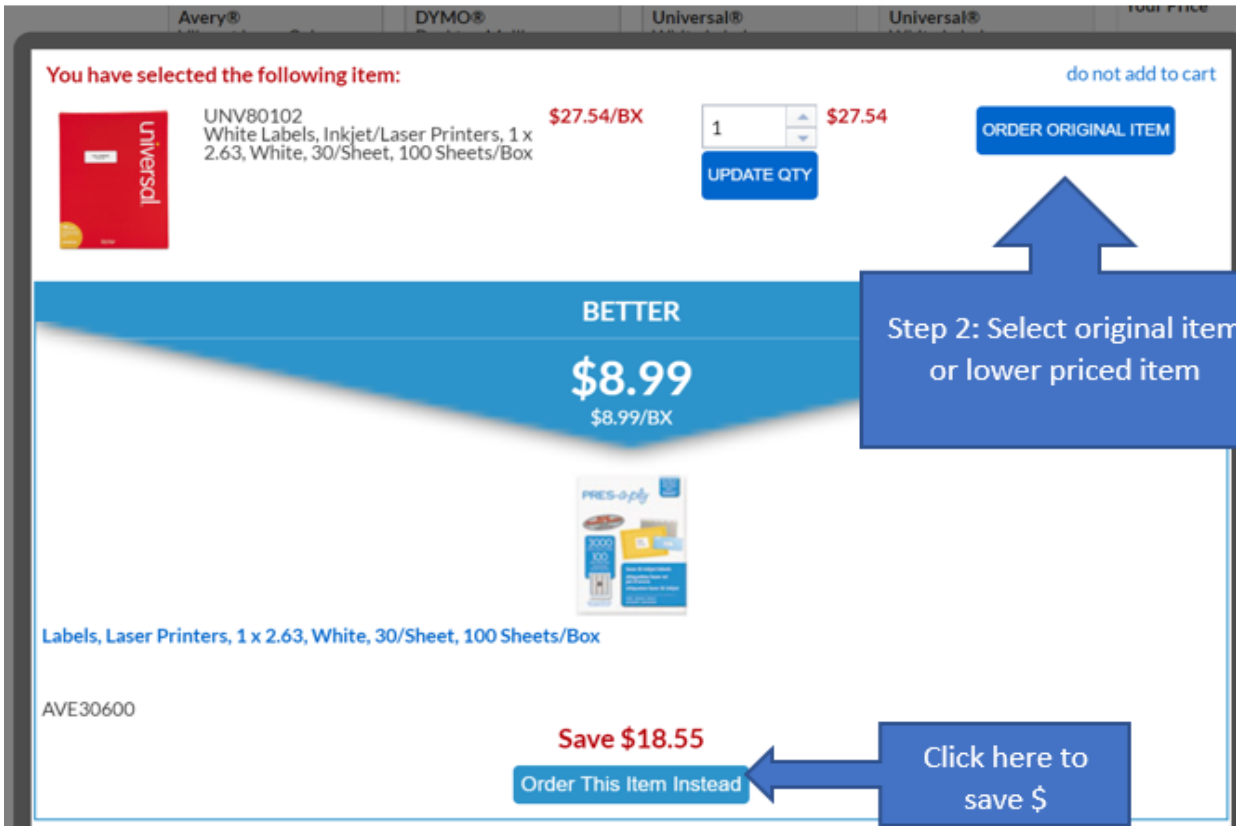
Matte Clear Easy Peel Mailing Labels w/ Sure Feed Technology, Laser Printers, 1 x 2.63, Clear, 30/Sheet, 50 Sheets/Box

Your Price **\$33.68/BX**

ADD TO CART

★★★★★ (131)

Step 1: Click \$ to save more



You have selected the following item:

UNV80102
White Labels, Inkjet/Laser Printers, 1 x 2.63, White, 30/Sheet, 100 Sheets/Box

\$27.54/BX

1

\$27.54

UPDATE QTY

ORDER ORIGINAL ITEM

do not add to cart

BETTER

\$8.99

\$8.99/BX

Labels, Laser Printers, 1 x 2.63, White, 30/Sheet, 100 Sheets/Box

AVE30600

Save \$18.55

Order This Item Instead

Click here to save \$

Step 2: Select original item or lower priced item

Save more on toner & buy remanufactured toner

HON DEMO CHAIRS BREAKROOM WELLNESS TRU IMAGE JANITORIAL PRINTING SCHOOLZONE HP PROMOTIONAL PRODUCTS

Office Supplies Technology Maintenance & Breakroom Furniture Ink & Toner

You've Selected

Showing items 1 to 24 of 2041

Sort by: Best Match

Featured Products

Keyword

toner

NARROW

Refine Se

Category

Copier/Fa

Machines

Drums/Ph

w/Toner

Imaging

Drums/Ph

(1)

Inks & Ton

Laser Prin

Printhead

Waste Co

Brand

Brother

Canon

HP (331)

InfoPrint

Company

Innova

Konica Mi

Kyocera

Lexmark

Media Sci

MICR Prin

Panasonic

You have selected the following item:

do not add to cart



HEWCE411A
HP 305A (CE411A) Cyan Original
LaserJet Toner Cartridge

\$103.91/EA

1

\$103.91

ORDER ORIGINAL ITEM

UPDATE QTY

BETTER

\$56.22

\$56.22/EA



Tru Image Toner Cartridge For HP Color LJ M351/M375/M475 (CE411A), Cyan

TRU-CE411AC-L

Save \$47.69

Order This Item Instead



Support for Local Business

Wist Business Supplies & Equipment offers a unique opportunity for the City of Mesa and other S.A.V.E. participants. Supporting local businesses directly increases the economic sustainability of a community. When money remains in a community, it is available for use by that community. Plus, when local businesses prosper, new jobs are available to other community members. A growing body of research is proving that smaller-scale, locally owned businesses create communities that are more prosperous, entrepreneurial, connected, and generally better off across a wide range of metrics.

Toner Finder



Search for Products



Log Out
156780-125-CONTRACT MANAGEMENT

HON DEMO CHAIRS BREAKROOM WELLNESS TRU IMAGE JANITORIAL PRINTING SCHOOL ZONE HP PROMOTIONAL PRODUCTS



Office Supplies

Technology

Maintenance & Breakroom

Furniture

Ink & Toner



Ink & Toner Finder

Find supplies for over 900 brands of printers and business machines.

There are three ways to find your supplies:

- (1) Search by Cartridge Number
- (2) Search For Printer
- (3) Browse for Printer

Search for OEM Alternates

Click here for the ink/toner finder

Search by Cartridge Number

I know my cartridge number and I want search for it:

SEARCH

Search for Printer

I know my printer and want to find compatible supplies:

SEARCH

Browse for Printer

Click on a logo below to browse for your printer or choose from a list of all available brands



brother

Canon EPSON

LEXMARK xerox

Top Brands

Apple (3)

Casio (32)

Dell (26)

Fujitsu (6)

IBM (36)

Kodak (6)

Konica Minolta (11)

Kyocera Mita (14)

Lanier (75)

Monroe (10)

NEC (3)

OKI (35)

Olympia (42)

Panasonic (43)

Philips (23)

Pitney Bowes (10)

Ricoh (84)

Royal (27)

Samsung (80)

Sanyo (22)

Savin (60)

Sharp (39)

Smith Corona (13)

TallyGenicom (18)

Texas Instruments (26)

Toshiba (12)

Univis (24)



You've Selected

Item

NARROW BY

Refine Search

search

Category

- Appointment Books (2)
- Calendars (6)

Calendars

Showing items 1 to 8 of 8

Sort by: Best Match

[BACK TO FAVORITE LISTS](#)



AT-A-GLANCE®
Ruled Desk Pad, 22 x 17, 2020

- Classic lined format.
- One month per page with ruled blocks and lined notes space.
- Full-year calendar reference.
- Black paper headband with eyelets.
- Printed on high-quality paper with superior ink bleed resistance.

Your Price

\$3.21/EA

Qty

★★★★★ (61)

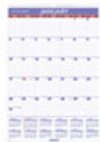
+ Add to favorites list

Remove from list

CORE
AAGSK2400

Message:

Easily identified Core Items



AT-A-GLANCE®
Monthly Wall Calendar with Ruled Daily Blocks, 20 x 30, White, 2020

- One-month view, plus a yearly calendar reference.
- Ruled daily blocks.
- Full-year calendar reference; federal holidays printed in red.
- Wirebound with hanging loop.
- Full chipboard back.
- Printed on high-quality paper.

Your Price

\$12.86/EA

Qty

★★★★★ (107)

+ Add to favorites list

Remove from list

CORE
AAGPM428

Message:

Featured Products



Aspire Weekly/Monthly Planner, 8 x 4 7/8, Coral, 2020

Your Price

\$18.59/EA

Qty



Aspire Academic Planner, 8 x 5 1/2, Coral/Gold, 2019-2020

Your Price

\$18.69/EA

Qty





Welcome, **ANDY BARKER**

Your Orders

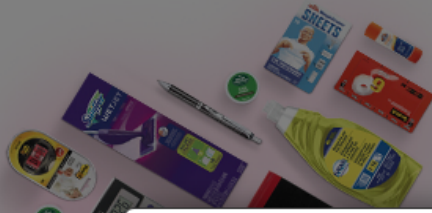
Saved Carts: 0
Pending Orders: 0

Manage My Orders

Lookup Orders, Invoices or Quotes
Order From History
Returns

Manage My Info

Change My Password
Change My Information
My Favorite Lists



PRODUCTS WE LOVE

Choose a Shipping Location

select location...

Choose a favorite list to start:

select list...

- Binder Supplies
- Calendars
- Computer Supplies
- Ergo Lab Products
- Forms Record Keeping
- Furniture
- Labels Label Makers
- Mailroom Packaging
- Other
- Paper
- Presentation Meeting
- Room Accessories
- Toner & Ink Jet

Core List's

Hot Deals

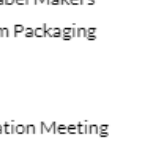
Smart Deals



Pentel®
EnerGel Alloy RT
Retractable Gel Pen,
Medium 0.7mm, Black Ink,
Black Barrel

PENBL407AA

Smart Deals



Pentel®
EnerGel Alloy RT
Retractable Gel Pen,
Medium 0.7mm, Black Ink,
Chrome Barrel

PENBL407A

Smart Deals



Mr. Clean®
Magic Eraser Sheets, 3
1/2" x 5 4/5" x 0.03",
White, 16/Pack

PGC90618PK

Smart Deals



PURELL®
Advanced Hand Sanitizer
Refreshing Gel, Clean
Scent, 8 oz Pump Bottle
4/Pack

GOJ965206DECOPK

Tab 6 - Attachment B: Example of Customizable Landing Page

WIST
Business Supplies & Equipment

Search for Products

Log Out
156102-C2C-CRADLE 2 CRAYONS
Standard delivery

Office Supplies Technology Maintenance & Breakroom Furniture Ink & Toner

Welcome, sarah sharp

Your Orders
Saved Carts: 0
Pending Orders: 0

tax prep time!
Save more, stress less »

Manage My Orders
Lookup Orders, Invoices or Quotes
Order From History
Returns

Manage My Info
Change My Password
Change My Information
My Favorite Lists

hp Qualified Supplies Partner

MARICOPA COUNTY ARIZONA

Welcome Maricopa County
Please Contact Yvette Apodaca if you are not able to locate what you are looking for on our Website. Yvette can help you with a quote for any Special Order Requests for your Office Supplies Requests that are not listed on the Wist Website.

Contact Info:
Email: yapodaca@wist.com
Phone: 480-335-2133

To order a Wist Catalog, please [click here](#) or search for Item# WISTCAT. They can be ordered online free of charge.

If you don't see it on the website, we can still probably get it!
Email [Yvette](#) to help you find it!

For Custom Stamps please email your request to [Yvette](#) for a quote!

Thanks for Shopping with Wist Office Products!

Tab 6 - Attachment C: Visible Core List

The screenshot displays the WIST Business Supplies & Equipment website. At the top, there is a search bar with the text "Search for Products" and a "Log Out" link. Below the search bar is a navigation menu with categories: HON, DEMO CHAIRS, BREAKROOM, WELLNESS, TRU IMAGE, JANITORIAL, PRINTING, SCHOOL ZONE, HP, and PROMOTIONAL PRODUCTS. A secondary navigation bar includes "Office Supplies", "Technology", "Maintenance & Breakroom", "Furniture", and "Ink & Toner".

The main content area features a large banner for the "NEW 2020 CATALOG" with the text "Order here" and the WIST logo. To the left of the banner, a user profile for "ANDY BARKER" is visible, showing "Your Orders" with "Saved Carts: 0" and "Pending Orders: 0".

A "Hot Deals" section is prominent, featuring a dropdown menu titled "Choose a Shipping Location" with "110 - BILLING OPS" selected. Below this, a "Choose a favorite list to start:" dropdown menu is open, listing various product categories: Binder Supplies, Calendars, Computer Supplies, Ergo Lab Products, Forms Record Keeping, Furniture, Labels Label Makers, Mailroom Packaging, Other, Paper, Presentation Meeting, Room Accessories, and Toner & Ink Jet.

The "Hot Deals" section includes several product cards, each with a "Smart Deals" badge, a product image, a description, a price, a star rating, and an "Add to favorites list" button. The products shown are:

- Mr. Clean® Magic Eraser Sheets, 1/2" x 5 4/5" x 0.001", White, 16/Pack (PGC90618PK) - \$0.00/PK, 5 stars (1 review)
- PURELL® ES Everywhere System, 450 mL, 6.25" x 6.25" x 9.44", White/Gray (GOU1450D8EA) - \$0.00/EA, 5 stars (64 reviews)
- Pentel® EnerGel Alloy RT Retractable Gel Pen, Medium 0.7mm, Black Ink, Black Barrel (PENBL407AA) - \$0.00/EA, 5 stars (63 reviews)

At the bottom of the page, there are sections for "About Us", "My Account", and contact information: "800.999.WIST(9478)", "107 W Julie Dr. Tempe, AZ 85283", and a "Follow Us!" button with a Facebook icon.

Tab 6 - Attachment D: Green Items and Core Items

WIST
Business Supplies & Equipment

Search for Products

Log Out
156780-110-BILLING OPS
Standard delivery

HON DEMO CHAIRS BREAKROOM WELLNESS TRU IMAGE JANITORIAL PRINTING SCHOOL ZONE HP PROMOTIONAL PRODUCTS

Office Supplies Technology Maintenance & Breakroom Furniture Ink & Toner

< BACK

Certificate/Document Cover, 12 1/2 x 9 3/4, Navy Blue, 6/Pack

Geographics

Was \$19.15
You Save \$13.53
Your Price
\$5.62/PK

Qty

SKU: GEO45332
CORE

- Adds a touch of elegance to any im
- Premium 80-lb. linen textured cover stock.
- Cover stamped with classic gold foil border designs.
- Die-cut slots hold inserts securely.
- Slip the full-size certificate into die

certificates, or A4 and 8 x 10 photo

Green Labeling

Core List Labeling

Also Consider

Certificate/Document Cover, 12 1/2 x 9 3/4, Metallic Blue, 6/Pack

Your Price
\$15.24/PK

Qty ADD TO CART

+ Add to favorites list

Product Details Companion Products Product Family Reviews

Tab 6 - Attachment E: Cost Savings Options

WIST
Business Supplies & Equipment

Search for Products

Log Out
156780-110-BILLING OPS
Standard delivery

HON DEMO CHAIRS BREAKROOM WELLNESS TRU IMAGE JANITORIAL PRINTING SCHOOL ZONE HP PROMOTIONAL PRODUCTS

Office Supplies Technology Maintenance & Breakroom Furniture Ink & Toner

< BACK

White Labels, Inkjet/Laser Printers, 1 x 2.63, White, 30/Sheet, 100 Sheets/Box
★★★★★ 3 reviews | Create Review

universal.

SKU: UNV80102

- Permanent, self-adhesive labels stay right where you place them.
- Address a letter or package in your own unique style.
- Laser and inkjet compatible.
- Templates available in popular software.
- 8 1/2 x 11 sheets

Was \$55.08
You Save \$27.54
Your Price
\$27.54/BX

Qty

ADD TO CART

+ Add to my favorites

Also Consider

Matte Clear Easy Peel Mailing Labels w/ Sure Feed Technology, Laser Printers, 1 x 2.63, Clear, 30/Sheet, 50 Sheets/Box

Your Price
\$33.68/BX

ADD TO CART

★★★★★ (131)
Add to favorites list

View More

Step 1: Click \$ to save more

You have selected the following item:

UNV80102 White Labels, Inkjet/Laser Printers, 1 x 2.63, White, 30/Sheet, 100 Sheets/Box **\$27.54/BX**

1 **\$27.54**

UPDATE QTY

ORDER ORIGINAL ITEM

BETTER

\$8.99
\$8.99/BX

AVE30600
Labels, Laser Printers, 1 x 2.63, White, 30/Sheet, 100 Sheets/Box

Save \$18.55





Order This Item Instead

do not add to cart

Step 2: Select original item or lower priced item

Tab 6 - Attachment F: Monthly & Quarterly Promotions

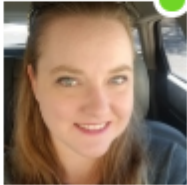
Specials are clearly identified and the lowest price is automatically offered (either promo price or contract price)

		Smart Deals 	
Compare <input type="checkbox"/>	Compare <input type="checkbox"/>	Compare <input type="checkbox"/>	Compare <input type="checkbox"/>
BIC® Round Stic Xtra Life Stick Ballpoint Pen, 1mm, Red Ink, Translucent Red Barrel, Dozen	Pilot® Precise V5 Stick Roller Ball Pen, Extra-Fine 0.5mm, Black Ink/Barrel, Dozen	Paper Mate® Profile Retractable Ballpoint Pen, Bold 1.4mm, Black Ink/Barrel, Dozen	Paper Mate® Point Guard Flair Needle Tip Stick Porous Point Pen, 0.7mm, Red Ink/Barrel, Dozen
CORE		CORE	
BICGSM11RD	PIL35334	PAP89465	PAP8420152
Your Price	Your Price	Your Price	Your Price
\$1.08/DZ	\$13.12/DZ	\$8.31/DZ	\$15.12/DZ
Qty <input type="text"/> <input type="button" value="ADD TO CART"/>	Qty <input type="text"/> <input type="button" value="ADD TO CART"/>	Qty <input type="text"/> <input type="button" value="ADD TO CART"/>	Qty <input type="text"/> <input type="button" value="ADD TO CART"/>

Tab 6 - Attachment G: Easy Online Returns

Order Number	Order Date	Order Total
Select 2379877	1/29/20	\$72.75

... **Welcome to LiveChat** — ✕

 **Cassandra**
Customer Service Executive
👍 👎

LiveChat

Name:
sarah

E-mail:
ssharp@wist.com

Cassandra 14:36
Hello. How may I help you?

Write a message... 📎 ➤

Powered by LiveChat

Tab 6 - Attachment I: Easy Order Lookup

WIST
Business Supplies & Equipment

Search for Products

Log Out
156780-110-BILLING OPS
Standard delivery

HON DEMO CHAIRS BREAKROOM WELLNESS TRU IMAGE JANITORIAL PRINTING SCHOOL ZONE HP PROMOTIONAL PRODUCTS

Office Supplies Technology Maintenance & Breakroom Furniture Ink & Toner

Search Invoices

Advanced Search

Search

Order Type: All

Order Status: All

From Date

To Date

Ship-To: All

Balance Due: All

SEARCH CLEAR

Order Inquiry

Max Rows: 10 25 50 DISPLAY

Order Type	Order Number	Status	Ship-To	Inv #	PO	Order Date	User	Balance Due	Order Total
Order	2383159-0	Invoiced	121	1978292		02/06/2020		\$0.00	\$60.77
Order	2380294-0	Invoiced	113	1975625		01/30/2020		\$0.00	\$17.10
Order	2380294-1	Invoiced	113	1976038		01/30/2020		\$0.00	\$14.27
Order	2379877-0	Invoiced	110	1975113		01/29/2020		\$0.00	\$72.75
Order	2373535-0	Invoiced	121	1969781		01/13/2020		\$0.00	\$100.16
Order	2371700-0	Invoiced	121	1967532		01/08/2020		\$0.00	\$6.39
Order	2369519-0	Invoiced	113	1965038		01/02/2020		\$0.00	\$179.10
Order	2369196-0	Invoiced	114	1964910		01/02/2020		\$0.00	\$16.10
Order	2363255-0	Invoiced	121	1958817		12/10/2019		\$0.00	\$17.63
Order	2357046-0	Invoiced	121	1952984		11/20/2019		\$0.00	\$4.59
Order	2357044-0	Invoiced	121	1952983		11/20/2019		\$0.00	\$26.31
Order	2357034-0	Invoiced	110	1952980		11/20/2019		\$0.00	\$40.29
Order	2357034-1	Invoiced	110	1953346		11/20/2019		\$0.00	\$30.09
Order	2345978-0	Invoiced	121	1942586		10/22/2019		\$0.00	\$32.97
Order	2343349-0	Invoiced	113	1939905		10/14/2019		\$0.00	\$55.78

Check order status

Tab 6 - Attachment J: PO Admin & Budget Features

WIST
Business Supplies & Equipment

Search for Products

Log Out

Standard delivery

HON DEMO CHAIRS BREAKROOM WELLNESS TRU IMAGE JANITORIAL PRINTING SCHOOL ZONE HP PROMOTIONAL PRODUCTS

Office Supplies Technology Maintenance & Breakroom Furniture Ink & Toner

Find Purchase Order Show Expired

Select Action or enter a new purchase order.

Action	ID	PO Number	Description	Expires	Weekly Dollars Remaining	Weekly Orders Remaining	Monthly Dollars Remaining	Monthly Orders Remaining	Annual Dollars Remaining	Annual Orders Remaining
Edit Delete	246	P020637	MATH ADOPTION	06/26/2020	✓ Check Balance					
Edit Delete	247	P020174	COMMUNITY EDUCATION	06/26/2020	✓ Check Balance					
Edit Delete	248	P020575	COMMUNITY EDUCATION	06/26/2020	✓ Check Balance					
Edit Delete	249	P020576	COMMUNITY EDUCATION	06/26/2020	✓ Check Balance					
Edit Delete	250	P020577	COMMUNITY EDUCATION	06/26/2020	✓ Check Balance					
Edit Delete	251	P020503	COMMUNITY EDUCATION	06/26/2020	✓ Check Balance					
Edit Delete	252	P020510	CURRICULUM	06/26/2020	✓ Check Balance					
Edit Delete	253	P020499	ASSESSMENT	06/26/2020	✓ Check Balance					
Edit Delete	254	P020478	FINANCE	06/26/2020	✓ Check Balance					
Edit Delete	255	P020475	NUTRITION AND WELLNESS	06/26/2020	✓ Check Balance					

Weekly Budget
Maximum Orders: 0 Weekly Purchase Limit: \$0.00

Monthly Budget
Maximum Orders: 0 Monthly Purchase Limit: \$0.00

Annual Budget
Maximum Orders: 0 Annual Purchase Limit: \$2,000.00

Edit P020503

Purchase Order Description: COMMUNITY EDUCATION

Valid Through: 06/26/2020

Enter PO, description, exp. date and user.

Weekly Budget
Maximum Orders: 0 Weekly Purchase Limit: \$0.00

Monthly Budget
Maximum Orders: 0 Monthly Purchase Limit: \$0.00

Annual Budget
Maximum Orders: 0 Annual Purchase Limit: \$2,000.00

Ability to set budget limits by week, month or year.

Click to see balance of PO

Enter PO, description, exp. date and user.

The following users have already been added. Click X to remove.

- Jennifer Stam (PVPURC) X
- SHANNON LEON (PVCOED) X

UPDATE Cancel

Tab 6 - Attachment K: Toner/Ink OEM and Remanufactured Finder

WIST
Business Supplies & Equipment

Search for Products

Log Out
156780-125-CONTRACT MANAGEMENT

HON DEMO CHAIRS BREAKROOM WELLNESS TRU IMAGE JANITORIAL PRINTING SCHOOL ZONE HP PROMOTIONAL PRODUCTS

Office Supplies Technology Maintenance & Breakroom Furniture Ink & Toner

Ink & Toner Finder

Find supplies for over 900 brands of printers and business machines.
There are three ways to find your supplies:

- (1) Search by Cartridge Number
- (2) Search For Printer
- (3) Browse for Printer

Search for OEM Alternates

Click here for the ink/toner finder

Search by Cartridge Number

I know my cartridge number and I want search for it:

SEARCH

Search for Printer

I know my printer and want to find compatible supplies:

SEARCH

Browse for Printer

Click on a logo below to browse for your printer or choose from a list of all available brands


hp invent brother
Canon EPSON
LEXMARK xerox

Top Brands

Apple (3)	Monroe (10)	Samsung (80)
Casio (32)	NEC (3)	Sanyo (22)
Dell (26)	OKI (35)	Savin (60)
Fujitsu (6)	Olympia (42)	Sharp (39)
IBM (36)	Panasonic (43)	Smith Corona (13)
Kodak (6)	Philips (23)	TallyGenicom (18)
Konica Minolta (11)	Pitney Bowes (10)	Texas Instruments (26)
Kyocera Mita (14)	Ricoh (84)	Toshiba (12)
Lanier (75)	Royal (27)	Univis (24)

Tab 6 - Attachment L : Remanufacture Alternate Automatic

You have selected the following item: do not add to cart


 HEWCE411A
HP 305A, (CE411A) Cyan Original
LaserJet Toner Cartridge **\$108.89/EA**

1 **\$108.89**

[UPDATE QTY](#) [ORDER ORIGINAL ITEM](#)

BETTER

\$95.23
\$95.23/EA



Tru Image Toner Cartridge For HP Color LJ M351/M375/M475 (CE411A), Cyan

TRU-CE411AC-L

Save \$13.66

[Order This Item Instead](#)

Tab 6 - Attachment M : How many on hand for next day delivery

WIST
Log Out
10-1-WIST CORPORATE
Standard delivery

🔍

HON
DEMO CHAIRS
BREAKROOM
WELLNESS
TRU IMAGE
JANITORIAL
PRINTING
SCHOOL ZONE
HP
PROMOTIONAL PRODUCTS

🏠
Office Supplies
Technology
Maintenance & Breakroom
Furniture
Ink & Toner
🛒

You've Selected

Category

- Office Supplies
- Writing & Correction Supplies
- Pens

NARROW BY

Refine Search

GO

Brand

- [Avery® \(2\)](#)
- [BIC® \(114\)](#)
- [Crayola® \(1\)](#)
- [Cross® \(12\)](#)
- [Iconex™ \(2\)](#)
- [MMF Industries™ \(13\)](#)
- [Paper Mate® \(165\)](#)
- [Parker® \(8\)](#)
- [Pentel® \(95\)](#)
- [Pilot® \(207\)](#)
- [Sharpie® \(26\)](#)
- [Staedtler® \(5\)](#)
- [Stride \(19\)](#)
- [uni-ball® \(107\)](#)
- [Universal™ \(43\)](#)
- [Zebra® \(83\)](#)

Current Deals

- [Offer \(47\)](#)
- [Rebate \(19\)](#)
- [Smart Deals \(6\)](#)

Green

- [N \(775\)](#)
- [Y \(127\)](#)

Global Product Type

- [Pens-Ballpoint Pen \(349\)](#)
- [Pens-Combination Pen & Stylus \(5\)](#)
- [Pens-Counter Pen \(17\)](#)
- [Pens-Fountain Pen \(9\)](#)
- [Pens-Gel Pen \(312\)](#)
- [Pens-Multifunction Pen \(10\)](#)
- [Pens-Multifunction Pen & Stylus \(2\)](#)
- [Pens-Plastic Point Pen \(7\)](#)
- [Pens-Porous Point Pen \(65\)](#)
- [Pens-Rollerball Pen \(126\)](#)









Color Family

- [Black \(358\)](#)
- [Blue \(265\)](#)
- [Green \(13\)](#)


Showing items 1 to 24 of 903

Sort by: Best Match

Compare (4 items max)
View as: Grid Detail

 <p style="text-align: center; font-size: 10px;">Compare <input type="checkbox"/></p> <p style="font-size: 10px;">Paper Mate® InkJoy 50ST Stick Ballpoint Pen, 1mm, Blue Ink, White/Blue Barrel, 60/Pack</p> <p style="font-size: 10px;">PAP2014534</p> <p style="font-size: 10px;">Your Price</p> <p style="font-size: 12px; font-weight: bold;">\$7.72/PK</p> <div style="display: flex; justify-content: center; align-items: center; font-size: 10px;"> Qty <input type="text" value="1"/> ADD TO CART </div> <p style="font-size: 10px; margin-top: 5px;">+ Add to favorites list Available: 20</p>	 <p style="text-align: center; font-size: 10px;">Compare <input type="checkbox"/></p> <p style="font-size: 10px;">Paper Mate® InkJoy 50ST Stick Ballpoint Pen, 1mm, Black Ink, White/Black Barrel, 60/Pack</p> <p style="font-size: 10px;">PAP2013311</p> <p style="font-size: 10px;">Your Price</p> <p style="font-size: 12px; font-weight: bold;">\$7.72/PK</p> <div style="display: flex; justify-content: center; align-items: center; font-size: 10px;"> Qty <input type="text" value="1"/> ADD TO CART </div> <p style="font-size: 10px; margin-top: 5px;">+ Add to favorites list Available: 57</p>	 <p style="text-align: center; font-size: 10px;">Compare <input type="checkbox"/></p> <p style="font-size: 10px;">Universal™ Stick Ballpoint Pen, Medium 1mm, Black Ink, Gray Barrel, Dozen</p> <p style="font-size: 10px;">UNV27410</p> <p style="font-size: 10px;">Your Price</p> <p style="font-size: 12px; font-weight: bold;">\$1.50/BX</p> <div style="display: flex; justify-content: center; align-items: center; font-size: 10px;"> Qty <input type="text" value="1"/> ADD TO CART </div> <p style="font-size: 10px; margin-top: 5px;">★★★★★ (3) + Add to favorites list Available: 70</p>	 <p style="text-align: center; font-size: 10px;">Compare <input type="checkbox"/></p> <p style="font-size: 10px;">BIC® Round Stic Xtra Life Stick Ballpoint Pen VP, 1mm, Black Ink, Smoke Barrel, 60/Box</p> <p style="font-size: 10px;">BICGSM609BK</p> <p style="font-size: 10px; color: red;">CORE</p> <p style="font-size: 10px;">Your Price</p> <p style="font-size: 12px; font-weight: bold;">\$6.59/BX</p> <div style="display: flex; justify-content: center; align-items: center; font-size: 10px;"> Qty <input type="text" value="1"/> ADD TO CART </div> <p style="font-size: 10px; margin-top: 5px;">★★★★★ (2) + Add to favorites list Available: 142</p>
 <p style="text-align: center; font-size: 10px;">Compare <input type="checkbox"/></p> <p style="font-size: 10px;">Pilot® G2 Premium Retractable Gel Pen, 0.7mm, Black Ink, Smoke Barrel, Dozen</p> <p style="font-size: 10px;">PIL31020</p> <p style="font-size: 10px; color: red;">CORE</p> <p style="font-size: 10px;">Your Price</p> <p style="font-size: 12px; font-weight: bold;">\$12.99/DZ</p> <div style="display: flex; justify-content: center; align-items: center; font-size: 10px;"> Qty <input type="text" value="1"/> ADD TO CART </div> <p style="font-size: 10px; margin-top: 5px;">★★★★★ (3) + Add to favorites list Available: 319</p>	 <p style="text-align: center; font-size: 10px;">Compare <input type="checkbox"/></p> <p style="font-size: 10px;">Pilot® G2 Premium Retractable Gel Pen, 0.7mm, Blue Ink, Smoke Barrel, Dozen</p> <p style="font-size: 10px;">PIL31021</p> <p style="font-size: 10px;">Your Price</p> <p style="font-size: 12px; font-weight: bold;">\$12.99/DZ</p> <div style="display: flex; justify-content: center; align-items: center; font-size: 10px;"> Qty <input type="text" value="1"/> ADD TO CART </div> <p style="font-size: 10px; margin-top: 5px;">★★★★★ (5) + Add to favorites list Available: 193</p>	 <p style="text-align: center; font-size: 10px;">Compare <input type="checkbox"/></p> <p style="font-size: 10px;">BIC® Round Stic Xtra Life Stick Ballpoint Pen, 1mm, Black Ink, Smoke Barrel, Dozen</p> <p style="font-size: 10px;">BICGSM11BK</p> <p style="font-size: 10px; color: red;">CORE</p> <p style="font-size: 10px;">Your Price</p> <p style="font-size: 12px; font-weight: bold;">\$1.88/DZ</p> <div style="display: flex; justify-content: center; align-items: center; font-size: 10px;"> Qty <input type="text" value="1"/> ADD TO CART </div> <p style="font-size: 10px; margin-top: 5px;">★★★★★ (2) + Add to favorites list Available: 261</p>	 <p style="text-align: center; font-size: 10px;">Compare <input type="checkbox"/></p> <p style="font-size: 10px;">BIC® Round Stic Xtra Life Stick Ballpoint Pen VP, 1mm, Blue Ink, Translucent Blue Barrel, 60/Box</p> <p style="font-size: 10px;">BICGSM609BE</p> <p style="font-size: 10px;">Your Price</p> <p style="font-size: 12px; font-weight: bold;">\$6.59/BX</p> <div style="display: flex; justify-content: center; align-items: center; font-size: 10px;"> Qty <input type="text" value="1"/> ADD TO CART </div> <p style="font-size: 10px; margin-top: 5px;">+ Add to favorites list Available: 56</p>

Featured Products




InkJoy 50ST Stick Ballpoint Pen, Medium 1mm, Black Ink, Clear Barrel, Dozen

Your Price

\$3.41/DZ

Qty
ADD TO CART




InkJoy 50ST Stick Ballpoint Pen, Medium 1mm, Assorted Ink/Barrel, 36/Pack

Your Price

\$4.48/ST

Qty
ADD TO CART




InkJoy 50ST Stick Ballpoint Pen, 1mm, Blue Ink, White/Blue Barrel, 24/Pack

Your Price

\$3.54/PK

Qty
ADD TO CART



InkJoy 50ST Stick Ballpoint Pen, 1mm, Blue Ink, White/Blue Barrel, 24/Pack

Your Price

\$3.54/PK

Qty
ADD TO CART

How many available 142 BX

Tab 6 - Attachment N – Search within a search, Save Even More by clicking “Save More”, Offers and Rebates easily located, Green items easily located, Special Offers, and Rebates all on one page. Easy!

WIST
Business Supplies & Equipment

Search for Products

HON DEMO CHAIRS BREAKROOM WELLNESS TRU IMAGE JANITORIAL PRINTING SCHOOL ZONE HP PRC

Office Supplies Technology Maintenance & Breakroom Furniture Ink &

You've Selected Showing items 1 to 24 of 136 Sort by: Best Match

Keyword: red (4 items max) View as: Grid Detail

Category: Pens

NARROW BY Refine Search: red GO

Brand: BIC® (16), Cross® (4), Paper Mate® (2), Parker® (1), Pentel® (16), Pilot® (41), Sharpie® (5), Stride (1), uni-ball® (17), Universal™ (8), Zebra® (6)

Current Deals: Offer (5), Rebate (4), Smart Deals (1)

Green: N (115), Y (21)

Global Products: Pens-Ballpoint Pen (49), Pens-Gel Pen (49), Pens-Multifunction (9), Pens-Multifunction Pen & Stylus (2), Pens-Plastic Point Pen (1), Pens-Porous Point Pen (9), Pens-Rollerball Pen (24)

Color Family: Black (4), Multicolor (11), Red (121)

Pen Style: Retractable (74), Stick (62)

Pen Point Size Type: Bold (14), Extra-Bold (1), Extra-Fine (17), Fine (29), Fine Pen/Extra-Fine

Product Name	Price	Special Offer
BIC® Round Stic Xtra Life Stick Ballpoint Pen, 1mm, Red Ink, Translucent Red Barrel, Dozen	\$2.72/DZ	None
BIC® Round Stic Grip Xtra Comfort Stick Ballpoint Pen, 1.2mm, Red Ink, Gray Barrel, Dozen	\$4.93/DZ	Express Save More
BIC® Cristal Xtra Smooth Stick Ballpoint Pen, 1mm, Red Ink, Clear Barrel, Dozen	\$4.93/DZ	Express Save More
Pilot® G2 Premium Retractable Gel Pen, 0.7mm, Red Ink, Smoke Barrel, Dozen	\$12.99/DZ	None
Paper Mate® Point Guard Flair Needle Tip Stick Porous Point Pen, 0.7mm, Red Ink/Barrel, Dozen	\$14.99/DZ	None
Pentel® EnerGel RTX Retractable Gel Pen, Fine 0.5mm, Red Ink, Silver/Red Barrel	\$3.49/EA	Special offers
Pentel® R.S.V.P. Stick Ballpoint Pen, Fine 0.7mm, Red Ink, Clear/Red Barrel, Dozen	\$7.56/DZ	Rebate
Pilot® G2 Premium Retractable Gel Pen, 1mm, Red Ink, Smoke Barrel, Dozen	\$12.99/DZ	Rebate links

Tab 6 - Attachment O : Check out carts easily identify “Core” items for review or approval.

WIST Business Supplies & Equipment

Search for Products

Log Out
10-1-WIST CORPORATE
Standard delivery

HON DEMO CHAIRS BREAKROOM WELLNESS TRU IMAGE JANITORIAL PRINTING SCHOOL ZONE HP PROMOTIONAL PRODUCTS

Office Supplies Technology Maintenance & Breakroom Furniture Ink & Toner

1 Review Cart 2 Payment Options 3 Complete Order

Make any changes below? UPDATE CART

Qty	Image	Item#	Description	U/M	Price	Line Total
1		BICGSM11RD	Round Stic Xtra Life Stick Ballpoint Pen, 1mm, Red Ink, Translucent Red Barrel, Dozen CORE	DZ	\$2.09	\$2.09

Item Comments:

Cart Total: \$2.09

CONTINUE SHOPPING SAVE CART PROCEED WITH CHECKOUT

Check out carts identify "Core" items for easy review or approval.



From left: Ian Wist, general manager and owner; Robert Wist, CEO and owner.
©2019 DuaneDarling.com

1 WIST BUSINESS SUPPLIES & EQUIPMENT

107 W. Julie Dr., Tempe, AZ 85283
480-921-2900 · wist.com

Year Est: 1955

AZ Staff: 95

Principal(s): Robert Wist, Ian Wist

LAST
YEAR 1

Wist Office Products is multi-category business products supplier. Categories include office supplies, coffee, break room supplies, printers, printer service, ink and toners, office furniture, school supplies and more. Wist has been a resource for Arizona businesses for more than 60 years, fulfilling a unique service experience.

COMPANY STRENGTHS: “Wist Business Supplies & Equipment offers a different experience to businesses. Generic service and delivery are replaced by a customer friendly and service oriented experience.”

STRENGTH OF STAFF: “Our approach to a value-added customer experience separates Wist from big-box or online purchasing experiences.”

IMPACT OF 2019 TRENDS: “Our continued growth in break room supplies, office sanitation, office furniture, printing and more will further our growth in 2019.”

OUTLOOK FOR 2019: “Wist looks continues to grow our presence in Arizona and beyond.”

SURPRISING FACT: “Wist Business Supplies & Equipment services clients both regionally and nationally with next-day service.”

IMPACT OF NO. 1 RANKING: “The organization as a whole takes great pride in being considered No. 1 and this furthers our commitment to continue providing the best customer experiences.”

2 Sims Business Systems

124 W. Julie Dr., Tempe, AZ 85283
480-345-4000 · getsims.com

last
year
5

Year Est: 1978 **AZ Staff:** 37

Principal(s): Mark Sims, Connie Sims, Justin Sims, Fouad Khodr
Products/Services: Elite authorized dealer for Ricoh and HP Business technology, managed print services, IT services and phone systems

3 Swift Office Solutions

2429 W. 12th St., #6, Tempe, AZ 85281
480-966-2100 · sosnet.com

last
year
2

Year Est: 1990 **AZ Staff:** NA

Principal(s): Edward Swift

Products/Services: More than 25 years of personalized service, huge selection, best price, fast delivery of office, safety and IT products

4 Costco Business Center

3801 N. 33rd Ave., Phoenix, AZ 85017
480-293-2123 · costco.com

last
year
3

Year Est: 2001 **AZ Staff:** NA

Principal(s): NA

Products/Services: Paper/office supplies, restaurant products, janitorial/cleaning supplies, break room supplies, next-day delivery

5 EVOS Business Solutions

3265 N. Delaware St., Chandler, AZ 85225
480-497-0407 · myevosinc.com

last
year
7

Year Est: 1987 **AZ Staff:** 30

Principal(s): Sheryl Bailey, Randall Doss

Products/Services: Single source for business, janitorial supplies and furniture solutions

6 Accram

2901 W. Clarendon Ave., Phoenix, AZ 85017
800-786-0288 · accram.com

last
year
--

Year Est: 1981 **AZ Staff:** 32

Principal(s): Bob Daquillante, Traci Aldano

Products/Services: Provides proactive IT services designed to streamline IT needs, boost productivity and minimize down time

7 CTS Office Supply

331 N. Main St., Cottonwood, AZ 86326
928-634-9479 · ctsofficesupply.com

last
year
--

Year Est: 1988 **AZ Staff:** NA

Principal(s): Douglas J. Meyer, president

Products/Services: Toner, custom rubber stamps, print/fax/copy services

8 Laser Options

1146 N. Alma School Rd., Mesa, AZ 85201
480-968-8440 · laseroptions.com

last
year
10

Year Est: 1993 **AZ Staff:** 300

Principal(s): Jeff Masters, CEO and president; Karl Lillie, VP of sales

Products/Services: Managed print service, office automation, copiers; re-manufacturer of laser printer and laser fax toner cartridges

9 Onsite Business Service

2863 N. Norwalk, #101, Mesa, AZ 85215
480-924-0008 · onsitebus.com

last
year
--

Year Est: 1989 **AZ Staff:** 1

Principal(s): NA

Products/Services: Office supplies, business form printing, checks, deposit tickets, labels, Ink and laser printer cartridges

10 GOS Products For Business

11226 N. 23rd Ave., #102, Phoenix, AZ 85029
602-559-9100 · gosproducts.com

last
year
4

Year Est: 1959 **AZ Staff:** 25

Principal(s): Patrick McLaughlin, Wendy McLaughlin

Products/Services: Office supplies, office furniture, printing, promotional products, break room supplies, coffee service, packaging supplies


Delighted responses come in each week.

Weekly feedback digest for NPS: Feb 10–16, 2020



Delighted <hello@delighted.com>

To Bill Strait


 Reply

 Reply All

 Forward



Mon 2/17/2020 3:27 AM

 If there are problems with how this message is displayed, click here to view it in a web browser.

Here's what a few people had to say about you last week



Ordering is easy. Pricing is good. My orders always are complete and arrive in a timely manner!



PVUSD loves WIST



we always get the best product and the price is pretty competitive



WIST is easy to work with and delivers our supplies the next day.

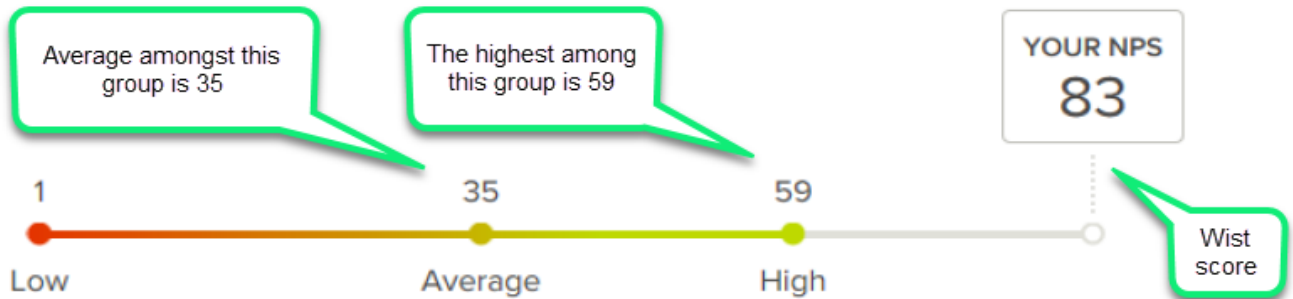


Fast service and packed very neatly and tightly...

Tab 6 - Delighted score of 83 puts us in 100th percentile of our group

YOUR RESULTS

You are in the **100th percentile** of the **Retailers** industry



Companies included in this industry

Wal-Mart, Gap, GameStop, 7-Eleven, True Value, Office Depot, AutoZone, Kohls, Dollar General, Apple Retail Store, Foot Locker, Macys, OReilly Auto Parts, Sears, RadioShack, Bed Bath & Beyond, eBay, Toys R Us, Kmart, Ross, Target, T.J. Maxx, Dollar Tree, Michaels, PetSmart, Advance Auto Parts, Best Buy, Amazon, CVS, Home Depot, Family Dollar, Marshalls, Rite Aid, BJs Wholesale Club, OfficeMax, Barnes & Noble, Costco, Ace Hardware, JCPenney, Old Navy, Walgreens, Staples, QVC, Lowes, Sams Club, Nordstrom



Report

Home My reports My account Products Help Business services Logout

For help reading this report, please review our [sample report](#).

Search inquiry: Wist Supply & Equipment / Tempe / AZ / (Other company)

Enhanced Business Credit Report - under plan

as of: 02/17/20 15:40 ET

Wist Supply & Equipment, Co

<p>Address: 107 W Julie Dr Tempe, AZ 85283-2869 United States</p> <p>Phone: 480-921-2900</p> <p>Website: www.wist.com</p> <p>Experian BIN: 797610692</p> <p>Agent: Robert E Wist</p> <p>Agent Address: 107 W Julie Drive Tempe, AZ</p> <p>Family Linkage: Ultimate Parent Wist Supply & Equipment, Co 107 W Julie Dr Tempe, AZ</p> <p>Branches / Alternative Locations Wist Supply & Equipment, Co 4175 S Fremont Ave Ste 107 Tucson, AZ United States</p>	<p>Key Personnel: Manager: Bill Strait President: Robert Wist President: Ian Wist</p> <p>SIC Code: 5112-Stationery & Office Supplies 5943-Stationery Stores 5084-Industrial Machinery & Equipment</p> <p>NAICS Code: 424120-Stationery And Office Supplies Merchant Wholesalers 453210-Office Supplies And Stationery Stores 423830-Industrial Machinery And Equipment Merchant Wholesalers</p> <p>Business Type: Corporation</p> <p>Experian File Established: January 1977</p> <p>Experian Years on File: 43 Years</p> <p>Years in Business: 65 Years</p> <p>Total Employees: 50</p> <p>Sales: \$39,739,000</p> <p>Filing Data Provided by: Arizona</p> <p>Date of Incorporation: 04/03/1956</p>
---	---

Experian Business Credit Score

[Back to top](#)

100

Business Credit Score

Low Risk

The objective of the Experian Business Credit Score is to predict payment behavior. High Risk means that there is a significant probability of delinquent payment. Low Risk means that there is a good probability of on-time payment.

Key Score Factors:

- Number of commercial accounts with high utilization.
- Pct of new commercial accts to total nbr of accts.
- Ratio of balance to high credit for commercial accounts.
- High past acct bal of continuously updated comm accts.

Business Credit Scores range from a low of 1 to high of 100 with this company receiving a score of 100. Higher scores indicate lower risk. This score predicts the likelihood of serious credit delinquencies within the next 12 months. This score uses tradeline and collections information, public filings as well as other variables to predict future risk.

Experian Financial Stability Risk Rating

[Back to top](#)

1

Financial Stability Risk Rating



Low Risk

A Financial Stability Risk Rating of 1 indicates a 0.55% potential risk of severe financial distress within the next 12 months.

Key Rating Factors:

- Risk associated with the business type.
- Risk associated with the company's industry sector.
- Balance to high credit ratio for commercial accounts.
- Percent of commercial accounts delinquent.

Financial Stability Risk Ratings range from a low of 1 to high of 5 with this company receiving a rating of 1. Lower ratings indicate lower risk. Experian categorizes all businesses to fit within one of the five risk segments. This rating predicts the likelihood of payment default and/or bankruptcy within the next 12 months. This rating uses tradeline and collections information, public filings as well as other variables to predict future risk.

Credit Summary

[Back to top](#)

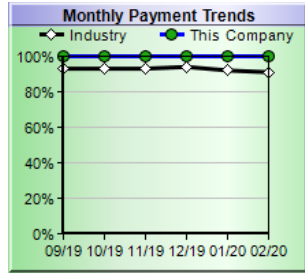
Current Days Beyond Terms (DBT):	0
Predicted DBT for 04/15/2020:	1
Average Industry DBT:	3
Payment Trend Indicator:	Stable
Lowest 6 Month Balance:	\$285,000
Highest 6 Month Balance:	\$354,600
Current Total Account Balance:	\$290,000
Highest Credit Amount Extended:	\$291,700
Median Credit Amount Extended:	\$5,400
Recommended Credit Limit (see help):	\$2,806,200

Payment Tradelines (see charts , detail):	31
Business Inquiries (see summary):	5
UCC Filings (see detail) (see summary):	8
✓ Businesses Scoring Worse:	99%
✓ Bankruptcies:	0
✓ Liens:	0
✓ Judgments Filed:	0
✓ Collections:	0

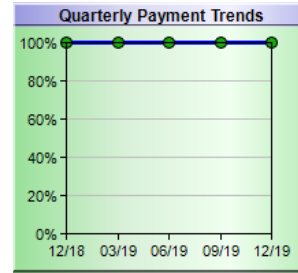
Company background: Wist Office Products is headquartered in Tempe, AZ. It is a provider of office equipment. The company's product line includes general office supplies, stamps and signs, ergonomic products, office furniture, chairs and panels, computer supplies, computer security products, restroom and paper products, and coffee and beverages.

Payment Trend Summary

[Back to top](#)



*Percentage of on-time payments by month.



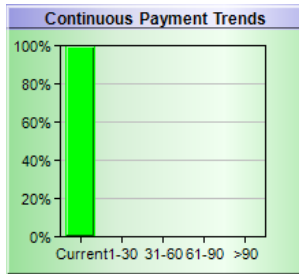
*Percentage of on-time payments by quarter.

Monthly Payment Trends - Recent Activity

Date	Balance	Current	Up to 30 DBT	31-60 DBT	61-90 DBT	>90 DBT
09/19	\$351,900	100%	0%	0%	0%	0%
10/19	\$348,000	100%	0%	0%	0%	0%
11/19	\$329,100	100%	0%	0%	0%	0%
12/19	\$309,700	100%	0%	0%	0%	0%
01/20	\$298,600	100%	0%	0%	0%	0%
02/20	\$285,000	100%	0%	0%	0%	0%

Quarterly Payment Trends - Recent Activity

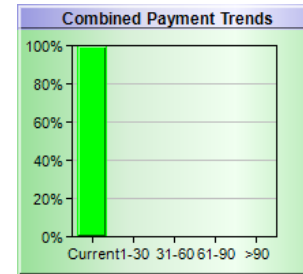
Date	Balance	Current	Up to 30 DBT	31-60 DBT	61-90 DBT	>90 DBT
12/18	\$303,200	100%	0%	0%	0%	0%
03/19	\$320,300	100%	0%	0%	0%	0%
06/19	\$336,200	100%	0%	0%	0%	0%
09/19	\$352,800	100%	0%	0%	0%	0%
12/19	\$312,500	100%	0%	0%	0%	0%



*Continuous distribution with DBT.

Number of Accounts: 17
Present Balance: \$290,000
Highest Balance: \$606,300

Insufficient information to produce Newly Reported Payment Trends chart.



*Combined distribution with DBT.

Number of Accounts: 17
Present Balance: \$290,000
Highest Balance: \$606,300

Trade Payment Information

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Tradeline Experiences (Continuous Trades)

Supplier Category	Reported Date	Activity Date	Payment Terms	Recent High Credit	Balance	Current	Up to 30 DBT	31-60 DBT	61-90 DBT	>90 DBT	Comments
Acct Svcs	1/20		Varied		\$0						
Advertisng	2/20		Prepaym	<\$100	\$0						
Apparel	2/20		Net 30	\$400	\$0						Cust 20 Yr
Appl Mens	1/20		Net 30	\$5,400	\$4,700	97%	3%				
Art Suppl	12/19	12/19	Net 30	\$2,900	\$2,900	100%					
Bldg Matri	1/20		Credit		\$0						
Communicn	1/20		Varied	\$7,900	<\$100	100%					
Dp Supply	11/19	11/19	Net 30	\$27,200	\$0						
Fincl Svcs	1/20	12/19	Varied	\$591,700	\$194,500	100%					Satsftry
Fincl Svcs	1/20		Revolve	\$31,600	\$4,700	100%					
Fincl Svcs	2/20	2/20	Net 30	\$34,300	\$2,600	100%					Satsftry
Food	1/20	1/20		\$1,300	\$900	100%					Cust 11 Yr
Genl Merch	2/20	5/19	Varied		\$0						
Packaging	2/20	10/19	Net 30	\$100	\$0						Cust 3 Yr
Retl Trade	2/20	1/20	Varied	\$18,400	\$16,400	100%					
Services	2/20	2/20	Net 30	\$184,500	\$62,800	100%					Cust 27 Yr
Utility	2/20	1/20	Net 21	\$500	\$400	100%					

Additional Tradeline Experiences (Aged Trades)

Supplier Category	Reported Date	Activity Date	Payment Terms	Recent High Credit	Balance	Current	Up to 30 DBT	31-60 DBT	61-90 DBT	>90 DBT	Comments
Air Trans	5/19	1/19	Other	\$200	\$100	100%					
Auto Rentl	2/20		Net 30		\$0						
Auto Lease	10/18	10/18	Varied	\$50,900	\$11,300	100%					Satsftry
Auto Lease	1/20		Loc	\$14,600	\$0						

Computers	1/19	7/15	Net 30		\$0		
Cred Card	12/17	6/09	Revolve		\$0		
Cred Card	3/17		Conctrct	\$300	\$200	100%	
Fincl Svcs	11/17		Revolve	\$2,500	\$800	100%	
Fincl Svcs	6/19		Conctrct	\$28,200	\$28,200	100%	
General	8/18	7/18	Net 15		\$0		
Giftware	10/18	4/18	Net 30	\$200	\$0		Cust 2 Yr
Leasing	12/19		Net 10		\$0		
Leasing	2/20		Conctrct		\$0		
Oil Refng	9/17	8/17	Net 30	\$8,100	\$8,100	100%	

Payment Trend Detail

Date	Industry* DBT	DBT	Industry* Current	Balance	Current	Up to 30 DBT	31-60 DBT	61-90 DBT	>90 DBT
02/20	3	0	91%	\$285,000	100%	0%	0%	0%	0%
01/20	2	0	92%	\$298,600	100%	0%	0%	0%	0%
12/19	2	0	94%	\$309,700	100%	0%	0%	0%	0%
11/19	2	0	93%	\$329,100	100%	0%	0%	0%	0%
10/19	2	0	93%	\$348,000	100%	0%	0%	0%	0%
09/19	2	0	93%	\$351,900	100%	0%	0%	0%	0%

*Industry: Stationery & Office Supplies

Inquiries

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Summary of Inquiries

Supplier Category	02/20	01/20	12/19	11/19	10/19	09/19	08/19	07/19	06/19
Bureau	0	0	0	0	0	0	0	1	0
General	0	0	1	0	0	0	0	0	0
Insurance	0	1	0	0	0	0	0	1	1
Totals	0	1	1	0	0	0	0	2	1

UCC Filings

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Date: 04/26/2018
 Filing Number: 201800169340
 Jurisdiction: Sec Of State AZ
 Secured Party: TCF Equipment Finance, A Division Of TCF MN Minnetonka 55305
 Collateral: Equipment, Hereafter Acquired Property, Other Assets (undefined)
 Activity: Filed

Date: 10/07/2016
 Filing Number: 201600363914
 Jurisdiction: Sec Of State AZ
 Secured Party: lbn Credit LLC Ny Armonk 10504 One North Castle DR
 Activity: Filed

Date: 10/11/2011
 Filing Number: 201116666126
 Jurisdiction: Sec Of State AZ
 Secured Party: Alliance Bank Of Arizona Az Phoenix 85004 One East Washingto
 Collateral: Equipment, Inventory, Hereafter Acquired Property, Other Assets (undefined)
 Activity: Filed

Date: 07/05/2011
 Filing Number: 200614436736
 Jurisdiction: Sec Of State AZ
 Secured Party: Celtic Bank Corproation
 Activity: Continued

Date: 06/29/2011
 Filing Number: 200614436736
 Jurisdiction: Sec Of State AZ
 Secured Party: Beal Bank
 Assigned to: Celtic Bank Corporation Ut Salt Lake City 84111 340 N 400 S
 Activity: Assigned

Date: 02/08/2011
 Filing Number: 200614436736
 Jurisdiction: Sec Of State AZ
 Secured Party: Celtic Bank Corporation
 Assigned to: Beal Bank TX Plano 75024 6000 Legay Drive
 Collateral: Other Assets (undefined)
 Activity: Assigned

Date: 12/10/2009
 Filing Number: 200614436736
 Jurisdiction: Sec Of State AZ
 Secured Party: Silver State Bank
 Assigned to: Celtic Bank Corporation Ut Salt Lake City 84111 340 North 40
 Activity: Assigned

Date: 09/18/2006
 Filing Number: 200614436736
 Jurisdiction: Sec Of State AZ
 Secured Party: Silver State Bank NV Henderson 89014 1081 Whitney Ranch DR.
 Collateral: Equipment, Inventory, Hereafter Acquired Property, Other Assets (undefined)
 Activity: Filed

UCC Filings Summary

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Filing Period	Cautionary Filings	Total Filed	Total Released	Total Continued	Amended / Assigned
JAN-Present 2020	0	0	0	0	0
JUL-DEC 2019	0	0	0	0	0
JAN-JUN 2019	0	0	0	0	0
JUL-DEC 2018	0	0	0	0	0
JAN-JUN 2018	1	1	0	0	0
Prior to JAN 2018	2	3	0	1	3

Cautionary UCC Filings include one or more of the following collateral: Accounts, Accounts Receivable, Contracts, Hereafter acquired property, Leases, Notes Receivable, or Proceeds.

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Wist Business Supplies & Equipment

Commitment to Sustainability Statement

It is in the best interests of Wist Business Supplies & Equipment and society as a whole that our company moves along the path to sustainability. To that end, we will strive to achieve the following vision of performance and will publicly communicate this commitment and periodically report our progress and challenges in fulfilling it.

Equally important is this identification, sourcing, and merchandising of sustainable products to assist our clients achieve their sustainability goals. Innovative renewable products are rapidly reaching consumers from Wist. The concept of “one to many” embodies the impact Wist Business Supplies has by bringing sustainable items to all our customers. Wist serves as a key partner in the supply chain to support thousands of end users in the adoption of renewable goods and reach individual sustainability goals.

Vision

1. Economic Success: the wise use of financial resources

- a. We will position our business so it can survive and prosper economically.
- b. We will help our community survive and prosper economically through the taxes, salaries, and suppliers we pay, and through our civic and philanthropic efforts.

2. Social Responsibility: respect for people

a. Respect for Employees

b. We will treat our employees in a respectful, fair, non-exploitative way, especially with regard to compensation and benefits; promotion; training and development; open, constructive dialogue with management; involvement in decision-making; working conditions that are safe, healthy and non-coercive; privacy rights; labor law rights; employment-termination practices; and work- life balance.

c. Diversity, Fair Hiring Practices

d. We will promote diversity and a culture of inclusion, and use hiring practices that are fair, responsible, non-discriminatory, and non-exploitative for our employees, board members, and suppliers.



3. Responsible Governance

- a. We will manage our risks properly, use our economic power responsibly and operate our business in a way that is ethical and legal.

4. Respect for Stakeholders

- a. We will be transparent, respectful and fair to local populations, investors, suppliers and other stakeholders outside our organization that may be affected by our operations. We will engage our key stakeholders to understand their needs and seek relationships with them based on integrity. We will work collaboratively with our communities and supply chain to enhance the well-being of others.

5. Fair Dealing with Customers

- a. We will be honest and fair with our customers, compete ethically for their business, respect their privacy and provide them safe and effective products and services that meet agreed requirements while taking into account sustainability concerns.

6. Environmental Responsibility: respect for life; the wise management and use of natural resources

- a. Resource Conservation
- b. We will conserve our use of energy and natural resources to the extent practicable.

7. Waste Prevention and Management

- a. We will reduce to the extent practicable the quantity and degree of hazard of the pollutants and other wastes we generate from our operations, and handle them in a safe, legal and responsible way to minimize their environmental effects. This includes reducing to the extent practicable the direct and indirect emissions of greenhouse gases and other harmful air pollutants from our operations and transportation.

8. Environmental Risk Control and Restoration

- A. We will minimize the risk of spills and other potentially harmful environmental incidents, restore the environment where damaged by us, and enhance it to better support biodiversity.

9. Reduction of Supply Chain Impacts



A. We will work with others in our supply chain to help assure adverse environmental impacts and risks associated with our products and services are reduced and properly controlled, and environmental benefits optimized.

10. Collaboration with Communities

A. We will collaborate with our communities to protect and improve the environment.